

**PORT OF ORCAS
MINUTES OF SPECIAL MEETING
JANUARY 18, 2021**

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Commissioners Present: Mia Kartiganer, Pierrette Guimond, Michael Triplett, Robert Hamilton, Bea vonTobel

Staff Present: Jeannie Sharpe, Kimberly Kimple

Guests Present: Jim Greil, Eric Strong, Darren Murata, Lizzie Zemke (all from DOWL)

Members of the Public Present: Sadie Bailey, Greg and Heath (?), Kate J (?), Rick Fant et al not verified.

CALL TO ORDER/VERIFICATION OF QUORUM

Chair Kartiganer called the zoom meeting to order at 3:00pm and verified presence of a quorum.

DOWL TO REVIEW THE MASTER PLAN

Chair Kartiganer and airport manager Jeannie Sharpe turned the meeting over to Jim Greil, the DOWL Project Manager of the Port of Orcas Master Plan project.

Jim introduced the other members of the DOWL team who were involved with the project in their various areas of expertise.

He then reviewed the timeline of the MP, which began in 2017 with the application for funding from the FAA to update the MP and airport layout plan (ALP), advertising for RFPs (request for proposal) to execute the plan update and the items required within the projected timeline.

After three public open houses which included forecasts, alternatives and adoption, AGIS submission submissions, and implementation/ALP amendments, the materials, comments and data were gathered into 6 chapters (inventory, forecasts, facility requirements, alternatives, ALP and implementation).

The chapters were submitted to the commissioners, with copies made available to the public for review. Discussion was held during regular and special commission meetings during 2020, comments, edits and approval of the ALP submitted to the FAA, and changes made as needed and agreed to. Due to changes in personnel at the FAA, this last portion suffered from time delays as new personnel came up to speed.

Jim, with help from DOWL staff, answered questions from the commissioners and the public regarding environmental review processes for future projects, the object free area (OFA) near the marina, the costs of avigation easements proposed at the SW margins of the port property, entrances proposed to access planned construction on the current 'Larsen' property.

Jim noted that the next step was the submission of the MP and ALP to the FAA for final review and approval, at which time the official closeout process can be completed.

Jim added that with the process at this point, the PAPI replacement is underway (with a less strict environmental review approved by the FAA); a need to ensure the ACIP is in order, compliance with FAA 150/5100-14E has been completed; future plans for 2022 and 2023 including environmental and design and engineering facets for the terminal area and apron.

Chair Kartiganer thanked the DOWL team for their presentation, inquired if there were other questions, and hearing none, noted that the regular meeting was scheduled for January 25th at 5:00pm via zoom, and adjourned the meeting at 4:04pm.

Respectfully submitted,

Bea vonTobel, Secretary