

**SPECIAL MEETING MINUTES  
JUNE 29, 2020**

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**Commissioners Present:** Mia Kartiganer, Michael Triplett, Pierrette Guimond, Robert Hamilton, Bea vonTobel

**Members of the Public Present:** Blythe Simpson, Diane Craig, Jim Sharpe, Sadie Bailey, Janet Schaeffer, Minor Lile, Margie Doyle, Evelyn Fuchser, Susan Malins, Rick Christmas, Eric Gourley, Neil Singer, Ken Nichols, et al not verified.

**CALL TO ORDER/ DETERMINATION OF QUORUM**

The Zoom® meeting was call to order at 5:00pm by chair Kartiganer, who verified presence of a quorum.

**CORRESPONDENCE**

Correspondence received by the port included a PRA request for documents by Matt Fikse, who wished to have all documents in reference to the master plan. Because of time constraints, Kim Kimple had replied that it might be better for Tony to respond to this request, although both she and Tony would be available to assemble the documents. Commissioners need to submit any records they have in their possession, both hardcopy and electronic.

**EXECUTIVE SESSION**

Chair Kartiganer asked to move to executive session at 5:07pm for the purpose of reviewing applicants for public employment in accordance with RCW 42.35.110(1)(g) for a time not to exceed 20 minutes. At 5:27, the chair asked to extend the executive session for an additional 5 minutes. Executive session ended at 5:32pm, and the regular meeting was reconvened.

**DISCUSSION AND ACTION ON SELECTION OF AIRPORT MANAGER**

After discussion, Bea nominated hiring of Jeanne Sharpe as airport manager. The motion passed 4-1, with Pierrette voting in the negative.

**DISCUSSION AND ACTION ON INCREASING ADMINISTRATIVE CLERK HOURS**

With the selection of a new airport manager, the present load of administrative work increasing and the upcoming expiration of the current temporary term looming on August 26, 2020, Michael moved, Bea seconded extending the allowable hours not to exceed 25/week until October 1, 2020 at the present rate, and to include overlap for a week with the new airport manager, and the motion passed unanimously.

**RESOLUTION OF SURPLUS PROPERTY AND AUTHORIZING DISPOSAL**

Resolution #06-29-20 was presented to dispose of two vehicles of no use or suitability to the port. Mia moved, Robert seconded adoption of this resolution, and the motion passed unanimously.

**DISCUSSION AND ACTION ON SALARY AND BENEFITS FOR AIRPORT MANAGER**

As a result of personnel manual policies, Robert moved, Michael seconded that starting salary of \$67,500.00 be adopted, following the intent of the policy, and that other benefits be provided as defined in the manual, and the motion passed 4-1, with Pierrette voting in the negative.

**NEXT MEETING/ADJOURNMENT**

The next meeting was scheduled for 5:00pm, July 9, 2020. The meeting was adjourned at 6:06pm.

Respectfully submitted,

Bea vonTobel, Secretary