

**PORT OF ORCAS  
REGULAR MEETING MINUTES  
NOVEMBER 23, 2020**

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**Commissioners Present:** Mia Kartiganer, Pierrette Guimond, Michael Triplett, Robert Hamilton, Bea vonTobel

**Staff Present:** Jeannie Sharpe, Kimberly Kimple

**Members of the Public Present:** Sadie Bailey, Blythe Simpson, Minor Lile

**CALL TO ORDER/CONFIRMATION OF QUORUM**

Chair Kartiganer called the Zoom meeting to order at 5:00pm and verified presence of a quorum.

**AGENDA AMENDMENTS**

A request to discuss having an auditing officer with an assistant appointed from among commission members was asked to be included on the agenda.

**PUBLIC ACCESS**

No comments at this time.

**MONTHLY BUSINESS**

1. Approval of Previous Minutes

Pierrette moved, Robert seconded approval of the minutes of October 26, 2020 and November 2, 2020, and the motion passed with an abstention from Michael.

2. Approval of Vouchers Paid by Auditing Officer

Pierrette moved, Bea seconded approval of the following vouchers: 10/23/20GFE of \$3560.64; 10/23/20CFE of \$48433.67; 11/1/20GFE of \$8585.62; 11/17/20 of \$6220.00, and the motion passed.

**MONTHLY REPORTS**

1. Manager's Report

The airport manager reported that air traffic is slowing down with the change in season; the food drive had collected \$90 in cash and 445 pounds of nonperishables for the Orcas Island Food Bank; that the port was still pursuing a vehicle for visitor use; that USGS had installed a seismometer for earthquake movement; that a website is available to log military jet complaints.

2. Facilities Report

A survey of hangar owners noted that the new bathroom was requested to remain available; the fuel tank monitor is scheduled for installation the first week in December; the old bathroom has been winterized and closed; hangar inspections have begun and most will be done during the first two weeks in November.

ESWD has begun the appraisal work on the land needed for their expansion; the Pearson lease area has expanded 80' over its current lease area, with discussion to follow in the next month; the wetland report has answered question from a commissioner tour with members of the public.

3. Financial Report

The airport manager noted that based on receipts to date, a thin November revenue is expected, especially with additional travel restrictions in place.

**OLD BUSINESS**

1. ESWD Clarification Tank

This item was discussed earlier.

2. Master Plan and ALP update

Revisions of chapters 1, 2, 3, 4 and 6 and the drawings have been received. They will be reproduced for commissioner and public use and will be available next week.

3. Final Review of 2021 Budget

The draft of the budget discussed at the 10/26/20 hearing meeting was discussed, with the result that no final numbers from that hearing had been changed, although allocations had been rearranged to reflect the changes desired by commissioners.

**NEW BUSINESS**

1. Resolution to Adopt 2021 Budget

Bea moved, Michael seconded approval of the resolution to adopt the 2021 budget as presented.

Michael called for the vote on the question to adopt the 2021 budget as finalized at the 10/6/20 meeting, and the motion passed.

2. Discussion of \$0 increase on Levy

Michael moved, Mia seconded to take a \$0 increase in levy funding, and the motion passed.

3. Levy Certification

The airport manager will prepare the levy certification document to forward to the county.

4. Resolution for Good Communication

Robert moved, Pierrette seconded approval of Resolution 2020.11.23B and the motion passed unanimously.

**PUBLIC ACCESS**

Sadie Bailey asked whether the date(s) of pesticide applications to the wetland might be obtained, wondering whether spraying had occurred during any amphibian mating seasons. Blythe wondered whether the budget reflected any staff recompense. Tony inquired whether the process of adopting the 2021 budget had indeed met the requirements for the public hearing aspect.

**ANNOUNCEMENTS**

After consideration of comments during public access, at 7:05pm Chair Kartiganer called for a continuation of the present meeting to occur at 3:00pm on November 25, 2020.

Respectfully submitted,

Bea vonTobel, Secretary