

**PORT OF ORCAS**  
**Minutes of the Regular Meeting**  
**February 8<sup>th</sup>, 2018**

**Call to order and confirmation of a quorum**

The meeting was called to order at 4:31 P.M. in the Port conference room by Commissioner and acting Chair Dwight Guss. A quorum was present with commissioners Guss, Simpson, Sawyer and Hopkins all present and Chair Ehrmantraut present telephonically. Attending were: Airport Manager Tony Simpson.

**Approval of Minutes**

Hopkins moved, Sawyer seconded approval of the *Minutes of the Regular Meeting January 11th, 2018*, and the motion was carried unanimously.

**Public Access Time**

The acting Chair noted the absence of anyone in the audience and deferred public access time.

**Approval of Vouchers**

Sawyer moved, Hopkins seconded, approval of the January 2018 "B" General Fund Voucher in the amount of \$10,756.30, the February 2018 "A" General Fund Voucher in the amount of \$1,569.35, the February 2018 "A" Capital Fund Voucher in the amount of \$72,721.40 and January 2018 Payroll in the amount of \$9,740.39 for a total of \$94,787.44. The question was called and the motion was carried unanimously.

**Airport Manager's Report**

The Airport Manager reported on various topics.

**Treasurer's Report**

The January 2018 Treasurer's Report was presented and discussed by the Airport Manager.

**Unfinished Business**

1. Sawyer moved, Simpson seconded approval of the Lease with Magic Air/Stu MacPherson in accompaniment of Additional Insured coverage for the Port for \$1M in liability insurance and the motion was carried unanimously.
2. The commissioners discussed the status of the development of bid specifications for the proposed Pilot Hygiene Facility and strategies for construction. No action was taken.
3. The commissioners discussed re-bidding service contracts or modifying the way these services are obtained by no action was taken.

**Next Meeting and Adjournment**

Acting Chair Guss set a Regular Meeting for March 8, 2018 at 4:30 P.M. and adjourned the meeting at 6:15 P.M.



Steve Hopkins, Commissioner and Secretary

Prepared by



Anthony G. Simpson, Airport Manager