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Eastsound, WA 98245-0053
360.376.5285
orcasairport@rockisland.com
www.portoforcas.com

REGULAR MEETING AGENDA

July 27, 2026

Scheduled at 4:00 P.M.

This Meeting will be on Zoom and in-person at the airport terminal conference room.

Join Zoom meeting:

<https://us02web.zoom.us/j/82435253685?pwd=cxvrnYazlsJGJpKrRhVCdmG7IFevbLf.1>

Dial-in: (253) 215-8782 / Meeting ID: 824 3525 3685 / Passcode: 9zr2h0

CALL TO ORDER

AGENDA AMENDMENTS

PUBLIC ACCESS

Consent Agenda

1. Approval of Payroll and Vouchers
 - a. 06/23/2026 Payroll 6721 \$21,927.62
 - b. 06/30/2026 AP 6723 \$54,903.91
 - c. 07/06/2026 AP 6723 \$3,600.00
 - d. 07/06/2026 AP 6727 \$5,130.44
 - e. 07/14/2026 AP 6723 \$4,846.58
2. Approval of Minutes: June 22, 2026

MONTHLY REPORTS

1. Manager's Report
2. Financial Report

OLD BUSINESS

1. Marine Subcommittee-Rick
2. Projects and Planning
 - a) Pavement Rehab/Drainage Project-PAE/Mason
 - b) Advanced Air Mobility (AAM) Update-Chip
 - c) EV Charger/Shuttle Project-Update-Chip
 - d) Virtower – Chip
 - e) Tariff Draft– Chip

NEW BUSINESS

PUBLIC ACCESS

ADJOURNMENT

UPCOMING MEETINGS:

Regular Meeting August 24, 2026



SAN JUAN COUNTY
Auditor's Office

JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

NOTE: It is the district's responsibility to maintain adequate records to substantiate claims.

Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on Tuesday morning.

Date of request: 06/23/2026

District name: Port Of Orcas

Requestor name: Heather Lee

Requestor phone & email address: finance@portoforcas.com

Total amount: 21927.62

BARS code: 6721 .00.589.40.00.0000

Request type: Payroll EFT

Description of claim(s):

Payroll EFT for June payroll

Last four digits of bank account (EFT's ONLY): 1085

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton DocuSigned by: Signature and date 6/23/2026	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date

Docusign Envelope ID: 81F3269E-1287-8073-81C7-53820754EDD4

Run payroll: Every month

Total payroll cost
\$21,927.62

↓ Down 6% compared to last time [See why](#)

Gross pay
\$19,154.29

Employer taxes & contributions
\$2,773.33

Automated withdrawal on Jul 1
\$19,763.84

Direct deposits
\$14,813.77

Taxes ⓘ
\$4,950.07

What you pay manually
\$2,163.78

Paper checks
\$0.00

Taxes ⓘ
\$274.85

Deductions & contributions
\$1,888.93

Pay period: Jun 1, 2026 to Jun 30, 2026

Pay date: Jul 1, 2026

Funding account: ****1085

Chart of account
6721 General Fund

Name (9) ↑	Total hours	Gross pay	Other pay	Employee taxes & deductions	Net pay	Employer taxes & contributions	Change in gross pay	Classes and Projects	Memo ⓘ
Fant, Richard Hourly Direct deposit	1h	\$161.00	\$0.00	\$14.64	\$146.36 Q	\$13.64	0% Q	1 class	-
Hamilton, Robert Hourly Direct deposit	1h	\$161.00	\$0.00	\$14.66	\$146.34 Q	\$13.66	0% Q	1 class	-
Ihlenfeldt, Kimberley Hourly Direct deposit	48h	\$2,160.00	\$0.00	\$498.14	\$1,661.86 Q	\$308.84	↓ Down 21% Q	1 class	-
Kartiganer, Mia Hourly Direct deposit	1h	\$161.00	\$0.00	\$14.64	\$146.36 Q	\$13.64	0% Q	1 class	-
Long, Kenneth \$133,750.00/year Direct deposit	173.33h	\$11,716.43	\$0.00	\$2,780.74	\$8,935.69 Q	\$1,614.60	0% Q	1 class	-
Reid, James Hourly Direct deposit	123.1h	\$4,352.86	\$0.00	\$970.69	\$3,382.17 Q	\$764.29	↓ Down 10% Q	1 class	-
Schuh, Annalies Hourly Direct deposit	1h	\$161.00	\$0.00	\$14.65	\$146.35 Q	\$13.65	0% Q	1 class	-
Selwyn, Rebekah Hourly Direct deposit	4h	\$120.00	\$0.00	\$17.72	\$102.28 Q	\$17.37	↓ Down 60% Q	1 class	-
Tone, Allan Hourly	1h	\$161.00	\$0.00	\$14.64	\$146.36 Q	\$13.64	0% Q	1 class	-



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Auditor's Office

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Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on Tuesday morning.

Date of request: 06/30/2026

District name: Port of Orcas

Requestor name: Heather Lee

Requestor phone & email address: finance@portoforcas.com

Total amount: \$54,903.91

BARS code: 6723 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

AP June 2026

Last four digits of bank account (EFT's ONLY): 1093

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton DocuSigned by: Signature and date 6/29/2026	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date

Due Date	Amount	Vendor	Category
07/10/2026	\$27,321.99	Ascent Aviation	AOF - Aviation Fuel for resale
07/10/2026	\$27,401.92	Ascent Aviation	AOF - Aviation Fuel for resale
07/10/2026	\$36.00	CSD Attorneys at Law	AOF Legal Fees
07/10/2026	\$144.00	CSD Attorneys at Law	AOF Legal Fees
Total=	\$54,903.91		



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Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on Tuesday morning.

Date of request: 07/06/2026

District name: Port of Orcas

Requestor name: Heather Lee

Requestor phone & email address: finance@portoforcas.com

Total amount: \$3600.00

BARS code: 6723 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

AP 07-06-2026 6723

Last four digits of bank account (EFT's ONLY): 1093

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton DocuSigned by: Signature and date 7/6/2026	

<u>Invoice date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Invoice #</u>	<u>Fund</u>
7/1/2026	Heather Lee	\$3,600	Accounting Services	June	6723



SAN JUAN COUNTY
Auditor's Office

JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

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Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on Tuesday morning.

Date of request: 07/06/2026

District name: Port Of Orcas

Requestor name: Heather Lee

Requestor phone & email address: finance@portoforcas.com

Total amount: 5130.44

BARS code: 6727 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

AP EFT for 6727 Capital EV Charger

Last four digits of bank account (EFT's ONLY): 1093

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton DocuSigned by: Signature and date 7/6/2026	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date

<u>Invoice date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Invoice #</u>	<u>Fund</u>
7/1/2026	Opalco	\$5,130	EV Chargers Altered Service	2619	6727



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Date of request: 07/14/2026

District name: Port of Orcas

Requestor name: Heather Lee

Requestor phone & email address: finance@portoforcas.com

Total amount: \$4846.58

BARS code: 6723 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

AP 07-14-2026 6723

Last four digits of bank account (EFT's ONLY): 1093

Warrant delivery: EFT (Not Applicable)

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton DocuSigned by: Signature and date 7/14/2026 6F9CF742D9FE415...	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date
Name and title Signature and date	Name and title Signature and date

Invoice date	Vendor	Amount	Description	Invoice #
7/1/2026	Midnight Venture	1459.48	Janitorial Landscaping	
5/1/2026	San Juan County	71.16	Quarterly Fees	04063
12/31/2025	San Juan County	55.69	Quarterly Fees	04043
6/21/2026	Isand Petroleum Services	198.14	Petro	5458
7/7/2026	Starr Excavation	100	Septic/Excavation	I35339
6/30/2026	Napa Auto Parts	31.42	Auto Parts	June
6/16/2027	Double D Electrical	1077.59	Annual Service Generator	I-42830
6/30/2026	Opalco	684.82	Utilities	2493000
6/30/2026	Opalco	575.15	Utilities	2493001
6/30/2026	Opalco	67.72	Utilities	2493007
6/30/2026	Opalco	69.27	Utilities	2493008
6/30/2026	Opalco	80.69	Utilities	2493009
6/30/2026	Opalco	68.44	Utilities	2493010
6/30/2026	Opalco	307.01	Utilities	2493011
Total		4846.58		



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Manager's Report 7/27/2026

1. Pavement Rehab – PAE/Granite/Port – Mobile Batch Plant?
2. EV Charger project – Deer Harbor/Waldron
3. 2026 ORS Fly-In August 7-9 – EAA, Planning continues
4. Fuel Update – Current \$6.55 Delivery #8901/\$6.14
5. Virtower – June Report



Airport Operations Snapshot Local Time

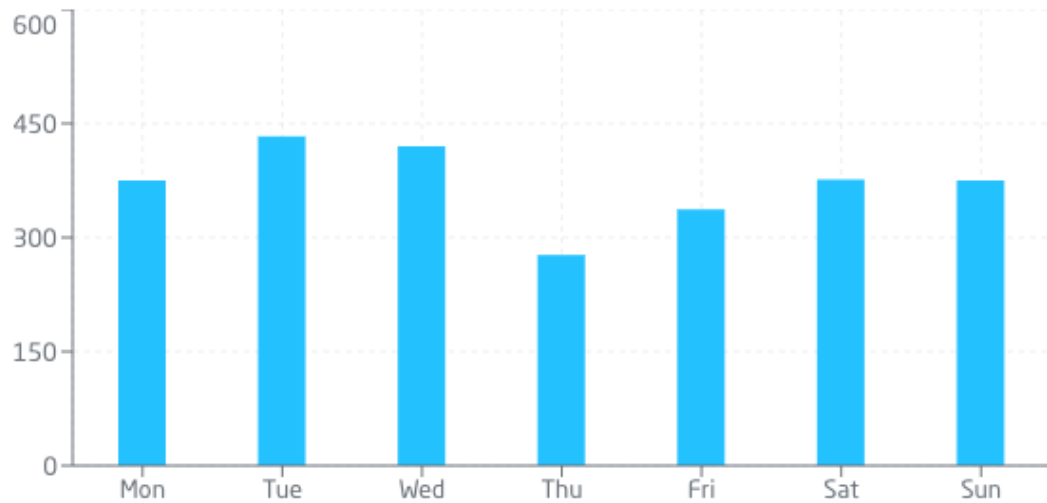
Start Date	06/01/2026 00:00 LT
End Date	06/30/2026 23:59 LT

Summary

Landings		Take-Offs		Totals	
Single Engine	1009	Single Engine	942	Single Engine	1951
Single Engine Turbine	276	Single Engine Turbine	277	Single Engine Turbine	553
Multi Engine	17	Multi Engine	17	Multi Engine	34
Multi Engine Turbine	4	Multi Engine Turbine	4	Multi Engine Turbine	8
Business Jet	4	Business Jet	4	Business Jet	8
Helicopter	5	Helicopter	3	Helicopter	8
Military Helicopter	2	Military Helicopter	2	Military Helicopter	4
Light Sport Aircraft	13	Light Sport Aircraft	14	Light Sport Aircraft	27
TOTAL	1330	TOTAL	1263	TOTAL	2593

Operations by Day of Week

KORS 06/01/2026 0:00 > 06/30/2026 23:59 LT



Activity Summary

16 EARLY TURN IN E	153
16 EARLY TURN IN W	10
16 EARLY TURN OUT E	154
16 EARLY TURN OUT W	17
34 EARLY TURN IN E	6
34 EARLY TURN IN W	3
34 EARLY TURN OUT E	228
34 EARLY TURN OUT W	95
A1	920
A2	413
A3	417
A4	632
B1	216
BELOW PATTERN E	66
BELOW PATTERN W	31
EAST HANGARS	182
HELIPAD	28
LANDING RWY 16	589
LANDING RWY 34	741
SELF FUEL	101
SLOW DEPARTURE 16	403
TAKEOFF RWY 16	505
TAKEOFF RWY 34	758
T&G RWY 16	15
T&G RWY 34	38

Takeoffs per Runway

KORS 06/01/2026 0:00 > 06/30/2026 23:59 LT



■ TAKEOFF RWY 16
■ TAKEOFF RWY 34

Landings per Runway

KORS 06/01/2026 0:00 > 06/30/2026 23:59 LT



■ LANDING RWY 16
■ LANDING RWY 34

FUND: 6721.00 PORT OF ORCAS

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			670,304.43	
310	TAXES	5,164.86			
320	LICENSES AND PERMITS				
330	INTERGOVERNMENTAL REVENUE	56.61			
340	CHARGES FOR GOODS AND SERVICES				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES	240.25			
390	OTHER FINANCING SOURCES				
	TOTAL RECEIPTS		5,461.72		
151	INVESTMENTS AND RESTRICTED ASSETS	500,000.00			
540	TRANSPORTATION				
580	NONEXPENDITURES	45,092.46			
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		545,092.46		
101	ENDING CASH BALANCE				130,673.69
			GL ENDING CASH BALANCE		130,673.69
			NET VARIANCE		0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				0.00
151	BEGINNING INVESTMENT BALANCE			0.00	
	INVESTMENTS ACQUIRED	500,000.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				500,000.00

07/14/2026 8:52AM

Periods: 6 through 6

San Juan County

06/01/2026 through 06/30/2026

6721 Port of Orcas

00 Port of Orcas

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00	0.00	0.00
311.10.00.0000 Property Tax Revenue	0.00	0.00	166,728.98	-166,728.98	0.00
6/1/2026 gl tax rec GJ 69948		44.24			
6/2/2026 gl tax rec GJ 69953		791.11			
6/3/2026 gl tax rec GJ 69955		335.31			
6/4/2026 gl tax rec GJ 69964		228.85			
6/5/2026 gl tax rec GJ 69965		3.32			
6/8/2026 gl tax rec GJ 69968		1,008.82			
6/9/2026 gl tax rec GJ 69974		582.95			
6/10/2026 gl tax rec GJ 69989		405.51			
6/11/2026 gl tax rec GJ 69990		302.99			
6/15/2026 gl tax rec GJ 69996		220.90			
6/16/2026 gl tax rec GJ 69997		87.28			
6/17/2026 gl tax rec GJ 69998		32.28			
6/18/2026 gl tax rec GJ 69999		114.60			
6/22/2026 gl tax rec GJ 70000		151.94			
6/23/2026 gl tax rec GJ 70002		29.60			
6/24/2026 gl tax rec GJ 70003		163.53			
6/25/2026 gl tax rec GJ 70004		128.33			
6/27/2026 gl tax rec GJ 70064		-24.70			
6/28/2026 gl tax rec GJ 70065		-39.98			
6/29/2026 gl tax rec GJ 70009		517.87			
6/30/2026 gl tax rec GJ 70011		80.11			
311.10.00.0000 Property Tax Revenue	0.00	5,164.86	171,893.84	-171,893.84	0.00
321.80.00.0000 Vending Machine	0.00	0.00	0.00	0.00	0.00
331.20.10.0000 FAA Grant - CARES - CARES Act	0.00	0.00	0.00	0.00	0.00
336.02.31.0000 DNR PILT NAP/NRCA	0.00	0.00	0.00	0.00	0.00
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	0.00	49.28	-49.28	0.00
6/30/2026 gl cr GJ Trx 111328		56.61			
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	56.61	105.89	-105.89	0.00

07/14/2026 8:52AM

Periods: 6 through 6

San Juan County

06/01/2026 through 06/30/2026

6721 Port of Orcas
00 Port of Orcas

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
337.40.00.0000 Timber Harvest Tax - Private Land	0.00	0.00	5.17	-5.17	0.00
343.40.00.0000 Utility Reimbursement (Water)	0.00	0.00	0.00	0.00	0.00
344.50.00.0000 Aviation Fuel Sales	0.00	0.00	0.00	0.00	0.00
344.51.00.0000 Sale of Airplane Oil	0.00	0.00	0.00	0.00	0.00
344.61.00.0001 Landing Fees	0.00	0.00	0.00	0.00	0.00
344.61.00.0002 Tiedown Fees - Transient	0.00	0.00	0.00	0.00	0.00
344.61.00.0003 Tiedown Fees - Annual	0.00	0.00	0.00	0.00	0.00
344.61.00.0004 Fence Access Fee	0.00	0.00	0.00	0.00	0.00
344.61.00.0005 TTF User Fees	0.00	0.00	0.00	0.00	0.00
361.40.00.0001 Interfund Loan Interest Income	0.00	0.00	0.00	0.00	0.00
361.40.00.0002 Finance Charges	0.00	0.00	0.00	0.00	0.00
362.30.00.0000 Auto Parking Transient	0.00	0.00	0.00	0.00	0.00
362.50.00.0001 Auto Parking Annual	0.00	0.00	0.00	0.00	0.00
362.50.00.0002 Hangar Lease	0.00	0.00	0.00	0.00	0.00
362.50.01.0003 Land Lease	0.00	0.00	0.00	0.00	0.00
362.50.01.0004 Terminal Rentals	0.00	0.00	0.00	0.00	0.00
367.11.00.0000 Donations	0.00	0.00	0.00	0.00	0.00
369.91.00.0090 Recovery of NSF Check Fees	0.00	0.00	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00	0.00	0.00
369.95.00.0000 Small Refunds from Vendor	0.00	0.00	0.00	0.00	0.00
381.20.00.0000 Interfund Loan Principal Received	0.00	0.00	0.00	0.00	0.00
388.30.00.0000 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00

07/14/2026 8:52AM

Periods: 6 through 6

San Juan County

06/01/2026 through 06/30/2026

6721 Port of Orcas
00 Port of Orcas

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
389.30.00.0000 Custodial Type Collections	0.00	0.00	0.00	0.00	0.00
389.30.00.0001 Sales Tax Collected	0.00	0.00	0.00	0.00	0.00
389.40.00.0000 Custodial Type Deposits	0.00	0.00	0.00	0.00	0.00
389.60.00.0001 Investment Interest - LGIP	0.00	0.00	72.86	-72.86	0.00
6/30/2026 ql cr GJ Trx 111410		240.25			
389.60.00.0001 Investment Interest - LGIP	0.00	240.25	313.11	-313.11	0.00
395.10.00.0000 Disposition of Capital Assets	0.00	0.00	0.00	0.00	0.00

Periods: 6 through 6

San Juan County

06/01/2026 through 06/30/2026

6721	Port of Orcas					
Total	Port of Orcas	0.00	5,461.72	172,318.01	-172,318.01	0.00

FUND: 6723.00 PORT OF ORCAS - AIRPORT OPERATIONS

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			238,417.96	
320	LICENSES AND PERMITS				
330	INTERGOVERNMENTAL REVENUE				
340	CHARGES FOR GOODS AND SERVICES				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES	20,916.91			
390	OTHER FINANCING SOURCES				
	TOTAL RECEIPTS		20,916.91		
151	INVESTMENTS AND RESTRICTED ASSETS	150,000.00			
540	TRANSPORTATION				
580	NONEXPENDITURES	83,630.07			
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		233,630.07		
101	ENDING CASH BALANCE				25,704.80
				GL ENDING CASH BALANCE	25,704.80
				NET VARIANCE	0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				0.00
151	BEGINNING INVESTMENT BALANCE			895,000.00	
	INVESTMENTS ACQUIRED	150,000.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				1,045,000.00

07/14/2026 8:52AM

Periods: 6 through 6

San Juan County

06/01/2026 through 06/30/2026

6723 Port of Orcas - Airport Operations
00 Airport Operations

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00	0.00	0.00
321.80.00.0000 Vending Machine	0.00	0.00	0.00	0.00	0.00
331.20.10.0000 FAA Grant - CARES	0.00	0.00	0.00	0.00	0.00
331.20.10.6000 FAA Grant - CARES - ACRGP	0.00	0.00	0.00	0.00	0.00
336.02.31.0000 DNR PILT NAP/NRCA	0.00	0.00	0.00	0.00	0.00
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	0.00	0.00	0.00	0.00
337.40.00.0000 Timber Harvest Tax - Private Land	0.00	0.00	0.00	0.00	0.00
341.70.00.0000 Sales of Coffee Mugs	0.00	0.00	0.00	0.00	0.00
343.40.00.0000 Utility Reimbursement (Water)	0.00	0.00	0.00	0.00	0.00
344.50.00.0000 Aviation Fuel Sales	0.00	0.00	0.00	0.00	0.00
344.51.00.0000 Sale of Airplane Oil	0.00	0.00	0.00	0.00	0.00
344.61.00.0001 Landing Fees	0.00	0.00	0.00	0.00	0.00
344.61.00.0002 Tiedown Fees - Transient	0.00	0.00	0.00	0.00	0.00
344.61.00.0003 Tiedown Fees - Annual	0.00	0.00	0.00	0.00	0.00
344.61.00.0004 Fence Access Fee	0.00	0.00	0.00	0.00	0.00
344.61.00.0005 TTF User Fees	0.00	0.00	0.00	0.00	0.00
344.61.00.0006 Fuel Flowage	0.00	0.00	0.00	0.00	0.00
361.40.00.0001 Interfund Loan Interest Income	0.00	0.00	0.00	0.00	0.00
361.40.00.0002 Finance Charges	0.00	0.00	0.00	0.00	0.00
362.30.00.0000 Auto Parking Transient	0.00	0.00	0.00	0.00	0.00
362.50.00.0001 Auto Parking Annual	0.00	0.00	0.00	0.00	0.00
362.50.00.0002 Hangar Lease	0.00	0.00	0.00	0.00	0.00

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Periods: 6 through 6

San Juan County

06/01/2026 through 06/30/2026

6723 Port of Orcas - Airport Operations
00 Airport Operations

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
362.50.01.0003 Land Lease	0.00	0.00	0.00	0.00	0.00
362.50.01.0004 Terminal Rentals	0.00	0.00	0.00	0.00	0.00
367.11.00.0000 Donations	0.00	0.00	0.00	0.00	0.00
369.91.00.0090 Recovery of NSF Check Fees	0.00	0.00	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00	0.00	0.00
369.95.00.0000 Small Refund from vendor	0.00	0.00	0.00	0.00	0.00
381.20.00.0000 Interfund Loan Principal Received	0.00	0.00	0.00	0.00	0.00
389.30.00.0000 Custodial Type Collections	0.00	0.00	0.00	0.00	0.00
389.30.00.0001 Sales Tax Collected	0.00	0.00	0.00	0.00	0.00
389.40.00.0000 Custodial Type Deposits	0.00	0.00	87,621.64	-87,621.64	0.00
6/8/2026 gl cr GJ Trx 111031		5,110.34			
6/10/2026 a-intrfd-r GJ 69975		8,298.81			
6/15/2026 gl cr GJ Trx 111100		1,601.65			
6/29/2026 gl cr GJ Trx 111296		3,164.17			
389.40.00.0000 Custodial Type Deposits	0.00	18,174.97	105,796.61	-105,796.61	0.00
389.60.00.0001 Investment Interest - LGIP	0.00	0.00	13,520.08	-13,520.08	0.00
6/30/2026 gl cr GJ Trx 111410		2,741.94			
389.60.00.0001 Investment Interest - LGIP	0.00	2,741.94	16,262.02	-16,262.02	0.00
395.10.00.0000 Disposition of Capital Assets	0.00	0.00	0.00	0.00	0.00
397.46.00.6721 Transfers-in from General Fund	0.00	0.00	0.00	0.00	0.00
397.46.00.6727 Transfers-in from Capital Fund	0.00	0.00	0.00	0.00	0.00

Periods: 6 through 6
San Juan County
06/01/2026 through 06/30/2026

6723	Port of Orcas - Airport Operations					
Total	Port of Orcas - Airport Operations	0.00	20,916.91	122,058.63	-122,058.63	0.00

FUND: 6727.00 PORT OF ORCAS CAPITAL PROJECTS

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			197,833.16	
310	TAXES				
330	INTERGOVERNMENTAL REVENUE				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES	-8,176.28			
390	OTHER FINANCING SOURCES				
	TOTAL RECEIPTS		-8,176.28		
151	INVESTMENTS AND RESTRICTED ASSETS	105,000.00			
580	NONEXPENDITURES	32,984.71			
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		137,984.71		
101	ENDING CASH BALANCE				51,672.17
			GL ENDING CASH BALANCE		51,672.17
			NET VARIANCE		0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				0.00
151	BEGINNING INVESTMENT BALANCE			25,000.00	
	INVESTMENTS ACQUIRED	105,000.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				130,000.00

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Periods: 6 through 6

San Juan County

06/01/2026 through 06/30/2026

6727 Port of Orcas Capital Projects
 00 Port of Orcas Capital Projects

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00	0.00	0.00
311.10.00.0000 Property Tax Revenue	0.00	0.00	0.00	0.00	0.00
331.20.10.0000 Direct Federal Grants - F.A.A.	0.00	0.00	0.00	0.00	0.00
334.03.60.0000 State AIP Grants	0.00	0.00	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00	0.00	0.00
388.30.00.0000 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00
389.40.00.0000 Custodial Type Deposit	0.00	0.00	42,988.47	-42,988.47	0.00
6/10/2026 a-intrfd-r GJ 69975		-8,298.81			
389.40.00.0000 Custodial Type Deposit	0.00	-8,298.81	34,689.66	-34,689.66	0.00
389.60.00.0000 Investment Interest - LGIP	0.00	0.00	365.40	-365.40	0.00
6/30/2026 ql cr GJ Trx 111410		122.53			
389.60.00.0000 Investment Interest - LGIP	0.00	122.53	487.93	-487.93	0.00
395.10.00.0000 Proceeds from Sales of Capital Assets	0.00	0.00	0.00	0.00	0.00
397.46.00.6721 Transfers-in from General Fund	0.00	0.00	0.00	0.00	0.00
397.46.00.6723 Transfers-in from Operating Fund	0.00	0.00	0.00	0.00	0.00

Periods: 6 through 6
San Juan County
06/01/2026 through 06/30/2026

6727	Port of Orcas Capital Projects					
Total	Port of Orcas Capital Projects	0.00	-8,176.28	35,177.59	-35,177.59	0.00

AIRPORT RATES, FEES & CHARGES POLICY

PORT OF ORCAS

AIRPORT RATES, FEES & CHARGES POLICY

Adopted by Resolution No. _____

Effective Date: January 1, 2027

1. PURPOSE

The purpose of this Policy is to establish a fair, transparent, and financially sustainable framework for rates, fees, charges, permits, and use of Airport facilities and services.

This Policy is intended to:

- Support safe and efficient Airport operations;
- Promote equitable access to Airport facilities;
- Ensure compliance with applicable federal, state, and local requirements;
- Provide clarity and consistency for Airport users;
- Support the long-term financial sustainability of the Airport; and
- Encourage aviation activity beneficial to the community.

2. AUTHORITY

This Policy is adopted under the authority of the Port Commission and applicable laws of the State of Washington, including authority governing Port districts and Airport operations.

This Policy shall be administered consistent with applicable Federal Aviation Administration (“FAA”) grant assurances and Airport regulations.

3. APPLICABILITY

This Policy applies to all persons, organizations, tenants, operators, aircraft owners, businesses, and users utilizing Airport property, facilities, services, or infrastructure unless otherwise provided by written agreement approved by the Port.

4. GUIDING PRINCIPLES

Airport rates and charges shall be administered according to the following principles:

4.1 Fair and Reasonable

Fees shall be applied in a fair, reasonable, and non-discriminatory manner.

4.2 Transparency

Current Airport fees and charges shall be publicly available and clearly communicated.

4.3 Simplicity

Whenever practical, fee structures shall remain straightforward and easy to understand and administer.

4.4 Financial Sustainability

Rates and charges should reasonably support Airport operating expenses, maintenance obligations, capital needs, and long-term viability.

4.5 Support for Aviation Activity

The Airport shall encourage aviation use and maintain a welcoming environment for transient and based users.

5. DEFINITIONS

For purposes of this Policy:

Aircraft

Any device used or intended for flight.

Airport

The Airport and all associated facilities, improvements, and property owned or operated by the Port.

Commercial Operator

Any person or entity conducting commercial aeronautical activity on Airport property.

Based Aircraft

An aircraft regularly stored, hangared, or tied down at the Airport.

Transient Aircraft

An aircraft temporarily utilizing Airport facilities.

Tie-Down

Any designated aircraft parking or securing area.

6. RATE & FEE CATEGORIES

The Port may establish rates, fees, rents, permits, and charges including, but not limited to, the following categories:

6.1 Aeronautical Fees

- Aircraft parking and tie-down fees;
- Landing fees;
- Commercial operating permits;
- Aviation event fees; and
- Other aeronautical use charges.

6.2 Non-Aeronautical Fees

- Vehicle parking fees;
- Event use fees;
- Concession fees; and
- Other non-aeronautical charges approved by the Port.

7. CURRENT FEE SCHEDULE

The Port Commission shall establish Airport rates and charges by resolution through a Current Airport Fee Schedule.

The Current Airport Fee Schedule may be amended periodically without requiring amendment of this Policy.

The Airport Manager shall maintain and publish the current Fee Schedule.

8. LEASES, PERMITS & AGREEMENTS

Certain Airport uses may require:

- leases;
- permits;
- licenses;
- operating agreements; or
- other written authorization.

Commercial aeronautical activities may additionally be subject to Airport Minimum Standards and applicable insurance requirements.

9. BILLING & PAYMENT

9.1 Payment Due

All fees and charges are due according to the terms established by the Port or applicable agreement.

9.2 Delinquent Accounts

Accounts not paid when due may be subject to:

- late fees;
- interest;
- suspension of Airport privileges;
- denial of services;
- collections; or
- other lawful remedies.

9.3 Responsibility for Payment

Aircraft owners, operators, tenants, permit holders, and users shall remain responsible for charges incurred through their use of Airport facilities or services.

10. WAIVERS & SPECIAL EVENTS

The Airport Manager may authorize temporary fee waivers or reduced fees for:

- emergency operations;
- public safety activities;
- military operations;
- community aviation events;
- Airport promotional activities; or
- other circumstances determined to benefit the Airport or public interest.

Any waiver exceeding limits established by the Port Commission shall require Commission approval.

11. MANAGER ADMINISTRATIVE AUTHORITY

The Airport Manager is authorized to:

- administer and interpret this Policy;
- assign facilities and tie-down spaces;
- issue temporary permits;
- implement operational procedures;
- correct clerical or administrative errors; and
- enforce Airport rates, charges, and rules.

The Airport Manager may not independently establish or modify rates or fees adopted by the Port Commission.

12. ENFORCEMENT

Failure to comply with this Policy, Airport regulations, lease terms, or payment obligations may result in:

- suspension of Airport privileges;
- revocation of permits;
- denial of access to facilities;
- removal of property or aircraft as authorized by law; or
- other lawful enforcement action.

13. NON-DISCRIMINATION & FAA COMPLIANCE

Airport rates and charges shall be administered in a manner consistent with applicable FAA grant assurances and requirements prohibiting unjust discrimination.

14. PERIODIC REVIEW

The Port Commission intends to periodically review Airport rates and charges to ensure they remain fair, competitive, operationally appropriate, and financially sustainable.

15. SEVERABILITY

If any portion of this Policy is determined invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

16. EFFECTIVE DATE

This Policy shall take effect upon adoption by the Port Commission.

ADOPTED

ADOPTED by the Port Commission of the Port of _____ this ____ day of _____,
20.

COMMISSIONER	SIGNATURE
Commission President	_____
Commissioner	_____
Commissioner	_____

KORS Current Fee Schedule

- Landing Fees**
- #1 Scheduled passenger/freight
 - \$0.54/1,000#MLGW
 - #2 Non-scheduled passenger/freight
 - \$0.30/1,000#MLGW
 - #4 GA and Exempt commercial operations
 - 7,500# + \$50/landing

- Tiedown Fees**
- #5 Underwing Camping
 - \$25/Night
 - Single
 - \$20 Day, \$65/4 Weeks, \$600/Annual
 - Twin/Turbine
 - \$40/Day, \$130/\$ Weeks, \$1,200/Annual

- Vehicle Parking**
- #6 North Lot
 - \$10/Day, \$100/4 Weeks/\$500 Annual
 - Upfront Overnight \$20

Through-The-Fence #7 \$300/Annual, Seattle CPI-U

Airport Transit Through the Fence #9 \$538/move Seattle CPI-U

PORT OF ORCAS AIRPORT (KORS)

Visiting Pilot Guide

Welcome to Orcas Island

Thank you for visiting Orcas Island. We hope you enjoy your stay. The following information summarizes the most commonly requested airport services.

AIRCRAFT PARKING

Transient aircraft are welcome.

Tie-Down Fees

Aircraft	Rate
Single Engine	\$20/day
Twin/Turbine	\$40/day
Camping	\$25/night

Longer-term parking is available. Contact the Airport Office for weekly, monthly, and annual rates.

LANDING FEES

Landing fees apply only to:

- Scheduled passenger and freight operations
- Commercial operations as outlined in the Current Airport Fee Schedule
- General aviation aircraft over 7,500 pounds MGTOW

Most visiting piston aircraft under 7,500 pounds **do not pay a landing fee.**

VEHICLE PARKING

North Lot

- \$10/day
 - Upfront \$20 overnight
 - Weekly and annual permits available
-

PAYMENT

Please pay by cash or check, envelopes and drop off at the terminal

AIRPORT SERVICES

- Self-Serve Fuel
 - Courtesy Car (if available, FCFS)
 - Restrooms
 - Showers/Washer-Dryer
 - Pilot Lounge
 - Wi-Fi
 - Weather Information
-

GROUND TRANSPORTATION

- Rental Cars
- Taxi
- Public EV Charging

(Include current phone numbers or QR codes.)

AIRPORT INFORMATION

Airport Manager-Chip Long

Phone: (360) 525-5393

Email: manager@portoforcas.com

Website: www.portoforcas.com

UNICOM/CTAF: ***128.25***

THANK YOU FOR VISITING ORCAS ISLAND

We appreciate your support of our community airport and wish you a safe flight.