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360.376.5285
orcasairport@rockisland.com
www.portoforcas.com

REGULAR MEETING AGENDA

August 24, 2026

Scheduled at 4:00 P.M.

This Meeting will be on Zoom and in-person at the airport terminal conference room.

Join Zoom meeting:

<https://us02web.zoom.us/j/82435253685?pwd=cxvrnYazlsJGJpKrVCdmG7lFevbLf.1>

Dial-in: (253) 215-8782 / Meeting ID: 824 3525 3685 / Passcode: 9zr2h0

CALL TO ORDER

AGENDA AMENDMENTS

PUBLIC ACCESS

Consent Agenda

1. Approval of Payroll and Vouchers
 - a. 2026-08-02 Payroll 6721 \$22,141.80
 - b. 2026-08-02 6727 Capital AP \$37,228.15
 - c. 2026-08-07 6723 Airport Ops AP \$10,490.61
 - d. 2026-08-07 6727 Capital AP \$5,329.10
 - e. 2026-08-18 6723 Airport Ops AP \$21,147.61
 - f. 2026-08-18 6727 Capital AP \$38,063.00
2. Approval of Minutes: July 24, 2026 (table to September meeting)

MONTHLY REPORTS

1. Manager's Report
2. Financial Report

OLD BUSINESS

1. Marine Subcommittee-Rick
2. Projects and Planning
 - a) Pavement Rehab/Drainage Project-PAE/Mason
 - b) Advanced Air Mobility (AAM) Update-Chip
 - c) EV Charger/Shuttle Project-Update-Chip
 - d) Tariff Draft- Chip

NEW BUSINESS

1. 5 yr CIP Review
2. Resolution Establishing Banner Bank Credit Card

PUBLIC ACCESS**ADJOURNMENT****UPCOMING MEETINGS:**

Regular Meeting September 28, 2026



SAN JUAN COUNTY
Auditor's Office

JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

NOTE: It is the district's responsibility to maintain adequate records to substantiate claims.

Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on Tuesday morning.

Date of request: 08-02-2026

District name: Port of Orcas

Requestor name: Heather Lee

Requestor phone & email address: 801 824 9868 finance@portoforcas.com

Total amount: \$22141.80

BARS code: 6721 .00.589.40.00.0000

Request type: Payroll EFT

Description of claim(s):

Payroll EFT

Last four digits of bank account (EFT's ONLY): 1085

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton Commissioner DocuSigned by: Signature and date 8/2/2026 6F9CF742D9FE415...	Signature and date
Signature and date	Signature and date
Signature and date	Signature and date

Port of Orcas.

Payroll summary report

From Aug 01, 2026 to Aug 01, 2026 for all employees from all locations

Pay date	Name	Hours	Gross pay	Pretax deductions	Other pay	Employee taxes	Aftertax deductions	Net pay	Employer taxes	Company contributions	Total payroll cost
Total		358.93h	\$19,398.52			-\$3,476.06	-\$1,000.62	\$14,921.84	\$1,828.11	\$915.17	\$22,141.80
08/01/2026 Direct deposit	Fant, Richard	1h	\$161.00			-\$14.66		\$146.34	\$13.67		\$174.67
08/01/2026 Direct deposit	Hamilton, Robert	1h	\$161.00			-\$14.64		\$146.36	\$13.65		\$174.65
08/01/2026 Direct deposit	Ihlenfeldt, Kimberley	53h	\$2,385.00			-\$425.47	-\$128.31	\$1,831.22	\$209.23	\$133.08	\$2,727.31
08/01/2026 Direct deposit	Kartiganer, Mia	1h	\$161.00			-\$14.66		\$146.34	\$13.67		\$174.67
08/01/2026 Direct deposit	Long, Kenneth	173.33h	\$11,716.43			-\$2,181.08	-\$630.64	\$8,904.71	\$962.92	\$653.78	\$13,333.13
08/01/2026 Direct deposit	Reid, James	127.6h	\$4,492.09			-\$796.25	-\$241.67	\$3,454.17	\$587.65	\$128.31	\$5,208.05
08/01/2026 Direct deposit	Schuh, Annalies	1h	\$161.00			-\$14.64		\$146.36	\$13.65		\$174.65
08/01/2026 Direct deposit	Tone, Allan	1h	\$161.00			-\$14.66		\$146.34	\$13.67		\$174.67



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Date of request: 08-02-2026

District name: Port of Orcas

Requestor name: Heather Lee

Requestor phone & email address: 801 824 9868 finance@portoforcas.com

Total amount: \$37228.15

BARS code: 6727 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

AP EFT

Last four digits of bank account (EFT's ONLY): 1093

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton Commissioner DocuSigned by: Signature and date 8/2/2026	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date

Due Date	Amount	Vendor	Category	Bill No.
11/09/2025	6633.40	Precision Approach Engineering	Capital - AIP/RW/Apron Improvements	7068
11/10/2025	1723.10	Precision Approach Engineering	Capital - AIP/RW/Apron Improvements	7066
11/10/2025	1927.00	Precision Approach Engineering	Capital - AIP/RW/Apron Improvements	7067
07/10/2026	6986.50	Precision Approach Engineering	Capital - AIP/RW/Apron Improvements	7392
07/10/2026	5326.35	Precision Approach Engineering	Capital - AIP/RW/Apron Improvements	7391
07/10/2026	9688.30	Precision Approach Engineering	Capital - AIP/RW/Apron Improvements	7390
07/10/2026	641.30	Precision Approach Engineering	Capital - AIP/RW/Apron Improvements	7389
07/10/2026	4302.20	Precision Approach Engineering	Capital - AIP/RW/Apron Improvements	7388

Total: \$37,228.15

Fund 6727



SAN JUAN COUNTY
Auditor's Office

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Date of request: 08/07/2026

District name: Port of Orcas

Requestor name: Heather Lee

Requestor phone & email address: 801 824 9868 finance@portoforcas.com

Total amount: \$10490.61

BARS code: 6723 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

EFT

Last four digits of bank account (EFT's ONLY): 1093

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton Comissioner DocuSigned by: Signature and date 8/7/2026	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date

Due Date	amount	Vendor	Category	Bill No.	Fund
06/26/2026	1077.59	Double D Electric	Professional Services	I-42830	6723
07/10/2026	361.32	Eastsound Water Users Association	--Split--		6723
07/10/2026	31.42	NAPA Auto Parts	AOF Vehicle and Facility Maintenance Supplies		6723
07/11/2026	1459.48	Midnight Ventures	--Split--	June 2026	6723
07/11/2026	198.14	Island Petroleum Services	AOF - Fuel / Petrol Product	5458	6723
07/16/2026	293.60	CenturyLink	AOF Telephone		6723
08/11/2026	1459.48	Midnight Ventures	--Split--	July 2026	6723
08/15/2026	749.58	ISD Windows LLC dba Island Sash & Door	AOF Vehicle and Facility Maintenance Supplies		6723
8/1/2026	4860.00	Heather Lee	Professional Services	Jul-26	6723
Total	10490.61				



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Date of request: 08/07/2026

District name: Port of Orcas

Requestor name: Heather Lee

Requestor phone & email address: 801 824 9868 finance@portoforcas.com

Total amount: \$5,329.10

BARS code: 6727 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

EFT

Last four digits of bank account (EFT's ONLY): 1093

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

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Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton Comissioner DocuSigned by: Signature and date 8/7/2026	

08/11/2026 5329.10 Shaner Excavation
Total 5329.1

Capital - AIP/RW/Apron Improvements

INV0761b

6727



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Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on Tuesday morning.

Date of request: 08/18/2026

District name: Port of Orcas

Requestor name: Heather Lee

Requestor phone & email address: 801 824 9868 finance@portofoarcas.com

Total amount: \$21,147.61

BARS code: 6723 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

EFT

Last four digits of bank account (EFT's ONLY): 1093

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton Comissioner DocuSigned by: Signature and date 8/18/2026 6F9CF742B9FE415...	

Vendor	Category	Cost
CenturyLink	Phone	\$ 589.47
Chip Long	Reimbursements	\$ 126.59
ESWD	Sewer	\$ 674.08
Enduris	Insurance	\$ 11,894.00
Island Supply	Facility Supplies	\$ 335.28
Island Petroleum	Fuel (Operations)	\$ 214.23
Napa	Facility Supplies	\$ 15.96
Port of Orcas/Wafed	Uncategorized Expenses June	\$ 2,707.40
	Uncategorized Expenses July	\$ 691.31
QT POD	Professional Services (Fuel Station Processor	\$ 1,675.00
Rock Island	Internet Email	\$ 199.65
RSI Net	Professional Services	\$ 180.00
San Juan Sanitation	Refuse	\$ 344.13
Starr Septic	Sanican	\$ 100.00
	Sanican	\$ 810.00
Heather Lee	Reimbursments for Port of Orcas Quickbooks Subscription	\$ 590.51
Total		\$ 21,147.61

Funs 6723
8/18/2026



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Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on Tuesday morning.

Date of request: 08/18/2026

District name: Port of Orcas

Requestor name: Heather Lee

Requestor phone & email address: 801 824 9868 finance@portoforcas.com

Total amount: 38063.00

BARS code: 6727 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

EFT

Last four digits of bank account (EFT's ONLY): 1093

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

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Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton Comissioner DocuSigned by: Signature and date 8/18/2026 6F9CF742D9FE415...	

Vendor	Category	Cost
Blacklight Electric	Deer Harbor EV	\$ 17,200.56
Dept. of Ecology	AIP/RW/Apron Project	\$ 757.00
San Juan County	DCD AIP/RW/Apron Project	\$ 19,897.00
Sound Publishing	AIP/RW/Apron Project	\$ 208.44
Total		\$ 38,063.00

Funs 6727
8/18/2026



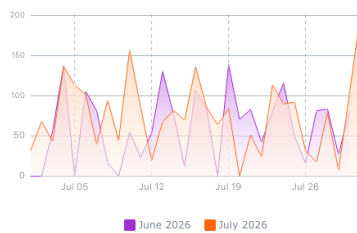
147 Schoen Lane, P.O. Box 53
Eastsound, WA 98245-0053
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Manager's Report 8/24/2026

1. Pavement Rehab – PAE/Granite/Port – Mobile Batch Plant!
2. EV Charger project – Deer Harbor/Waldron/WSDOT

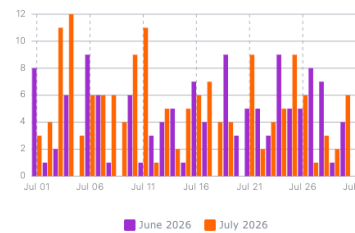
Total Customer Payment

2,336.64 USD ↗29.1%



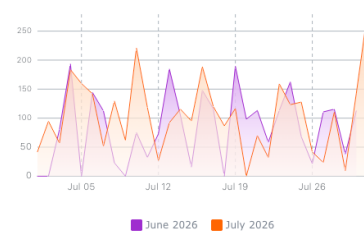
Charging Sessions

168 Sessions ↗31.3%



Energy Consumption

3,221.395 kWh ↗28.6%



3. 2026 ORS Fly-In August 7-9 – EAA, Safe and Busy!
4. Fuel Update – Current #5601/\$6.45/\$6.14
5. AWOS Servicing/FAA
6. Virtower – Fly-In Report

virtower

Airport Operations Tracking

Airport Operations

Snapshot Local Time

Start Date

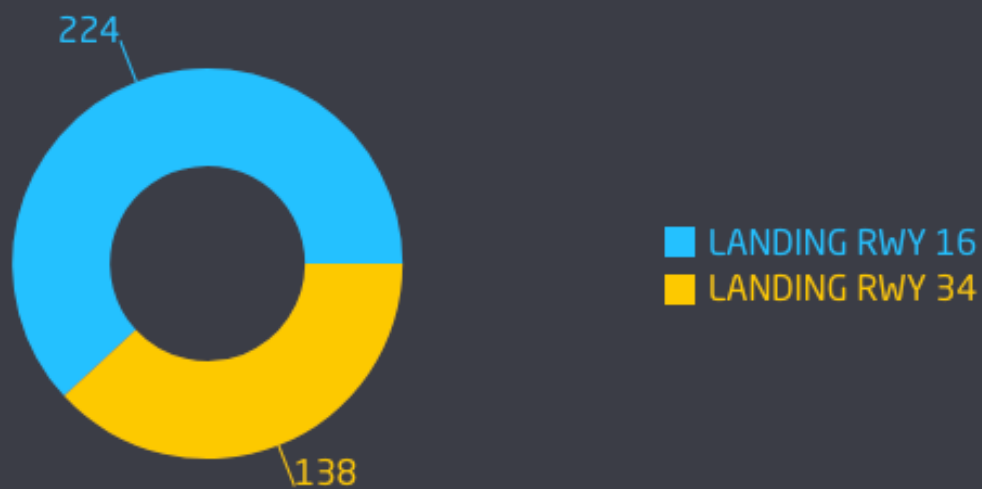
08/06/2026 12:00 LT

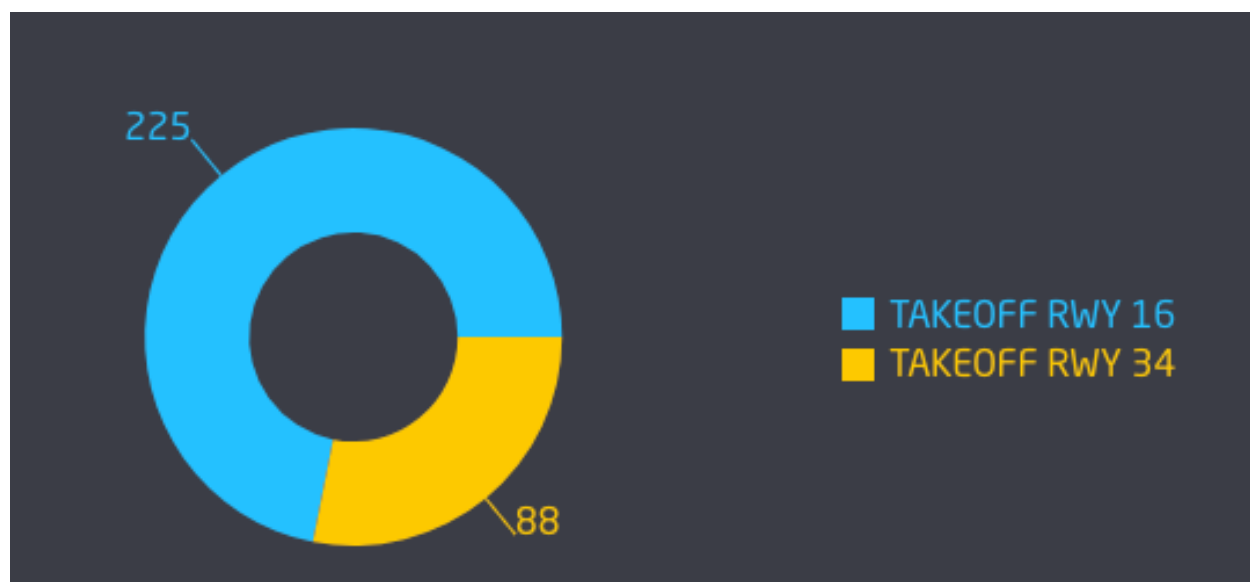
End Date

08/09/2026 15:00 LT

Summary

Landings		Take-Offs		Totals	
Single Engine	263	Single Engine	0	Single Engine	263
Single Engine Turbine	7	Single Engine Turbine	0	Single Engine Turbine	7
Multi Engine	6	Multi Engine	0	Multi Engine	6
Business Jet	1	Business Jet	0	Business Jet	1
Helicopter	1	Helicopter	0	Helicopter	1
Light Sport Aircraft	2	Light Sport Aircraft	0	Light Sport Aircraft	2
TOTAL	280	TOTAL	0	TOTAL	280





Budget vs. Actuals_Budget_FY26_P&L_Report

January-December, 2026

		Total	
		Actual	Budget
Revenue			
6721.300.0000.0000 General Fund Revenues			
6721.311.1000.0001 GF Property Tax Revenue	174,456.66	287,190.33	
6721.337.0000.0001 GF LHT Received from County	165.42	200.00	
6721.337.0000.0002 GF Timber Harvest Tax Received from County	5.17	35.00	
6721.389.60.00.0001 GF LGIP	1,837.50	0	
Total for 6721.300.0000.0000 General Fund Revenues	\$176,464.75	\$287,425.33	
6723.300.0000.0000 Airport Operations Revenues			
6723.321.8000.0001 AOF Vending Machine	1,062.60	1,781.90	
6723.343.2000.0001 AOF Utility Reimbursement	8,324.34	7,500.00	
6723.344.5000.0001 AOF Aviation Fuel Sales	84,770.79	133,900.00	
6723.344.6000.0001 AOF Landing Fees	5,629.44	12,669.00	
6723.344.6000.0002 AOF Tiedown Fees - Transient	7,515.00		
Aircraft Tiedown, 4-wk grass			
Aircraft Tiedown, daily			
Total for 6723.344.6000.0002 AOF Tiedown Fees - Transient	\$7,515.00	\$14,935.00	
6723.344.6000.0003 AOF Tiedown Fees - Annual	2,900.00	6,077.00	
6723.344.6000.0005 AOF TTF Fees	3,000.00	3,600.00	
6723.361.1000.0001 AOF Investment Interest - LGIP	19,502.50	32,500.00	
6723.362.0000.0001 AOF Auto Parking, transient	12,607.00	14,935.00	
6723.362.0000.0002 Auto Parking - Annual	10,035.00	13,390.00	
6723.362.0000.0003 AOF Hangar Lease	8,485.88	10,164.00	
6723.362.0000.0004 AOF Land Lease	37,855.34	79,500.00	
6723.362.0000.0005 AOF Terminal Rentals	22,599.00	15,800.00	
6723.367.0000.0001 AOF Donations	840.00	2,200.00	
6723.388.3000.0001 6723 Error Correction Rev	0.00	0	
6723.389.0000.0002 AOF Leasehold Tax Collected	8,624.40	15,260.00	
6723.341.7000.0001 AOF Sales of Coffee Mugs		\$0.00	
6723.344.5000.0002 AOF Sale of Airplane Oil		175.10	
6723.344.6000.0004 AOF Fence Access Fee		500.00	
6723.389.0000.0001 AOF Sales Tax Collected	2614.18	12,840.00	
Total for 6723.300.0000.0000 Airport Operations Revenues	\$236,585.47	\$377,727.00	
6727.300.0000.0000 Capital Revenue			
6727.331.2000.0001 Capital Direct Federal Grants - FAA	13,957.15	394,200.00	
6727.334.0420.0001 Capital State Commerce Grant - EV Charger	44,533.45	281,572.64	
6727.361.1000.0001 Capital - LGIP Investment Interest	876.80	900.00	
6727.334.0360.0001 Capital State AIP Grants	0	8,000.00	
Total for 6727.300.0000.0000 Capital Revenue	\$59,367.40	\$684,672.64	
Total for Income	\$472,417.62	\$1,349,824.97	

Expenses

6721.5000.0000.0000a General Fund Expenditures		
6721.546.0010.0001w GF Commissioners	6,747.35	36,090.00
6721.546.0010.0002w GF Executive Director	90,691.60	137,338.54
6721.546.0010.0003w GF Operations Assistant	32,506.91	46,257.30
6721.546.0010.0004b GF Finance Manager	28,755.00	27,725.00
6721.546.0020.0003 PERS-2025 Expenses	7,473.88	0
6721.546.0020.0005b GF FICA & Medicare	20,396.13	22,109.33
6721.546.0020.0006b GF Dept of Labor & Industries	2,752.35	3,676.00
6721.546.0020.0007b GF Retirement/PERS	8,937.67	11,710.18
6723.546.0040.0008b 6721 DRS 3697000 Late Payments	169.07	
Total for 6721.546.0020.0007b GF Retirement/PERS	\$9,106.74	\$11,710.18
6721.546.0020.0009 GF Medical Stipend	5,059.00	13,377.00
6721.546.0020.0010 GF Unemployment	948.24	1,308.82
6721.546.0020.0011 GF PFML / CARES	705.97	823.10
6721.546.0040.0001 GF Election Services	8,073.43	8,073.43
6721.546.0040.0002 GF Business & Occupation Taxes	1,331.76	0
Total for 6721.5000.0000.0000a General Fund Expenditures		\$214,548.36
		\$308,488.70

6723.500.0000.0000 Airport Operations Expenditures

6723.532.0040.0001 AOF Website, Software	3,541.16	4,020.00
6723.532.0040.0002 AOF Telephone	2,039.15	3,605.00
6723.532.0040.0003 AOF Internet, Email Hosting	1,013.20	2,266.00
6723.532.0040.0005 AOF Water	3,410.94	3,790.50
6723.532.0040.0006 AOF Electricity	14,045.99	22,743.00
6723.532.0040.0007 AOF Sewer	3,934.53	4,600.00
6723.532.0040.0008 AOF Refuse	1,922.21	2,707.50
6723.532.0040.0009 AOF Sanican Service	1,680.00	2,800.00
6723.546.0030.0001 AOF Signs/Fee Boxes Supplies	886.18	2,000.00
6723.546.0030.0002 AOF Office Supplies	137.50	825.00
6723.546.0030.0005 AOF Janitorial Supplies	126.74	1,030.00
6723.546.0030.0008 AOF - Fuel / Petrol Product	848.61	1,490.00
6723.546.0030.0009 AOF - Aviation Fuel for resale	78,525.84	98,000.00
6723.546.0030.0010 Postage and Delivery	181.60	200.00
6723.546.0030.0011 AOF Vehicle and Facility Maintenance Supplies	4,044.76	14,935.00
6723.546.0030.0013 AOF Pop for Resale	328.10	1,266.90
6723.546.0040.0001 AOF SJC Auditor	55.59	1,000.00
6723.546.0040.0002 AOF State Auditor	765.05	1,000.00
6723.546.0040.0003 AOF Security	207.12	2,000.00
6723.546.0040.0004 AOF Legal Fees	4,684.00	10,000.00
6723.546.0040.0005 AOF Professional Services	36,074.32	6,490.00
6723.546.0040.0006 AOF Bonding/Fire/Liability Insurance	1,987.00	30,000.00
6723.546.0040.0007 AOF Janitorial Services	7,005.52	13,600.00
6723.546.0040.0008 AOF AWOS M&O Service	2,854.83	5,000.00
6723.546.0040.0009 AOF Landscaping Services	4,034.02	3,563.80

6723.546.0040.0011 AOF Wetland Maintenance	5,962.00	12,000.00
6723.546.0040.0014 Airport Operations - Barge Service	739.00	4,000.00
6723.546.0040.0015 AOF Business & Occupation Taxes	6,130.71	20,000.00
6723.546.0040.0016 AOF Memberships	986.00	1,000.00
6723.546.0040.0017 AOF Continued Education Workshops	500.00	6,437.50
6723.546.0040.0018 Service Fees, Finance Charges, Licenses, Permits	1,137.08	400.00
6723.589.3000.0001 AOF Leasehold Tax Remitted to State	22,478.47	15,260.00
6723.532.0040.0004 AOF Stormwater Utility Tax	0	1,500.00
6723.546.0030.0006 AOF Meeting Supplies	0	500.00
6723.546.0030.0007 AOF - Fuel Station Supplies	0	375.00
6723.546.0030.0012 AOF Small Tools & Equipment	0	1,250.00
6723.546.0030.0014 AOF Cost of Airplane Oil for Resale	0	90.00
6723.546.0040.0010 AOF Snow Removal	0	5,400.00
6723.546.0040.0013 AOF Travel	0	2,600.00

Total for 6723.500.0000.0000 Airport Operations Expenditures	\$212,267.22	\$309,745.20
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6727.500.0000.0000 Capital Expenditures		\$0.00
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6727.594.4660.0001 Capital - AIP/RW/Apron Improvements	229,339.32	438,000.00
6727.594.4660.0002 Capital - EV Charge Expenditures	17,049.98	124,385.99

Total for 6727.500.0000.0000 Capital Expenditures	\$246,389.30	\$562,385.99
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FUND: 6721.00 PORT OF ORCAS

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			130,673.69	
310	TAXES	2,562.82			
320	LICENSES AND PERMITS				
330	INTERGOVERNMENTAL REVENUE	61.74			
340	CHARGES FOR GOODS AND SERVICES				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES	1,524.39			
390	OTHER FINANCING SOURCES				
	TOTAL RECEIPTS		4,148.95		
540	TRANSPORTATION				
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		0.00		
101	ENDING CASH BALANCE				134,822.64
			GL ENDING CASH BALANCE		134,822.64
			NET VARIANCE		0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				0.00
151	BEGINNING INVESTMENT BALANCE			500,000.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				500,000.00

FUND: 6723.00 PORT OF ORCAS - AIRPORT OPERATIONS

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			25,704.80	
320	LICENSES AND PERMITS				
330	INTERGOVERNMENTAL REVENUE				
340	CHARGES FOR GOODS AND SERVICES				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES	17,839.11			
390	OTHER FINANCING SOURCES				
	TOTAL RECEIPTS		17,839.11		
540	TRANSPORTATION				
580	NONEXPENDITURES	8,446.58			
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		8,446.58		
101	ENDING CASH BALANCE				35,097.33
				GL ENDING CASH BALANCE	35,097.33
				NET VARIANCE	0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				0.00
151	BEGINNING INVESTMENT BALANCE			1,045,000.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				1,045,000.00

FUND: 6727.00 PORT OF ORCAS CAPITAL PROJECTS

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			51,672.17	
310	TAXES				
330	INTERGOVERNMENTAL REVENUE				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES	25,722.77			
390	OTHER FINANCING SOURCES				
	TOTAL RECEIPTS		25,722.77		
580	NONEXPENDITURES	5,130.44			
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		5,130.44		
101	ENDING CASH BALANCE				72,264.50
				GL ENDING CASH BALANCE	72,264.50
				NET VARIANCE	0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				0.00
151	BEGINNING INVESTMENT BALANCE			130,000.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				130,000.00

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Periods: 7 through 7

San Juan County

07/01/2026 through 07/31/2026

6721 Port of Orcas
00 Port of Orcas

<i>Account Number</i>	<i>Adjusted Estimate</i>	<i>Revenues</i>	<i>Year-to-date Revenues</i>	<i>Balance</i>	<i>Prct Rcvd</i>
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00	0.00	0.00
311.10.00.0000 Property Tax Revenue	0.00	0.00	171,893.84	-171,893.84	0.00
7/1/2026 gl tax rec GJ 70012		0.06			
7/2/2026 gl tax rec GJ 70015		273.17			
7/6/2026 gl tax rec GJ 70058		84.09			
7/7/2026 gl tax rec GJ 70068		215.29			
7/8/2026 gl tax rec GJ 70085		697.20			
7/9/2026 gl tax rec GJ 70093		10.17			
7/13/2026 gl tax rec GJ 70097		104.88			
7/14/2026 gl tax rec GJ 70098		83.40			
7/15/2026 gl tax rec GJ 70102		421.10			
7/16/2026 gl tax rec GJ 70104		25.86			
7/20/2026 gl tax rec GJ 70122		171.55			
7/21/2026 gl tax rec GJ 70125		88.65			
7/22/2026 gl tax rec GJ 70140		28.99			
7/23/2026 gl tax rec GJ 70143		11.16			
7/24/2026 gl tax rec GJ 70147		-3.10			
7/25/2026 gl tax rec GJ 70175		-2.30			
7/26/2026 gl tax rec GJ 70176		-83.30			
7/27/2026 gl tax rec GJ 70150		376.07			
7/29/2026 gl tax rec GJ 70160		59.88			
311.10.00.0000 Property Tax Revenue	0.00	2,562.82	174,456.66	-174,456.66	0.00
321.80.00.0000 Vending Machine	0.00	0.00	0.00	0.00	0.00
331.20.10.0000 FAA Grant - CARES - CARES Act	0.00	0.00	0.00	0.00	0.00
336.02.31.0000 DNR PILT NAP/NRCA	0.00	0.00	0.00	0.00	0.00
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	0.00	105.89	-105.89	0.00
7/30/2026 gl cr GJ Trx 111813		61.74			
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	61.74	167.63	-167.63	0.00
337.40.00.0000 Timber Harvest Tax - Private Land	0.00	0.00	5.17	-5.17	0.00

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Periods: 7 through 7

San Juan County

07/01/2026 through 07/31/2026

6721 Port of Orcas
00 Port of Orcas

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
343.40.00.0000 Utility Reimbursement (Water)	0.00	0.00	0.00	0.00	0.00
344.50.00.0000 Aviation Fuel Sales	0.00	0.00	0.00	0.00	0.00
344.51.00.0000 Sale of Airplane Oil	0.00	0.00	0.00	0.00	0.00
344.61.00.0001 Landing Fees	0.00	0.00	0.00	0.00	0.00
344.61.00.0002 Tiedown Fees - Transient	0.00	0.00	0.00	0.00	0.00
344.61.00.0003 Tiedown Fees - Annual	0.00	0.00	0.00	0.00	0.00
344.61.00.0004 Fence Access Fee	0.00	0.00	0.00	0.00	0.00
344.61.00.0005 TTF User Fees	0.00	0.00	0.00	0.00	0.00
361.40.00.0001 Interfund Loan Interest Income	0.00	0.00	0.00	0.00	0.00
361.40.00.0002 Finance Charges	0.00	0.00	0.00	0.00	0.00
362.30.00.0000 Auto Parking Transient	0.00	0.00	0.00	0.00	0.00
362.50.00.0001 Auto Parking Annual	0.00	0.00	0.00	0.00	0.00
362.50.00.0002 Hangar Lease	0.00	0.00	0.00	0.00	0.00
362.50.01.0003 Land Lease	0.00	0.00	0.00	0.00	0.00
362.50.01.0004 Terminal Rentals	0.00	0.00	0.00	0.00	0.00
367.11.00.0000 Donations	0.00	0.00	0.00	0.00	0.00
369.91.00.0090 Recovery of NSF Check Fees	0.00	0.00	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00	0.00	0.00
369.95.00.0000 Small Refunds from Vendor	0.00	0.00	0.00	0.00	0.00
381.20.00.0000 Interfund Loan Principal Received	0.00	0.00	0.00	0.00	0.00
388.30.00.0000 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00
389.30.00.0000 Custodial Type Collections	0.00	0.00	0.00	0.00	0.00

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Periods: 7 through 7

San Juan County

07/01/2026 through 07/31/2026

6721 Port of Orcas
00 Port of Orcas

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
389.30.00.0001 Sales Tax Collected	0.00	0.00	0.00	0.00	0.00
389.40.00.0000 Custodial Type Deposits	0.00	0.00	0.00	0.00	0.00
389.60.00.0001 Investment Interest - LGIP	0.00	0.00	313.11	-313.11	0.00
7/30/2026 gl_cr GJ Trx 111822		1,524.39			
389.60.00.0001 Investment Interest - LGIP	0.00	1,524.39	1,837.50	-1,837.50	0.00
395.10.00.0000 Disposition of Capital Assets	0.00	0.00	0.00	0.00	0.00

Periods: 7 through 7
San Juan County
07/01/2026 through 07/31/2026

6721	Port of Orcas					
Total	Port of Orcas	0.00	4,148.95	176,466.96	-176,466.96	0.00

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Periods: 7 through 7

San Juan County

07/01/2026 through 07/31/2026

6723 Port of Orcas - Airport Operations
00 Airport Operations

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00	0.00	0.00
321.80.00.0000 Vending Machine	0.00	0.00	0.00	0.00	0.00
331.20.10.0000 FAA Grant - CARES	0.00	0.00	0.00	0.00	0.00
331.20.10.6000 FAA Grant - CARES - ACRGP	0.00	0.00	0.00	0.00	0.00
336.02.31.0000 DNR PILT NAP/NRCA	0.00	0.00	0.00	0.00	0.00
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	0.00	0.00	0.00	0.00
337.40.00.0000 Timber Harvest Tax - Private Land	0.00	0.00	0.00	0.00	0.00
341.70.00.0000 Sales of Coffee Mugs	0.00	0.00	0.00	0.00	0.00
343.40.00.0000 Utility Reimbursement (Water)	0.00	0.00	0.00	0.00	0.00
344.50.00.0000 Aviation Fuel Sales	0.00	0.00	0.00	0.00	0.00
344.51.00.0000 Sale of Airplane Oil	0.00	0.00	0.00	0.00	0.00
344.61.00.0001 Landing Fees	0.00	0.00	0.00	0.00	0.00
344.61.00.0002 Tiedown Fees - Transient	0.00	0.00	0.00	0.00	0.00
344.61.00.0003 Tiedown Fees - Annual	0.00	0.00	0.00	0.00	0.00
344.61.00.0004 Fence Access Fee	0.00	0.00	0.00	0.00	0.00
344.61.00.0005 TTF User Fees	0.00	0.00	0.00	0.00	0.00
344.61.00.0006 Fuel Flowage	0.00	0.00	0.00	0.00	0.00
361.40.00.0001 Interfund Loan Interest Income	0.00	0.00	0.00	0.00	0.00
361.40.00.0002 Finance Charges	0.00	0.00	0.00	0.00	0.00
362.30.00.0000 Auto Parking Transient	0.00	0.00	0.00	0.00	0.00
362.50.00.0001 Auto Parking Annual	0.00	0.00	0.00	0.00	0.00
362.50.00.0002 Hangar Lease	0.00	0.00	0.00	0.00	0.00

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Periods: 7 through 7

San Juan County

07/01/2026 through 07/31/2026

6723 Port of Orcas - Airport Operations
00 Airport Operations

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
362.50.01.0003 Land Lease	0.00	0.00	0.00	0.00	0.00
362.50.01.0004 Terminal Rentals	0.00	0.00	0.00	0.00	0.00
367.11.00.0000 Donations	0.00	0.00	0.00	0.00	0.00
369.91.00.0090 Recovery of NSF Check Fees	0.00	0.00	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00	0.00	0.00
369.95.00.0000 Small Refund from vendor	0.00	0.00	0.00	0.00	0.00
381.20.00.0000 Interfund Loan Principal Received	0.00	0.00	0.00	0.00	0.00
389.30.00.0000 Custodial Type Collections	0.00	0.00	0.00	0.00	0.00
389.30.00.0001 Sales Tax Collected	0.00	0.00	0.00	0.00	0.00
389.40.00.0000 Custodial Type Deposits	0.00	0.00	105,796.61	-105,796.61	0.00
7/6/2026 gl_cr GJ Trx 111362		5,076.90			
7/13/2026 gl_cr GJ Trx 111533		2,103.33			
7/20/2026 gl_cr GJ Trx 111619		3,051.88			
7/27/2026 gl_cr GJ Trx 111733		3,182.52			
7/30/2026 gl_cr GJ Trx 111791		1,184.00			
389.40.00.0000 Custodial Type Deposits	0.00	14,598.63	120,395.24	-120,395.24	0.00
389.60.00.0001 Investment Interest - LGIP	0.00	0.00	16,262.02	-16,262.02	0.00
7/30/2026 gl_cr GJ Trx 111822		3,240.48			
389.60.00.0001 Investment Interest - LGIP	0.00	3,240.48	19,502.50	-19,502.50	0.00
395.10.00.0000 Disposition of Capital Assets	0.00	0.00	0.00	0.00	0.00
397.46.00.6721 Transfers-in from General Fund	0.00	0.00	0.00	0.00	0.00
397.46.00.6727 Transfers-in from Capital Fund	0.00	0.00	0.00	0.00	0.00

Periods: 7 through 7 San Juan County
07/01/2026 through 07/31/2026

6723	Port of Orcas - Airport Operations					
Total	Port of Orcas - Airport Operations	0.00	17,839.11	139,897.74	-139,897.74	0.00

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Periods: 7 through 7

San Juan County

07/01/2026 through 07/31/2026

6727 Port of Orcas Capital Projects
 00 Port of Orcas Capital Projects

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00	0.00	0.00
311.10.00.0000 Property Tax Revenue	0.00	0.00	0.00	0.00	0.00
331.20.10.0000 Direct Federal Grants - F.A.A.	0.00	0.00	0.00	0.00	0.00
334.03.60.0000 State AIP Grants	0.00	0.00	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00	0.00	0.00
388.30.00.0000 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00
389.40.00.0000 Custodial Type Deposit	0.00	0.00	34,689.66	-34,689.66	0.00
7/13/2026 gl_cr GJ Trx 111530		11,376.75			
7/30/2026 gl_cr GJ Trx 111798		13,957.15			
389.40.00.0000 Custodial Type Deposit	0.00	25,333.90	60,023.56	-60,023.56	0.00
389.60.00.0000 Investment Interest - LGIP	0.00	0.00	487.93	-487.93	0.00
7/30/2026 gl_cr GJ Trx 111822		388.87			
389.60.00.0000 Investment Interest - LGIP	0.00	388.87	876.80	-876.80	0.00
395.10.00.0000 Proceeds from Sales of Capital Assets	0.00	0.00	0.00	0.00	0.00
397.46.00.6721 Transfers-in from General Fund	0.00	0.00	0.00	0.00	0.00
397.46.00.6723 Transfers-in from Operating Fund	0.00	0.00	0.00	0.00	0.00

Periods: 7 through 7 San Juan County
07/01/2026 through 07/31/2026

6727	Port of Orcas Capital Projects					
Total	Port of Orcas Capital Projects	0.00	25,722.77	60,900.36	-60,900.36	0.00

PORT OF ORCAS

RESOLUTION #2026 08 24

Resolution Establishing Banner Bank Credit Card, Closing Washington Federal Petty Cash Account

WHEREAS, the Port of Orcas has a petty cash account with debit cards at Washington Federal bank; and

WHEREAS, during the 2021-23 audit conducted by the Washington State Auditor's Office, the Port of Orcas was advised it is best practice to discontinue use of a petty cash account, and establish a credit line with credit cards; and

WHEREAS, it is the intent of the Port of Orcas to establish and comply with best practices in financial controls; and

NOW, THEREFORE, BE IT RESOLVED, the Port of Orcas commissioners authorize the Finance Director to proceed with the establishment of credit cards through Banner Bank, with a total credit limit of up to \$10,000.00 with cards issued to the Executive Director and Finance Director; and

BE IT FURTHER RESOLVED, that once the credit line is established and cards are active, the Port of Orcas complete all reimbursements of the \$5,000.00 Washington Federal petty cash account, close the account, and transfer the funds back to San Juan County Treasurer Port of Orcas Fund 6721; and

BE IT FURTHER RESOLVED, the Port of Orcas shall establish a Credit Card Policy in accordance with best practices and Washington State Law.

DATED THIS 24th DAY OF AUGUST, 2026.

Allan Tone, Commissioner

Rick Fant, Commissioner

Mia Kartiganer, Commissioner/Chair

Robert Hamilton, Commissioner

Annalies Schuh, Commissioner

Attest: _____
Chip Long, Executive Director