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www.portoforcas.com

PUBLIC HEARING **and REGULAR MEETING AGENDA**

July 28, 2025

Scheduled at 4:00 P.M.

This Meeting will be on Zoom and in-person at the airport terminal conference room.

Join Zoom Meeting

<https://us02web.zoom.us/j/82950040879?pwd=VkhBWVI5QUt6NTNGMWRkVzVuUDhsQT09>

Dial-in: (253) 215-8782; Meeting ID: 829 5004 0879; Passcode: KORS One tap mobile:
+12532158782,,82950040879#,,,,*522532# US (Tacoma)

CALL TO ORDER

PUBLIC HEARING on Changes to Comprehensive Scheme

1. Background on Property Acquisition and proposed changes
2. Public Comment on changes
3. Close Public Hearing

REGULAR MEETING

AGENDA AMENDMENTS

PUBLIC ACCESS

MONTHLY BUSINESS

1. Previous Minutes
 - a) June 23, 2025
2. Approval of Vouchers
 - a) 03/30/2025 GFE Payroll \$21,175.30
 - b) 07/01/2025 AOFE \$4,588.69
 - c) 07/22/2025 GFE Payroll \$22,948.05
 - d) 07/22/2025 AOFE \$27,880.51
 - e) 07/22/2025 CFE \$153,896.60

MONTHLY REPORTS

1. Manager's Report
2. Financial Report
 - a. DOR Sales Tax Update

OLD BUSINESS

1. PAPI Update – Chip
2. Projects and Planning
 - a) Pavement Rehab Project-PAE-Mason
 - b) Vierthaler Property – Commissioner Kartiganer
 - i) Resolution 20250728
 - c) EV Charger Project –Chip

NEW BUSINESS

1. EWUA Brief – Cory Harrington
2. ORS/EAA Fly-In – Dwight Guss

PUBLIC ACCESS

ADJOURNMENT

UPCOMING MEETINGS:

Regular Meeting Aug 25, 2025

PORT OF ORCAS COMMISSION MEETING, June 23rd 2025

MEETING MINUTES (DRAFT version 21July2025)

Note: Times indicated in [brackets] are hours and minutes from the start, to the nearest minute. A video recording of the meeting is available at portoforcas.com.

CALL TO ORDER [00:03]

- *Secretary Hamilton called the meeting to order at 4:02pm.*
- *A quorum of commissioners Triplett, Hamilton, Schuh, and Laursen attended in person. Staff present was Long.*
- *Citizens attended both in person and online, including Rick Fant, Allan Todd, Eric Gourley, Bruce Benton, Paul Vierthaler, and Mason Parks.*

AGENDA AMENDMENTS [00:03]

- *“New Business 2” should be combined under “Old Business b)”.*

PUBLIC ACCESS [00:04]

- *No comments were offered.*

MONTHLY BUSINESS

1. Previous Minutes [00:06]

Two minor corrections of typos were offered for the May 19th minutes. With those corrections, the minutes were approved with four Ayes.

2. Approval of Vouchers [00:07]

- a) 03/30/2025 GFE Payroll \$21,175.30
- b) 05/20/2025 AOFE \$6,519.05
- c) 06/03/2025 AOFE \$4,963.34 – see original and corrected totals
- d) 06/03/2025 GFE \$28,176.70
- e) 06/17/2025 AOFE \$2,520.68
- f) 06/17/2025 CFE \$80,000.00

Long mentioned that the pay voucher from March 30th 2025 for a total amount \$21,175.30 was never voted on. Triplett was concerned that the pay represented in that voucher had not yet been corrected. It was decided to table approval another month until that can be looked into.

Voucher a) was tabled. Vouchers b) through f) were approved with three Ayes and one Nay (Triplett)

MONTHLY REPORTS

1 Manager's Report [00:16]

Long reported that "Passport" is not a good fit for collecting parking fees electronically and suggests that we table their proposal. The Orcas Fly-In is August 1-3. Westside update is on hold. Young Eagle flights occurred on July 21st with 23 young people receiving flights. The AWOS was serviced and checked last week and all is in order. He re-affirmed that the runway center line needs striping and is looking at the costs and timing of doing it ourselves. The Nickel Brothers are moving a house to on-island on Monday night, June 30th. Fuel is currently \$6.85 per gallon. We sold less in May, with 4,000 gallons remaining, with a barge scheduled for July 7th carrying a short load of 5,000 gallons. Long is pessimistic about painting the biplane hangar roof due to cost but is still working on it.

2. Financial Report

Long reported that the State Auditor's office visited, reviewed the books for five hours, and will report back on recommendations.

a. DOR Sales Tax Update No new news.

OLD BUSINESS [00:25]

- 1. ESWD/Port Interlocal – The Interlocal is in place. Long noted that there is demolition work happening using a crane, for which he issued NOTAMS.*
- 2. PAPI Update – The PAPI grant was closed out so that we will receive reimbursement. Dave Parker's (FAA) plan is now in committee at the FAA.*
- 3. Projects and Planning*

a. Pavement Rehab Project/Resolution-PAE-Mason [00:27]

Long gave a general update on meetings and activities. Mason reviewed on a chart where asphalt and overlay will happen. How the asphalt is to reach Orcas was discussed, and whether to barge it in or install an "asphalt micro-batch-plant" on island. And if a micro-plant, then where it should be placed. There was some agreement that the quarry might be the best location, however no decision was made at this time.

b. Vierthaler Property – Kartiganer/Laursen [00:50]

A request to declare the property surplus will occur at the July meeting, after a period of public comment. The public hearing will be the first agenda item at 4:00pm.

The utilities for the property average about \$210 per month. It was discussed whether to shut off the utilities, and whether that would cause losing the right to the sewer, power, and water memberships. There was a discussion on the location of the house and that it is within the ROFL, and whether the location can ever be used for hangars. Long reported that memberships are attached to a property, and that memberships would be lost if we gave them up, and new expensive membership fees would be required to ever gain back. So it seems prudent to not give up memberships.

Long will clarify whether there are legal requirements to remove the house or not, and also receive the legal language from our lawyers on declaring property surplus.

c. EV Charger Project

Long reported we are up to 25 chargers around the island. On June 5th the Level 3 charger was turned on. The Level 3 rate was discussed, with and without an OPALCO discount. The rate will be set at \$0.40 per kilowatt-hour.

NEW BUSINESS [01:27]

1.Port Staff Compensation Adjustment

A motion was made to set James' pay at \$30.94 per hour starting with the next period. The motion passed with four Ayes.

A motion was made to give James a payment of \$3,809.00 in compensation for a lack of timely pay increases over the last three years. The motion passed with three Ayes and one Nay (Triplett.)

A motion was made to keep Executive Director' pay the same as in 2024. The motion passed with four Ayes. It was also noted that the extra pay that Long received in January and February was not intended, and will be subtracted from his pay. Long said it had already been deducted, Triplett insisted it had not, follow up was agreed to, The motion passed with four Ayes.

A motion was made to keep Finance Administrator Ihlenfeldt's part-time pay at \$45/hour. The motion passed with four Ayes.

PUBLIC ACCESS [01:40]

Paul Vierthaler reminded the Commission his house had been devalued due to being in the ROFL, with the main reason for buying it being safety. And that it was Triplett who first approached him about buying the house, and who agreed that the house would be

removed. He commented that it would be unethical to renege on removing the house. He agreed that placing hangars on the lot would not be a problem or outside the agreement.

Eric Gourelly and Rick Fant mentioned that a sewage truck carrying waste from the Country Corner laundromat had recently been parked on Cessna to offload, and had blocked access to the last row of hangars without having to drive around. Long promised to look into it. (Note: Long has since found out that this truck was offloading grey-water, not sewage, from the Corner Grocery laundry facility.)

Rick Fant encourages the Commission to just make the Vierthaler quickly house go away, as had been planned all along, confirming that removing the house had always been the plan. Also, he encouraged the Commission to charge more for the Level 3 EV charger and include a discount for OPALCO members.

Paul Vierthaler mentioned that he has expertise in asphalt, and would be happy to consult with Chip about it.

ADJOURNMENT at 5:54pm

UPCOMING MEETINGS:

Regular Meeting July 28, 2025 at 4:00pm



SAN JUAN COUNTY
Auditor's Office

JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

NOTE: It is the district's responsibility to maintain adequate records to substantiate claims.

Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on appropriate processing day, as outlined by the Junior Taxing District Accounts Payable & Payroll Calendar.

Date of request: 04/01/2025

District name: Port of Orcas

Requestor name: Kim Ihlenfeldt

Requestor email address: finance@portoforcas.com

Requestor phone number: 360-298-4465

Total amount: \$21,175.30

BARS code: 6721.00.589.40.00.0000

Description of claim(s):

Payroll (6721) transmit to account ending in *1085

Warrant delivery: Select one

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton Commissioner
Signature and date 4/1/2025

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Port of Orcas.

Total payroll cost report

From Mar 31, 2025 to Mar 31, 2025 from all locations

Item	Amount
Total pay	
Paycheck wages	\$17,846.75
Non-paycheck wages	\$0.00
Reimbursements	\$0.00
Subtotal	\$17,846.75
Company contributions	
PERS Employer	\$1,535.60
Subtotal	\$1,535.60
Employer taxes	
Social Security Employer	\$1,106.49
Medicare Employer	\$258.78
FUTA Employer	\$0.00
WA SUI Employer	\$144.92
WA Employment Administrative Fund	\$0.00
WA Paid Family and Medical Leave ER	\$46.76
WA Workers' Compensation Tax Employer	\$236.00
Subtotal	\$1,792.95
Total payroll cost	\$21,175.30

Port of Orcas.

Payroll summary report

31-Mar-25

Name	Hours	Gross pay	Other pay	Employee taxes	Aftertax deduction	Net pay	Employer taxes	Company contributions	Total payroll cost
Ihlenfeldt, Kimberley	46	\$ 2,070.00		-\$ 270.68	-\$ 131.65	\$ 1,667.67	\$ 187.73	\$ 188.58	\$ 2,446.31
Long, Kenneth	173.33	\$ 11,716.43	570.60*	-\$ 2,237.62	-\$ 708.87	\$ 8,769.94	\$ 1,046.99	\$ 1,015.39	\$ 13,778.81
Reid, James	128	\$ 4,060.32	420.00*	-\$ 712.79	-\$ 231.52	\$ 3,116.01	\$ 558.23	\$ 331.63	\$ 4,950.18
Total	347.33	\$ 17,846.75		-\$ 3,221.09	-\$ 1,072.04	\$ 13,553.62	\$ 1,792.95	\$ 1,535.60	\$ 21,175.30

\$990.60* *this medical stipend is included in Gross pay

Port of Orcas.
PO Box 53
Eastsound WA 98245-0053
360-298-4465

Pay Stub Detail
PAY DATE: 06/02/2025
NET PAY: \$8,012.90

Kenneth Long
2071 Spring Point Rd
Deer Harbor WA 98243-5645

EMPLOYER
Port of Orcas.
PO Box 53
Eastsound WA 98245-0053
360-298-4465

PAY PERIOD
Period Beginning 05/01/2025
Period Ending: 05/31/2025
Pay Date: 06/02/2025

EMPLOYEE
Kenneth Long
2071 Spring Point Rd
Deer Harbor WA 98243-5645

OTHER PAY/CONTRIBUTIONS	Current	Year To Date
PERS Employer	1,015.39	5,286.51

BENEFITS	Accrued	Used	Available	
Vacation	10.00	0.00	110.00	
Sick	8.00	0.00	72.00	

NET PAY:	\$8,012.90
Acct#....3198:	\$8,012.90

MEMO:

PAY	Hours	Rate	Current	YTD
Salary	-	-	11,145.83	54,844.98
Holiday Pay	-	-	0.00	1,592.31
Medical Stipend	-	-	570.60	2,853.00
Adjustment	-	-	0.00	1,592.31

DEDUCTIONS	Current	YTD
	708.87	3,690.67
Jan/Feb reduction	757.03	757.03

TAXES	Current	YTD
Federal Income Tax	1,179.95	6,405.85
Social Security	726.42	3,774.72
Medicare	169.89	882.80
WA Workers' Compensation Tax	16.32	65.28
WA Paid Family and Medical Leave EE	77.09	400.59
WA Cares Fund Employee	67.96	353.13

SUMMARY	Current	YTD
Total Pay	\$11,716.43	\$60,882.60
Taxes	\$2,237.63	\$11,882.37
Deductions	\$1,465.90	\$4,447.70

Net Pay \$8,012.90



SAN JUAN COUNTY
Auditor's Office

JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

NOTE: It is the district's responsibility to maintain adequate records to substantiate claims.

Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on Tuesday morning.

Date of request: 07/01/2025

District name: Port of Orcas

Requestor name: Kim Ihlenfeldt

Requestor phone & email address: 360-298-4465 / finance@portofoforcas.com

Total amount: \$4,588.69

BARS code: 6723 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

Accounts Payable - 6723 Airport Operations Fund

Last four digits of bank account (EFT's ONLY): *1093

Warrant delivery: Select one

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

<div style="border: 1px solid black; padding: 2px;">Name and title Robert Hamilton</div> <div style="border: 1px solid black; padding: 2px;">Signature and date: 7/1/2025 <small>6F9CF742D9FE415...</small> </div>	<div style="border: 1px solid black; height: 40px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; padding: 2px;">Signature and date</div>
<div style="border: 1px solid black; padding: 2px;">Name and title</div> <div style="border: 1px solid black; padding: 2px;">Signature and date</div>	<div style="border: 1px solid black; height: 40px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; padding: 2px;">Signature and date</div>
<div style="border: 1px solid black; padding: 2px;">Name and title</div> <div style="border: 1px solid black; padding: 2px;">Signature and date</div>	<div style="border: 1px solid black; height: 40px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; padding: 2px;">Signature and date</div>

6723 Port of Orcas Accounts Payable Summary 07/101/2025		
Vendor	Amount	Category
Century Link	294.77	Phone
Midnight Ventures	1355.31	Janitorial and Landscaping
MTM Services	1020.16	Professional Services - Fuel st.
Petty Cash	\$ 318.80	Various
WA SAO	1599.65	Audit
Total:		\$4,588.69



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Date of request: 07/22/2025

District name: Port of Orcas

Requestor name: Kim Ihlenfeldt

Requestor phone & email address: 360-298-4465 / finance@portoforcas.com

Total amount: \$22,948.05

BARS code: 6721 .00.589.40.00.0000

Request type: Payroll EFT

Description of claim(s):

Accounts Payable - 6721 General Fund

Last four digits of bank account (EFT's ONLY): *1085

Warrant delivery: Select one

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title Robert Hamilton	Name and title
Signature and date 7/22/2025	Signature and date
Name and title	Name and title
Signature and date	Signature and date
Name and title	Name and title
Signature and date	Signature and date

Port of Orcas.

Total payroll cost report

From Jul 01, 2025 to Jul 01, 2025 from all locations

Item	Amount
Total pay	
Paycheck wages	\$19,412.49
Non-paycheck wages	\$0.00
Reimbursements	\$0.00
Subtotal	\$19,412.49
Company contributions	
PERS Employer	\$1,619.57
Subtotal	\$1,619.57
Employer taxes	
Social Security Employer	\$1,203.57
Medicare Employer	\$281.48
FUTA Employer	\$3.86
WA SUI Employer	\$153.26
WA Employment Administrative Fund	\$0.00
WA Paid Family and Medical Leave ER	\$50.86
WA Workers' Compensation Tax Employer	\$222.96
Subtotal	\$1,915.99
Total payroll cost	\$22,948.05

PORT OF ORCAS

Payroll summary report

30-Jun-25

Name	Hours	Gross pay	Other pay	Employee taxes	Aftertax deduction	Net pay	Employer taxes	Company contributions	Total payroll cost
Hamilton, Robert	1	\$ 161.00		-\$ 14.40		\$ 146.60	\$ 15.16		\$ 176.16
Ihlenfeldt, Kim	68	\$ 3,060.00		-\$ 473.38	-\$ 194.62	\$ 2,392.00	\$ 268.78	\$ 278.77	\$ 3,607.55
Laursen, Jason	1	\$ 161.00		-\$ 14.40		\$ 146.60	\$ 15.16		\$ 176.16
Long, Kenneth	173.33	\$ 11,716.43	570.60*	-\$ 2,237.63	-\$ 708.87	\$ 8,769.93	\$ 1,047.00	\$ 1,015.39	\$ 13,778.82
Reid, James	125.6	\$ 3,992.06	420.00*	-\$ 696.37	-\$ 227.18	\$ 3,068.51	\$ 539.53	\$ 325.41	\$ 4,857.00
Schuh, Annalies	1	\$ 161.00		-\$ 14.41		\$ 146.59	\$ 15.18		\$ 176.18
Triplett, Michael	1	\$ 161.00		-\$ 14.41		\$ 146.59	\$ 15.18		\$ 176.18
	370.93	\$ 19,412.49		-\$ 3,465.00	-\$ 1,130.67	\$ 14,816.82	\$ 1,915.99	\$ 1,619.57	\$ 22,948.05

\$990.60* *this medical stipend is included in Gross pay



SAN JUAN COUNTY
Auditor's Office

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Date of request: 07/22/2025

District name: Port of Orcas

Requestor name: Kim Ihlenfeldt

Requestor phone & email address: 360-298-4465 / finance@portoforcas.com

Total amount: \$27,880.51

BARS code: 6723 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

Accounts Payable - 6723 Airport Operations Fund

Last four digits of bank account (EFT's ONLY): *1093

Warrant delivery: Select one

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Name and title Robert Hamilton</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Signature and date 7/22/2025</div>	<div style="border: 1px solid black; height: 40px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 40px; margin-bottom: 5px;"></div>
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Name and title</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Signature and date</div>	<div style="border: 1px solid black; height: 40px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 40px; margin-bottom: 5px;"></div>
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6723 Port of Orcas Accounts Payable Summary 07/22/2025		
Vendor	Amount	Category
Ascent Aviation	23,394.70	Fuel - Aviation
ESWD	320.32	Sewer
EWUA	348.47	Water
Island Petroleum	311.7	Fuel
Island Hardware	63.32	Building Maint Supplies
Office Cupboard	\$143.67	Janitorial Supplies
OPALCO	\$2,102.37	Power
Port of Orcas - Petty	\$93.89	Various
Starr Excavation	\$240.00	Sani Cans
San Juan Enterprise	677	Fuel Barge
San Juan Sanitation	\$185.07	Refuse
Total:	\$27,880.51	



SAN JUAN COUNTY
Auditor's Office

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Date of request: 07/22/2025

District name: Port of Orcas

Requestor name: Kim Ihlenfeldt

Requestor phone & email address: 360-298-4465/ finance@portoforcas.com

Total amount: \$153,896.60

BARS code: 6727 .00.589.40.00.0000

Request type: Accounts Payable EFT

Description of claim(s):

AP - 6727

Last four digits of bank account (EFT's ONLY): *1093

Warrant delivery: EFT (Not Applicable) ▼

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Name and title Robert Hamilton </div> <div style="border: 1px solid black; padding: 5px;"> Signature and date <div style="display: flex; justify-content: space-between;"> 6F9CF742D9FF415... 7/22/2025 </div> </div>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Name and title </div> <div style="border: 1px solid black; padding: 5px;"> Signature and date </div>
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Name and title </div> <div style="border: 1px solid black; padding: 5px;"> Signature and date </div>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Name and title </div> <div style="border: 1px solid black; padding: 5px;"> Signature and date </div>
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Name and title </div> <div style="border: 1px solid black; padding: 5px;"> Signature and date </div>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Name and title </div> <div style="border: 1px solid black; padding: 5px;"> Signature and date </div>

6727 Port of Orcas Accounts Payable Summary 07/22/2025		
Vendor	Amount	Category
Dahl Electric	\$146,048.00	EV Charger
NV5	\$1,546.00	AIP
Sea Island	\$769.64	EV Charger
OPALCO	\$5,532.96	EV Charger
Total:	\$153,896.60	



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Manager's Report 7/28/2025

1. Vierthaler Property – Public Hearing scheduled, CompPlan to be amended, 197 Aviator structure declared surplus
2. Pavement Rehab – Permitting and scheduling meetings continue to be held with PAE, Granite and the County
3. PAPI – FAA discussion complete NV5 designing 3 degree offset
4. Pacific Northwest Seismic Network - Seismic Sensor serviced and inspected
5. Enduris/Pollution Liability Ins Agency - UST premiums
6. EV Charger project – 25 total installed, Port L3 revenue
7. ORS Fly-In Aug 1-3, EAA to brief, HarbourAir eBeaver
8. Westside Development – PAE
9. Airport Neighbors – Contact continues
10. ESWD - Progress/Cost report
11. Runway restriping - Quotes inbound
12. State Auditor's Office/Dept Retirement Sys - Audit update

FUND: 6721.00 PORT OF ORCAS

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			679,464.88	
310	TAXES	4,179.21			
320	LICENSES AND PERMITS				
330	INTERGOVERNMENTAL REVENUE	4.85			
340	CHARGES FOR GOODS AND SERVICES				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES				
390	OTHER FINANCING SOURCES				
	TOTAL RECEIPTS		4,184.06		
540	TRANSPORTATION				
580	NONEXPENDITURES	28,176.70			
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		28,176.70		
101	ENDING CASH BALANCE				655,472.24
				GL ENDING CASH BALANCE	655,472.24
				NET VARIANCE	0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				0.00
151	BEGINNING INVESTMENT BALANCE			0.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				0.00

FUND: 6723.00 PORT OF ORCAS - AIRPORT OPERATIONS

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			155,874.44	
320	LICENSES AND PERMITS				
330	INTERGOVERNMENTAL REVENUE				
340	CHARGES FOR GOODS AND SERVICES				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES	12,852.91			
390	OTHER FINANCING SOURCES				
	TOTAL RECEIPTS		12,852.91		
540	TRANSPORTATION				
580	NONEXPENDITURES	8,109.12			
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		8,109.12		
101	ENDING CASH BALANCE				160,618.23
				GL ENDING CASH BALANCE	160,618.23
				NET VARIANCE	0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				0.00
151	BEGINNING INVESTMENT BALANCE			895,000.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				895,000.00

FUND: 6727.00 PORT OF ORCAS CAPITAL PROJECTS

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			3,474.13	
310	TAXES				
330	INTERGOVERNMENTAL REVENUE				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES	78,835.56			
390	OTHER FINANCING SOURCES				
	TOTAL RECEIPTS		78,835.56		
580	NONEXPENDITURES	80,000.00			
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		80,000.00		
101	ENDING CASH BALANCE				2,309.69
				GL ENDING CASH BALANCE	2,309.69
				NET VARIANCE	0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				0.00
151	BEGINNING INVESTMENT BALANCE			25,000.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				25,000.00



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Resolution #2025-07-28

A RESOLUTION DECLARING CERTAIN PROPERTY TO BE SURPLUS TO THE NEEDS OF THE PORT OF ORCAS, AUTHORIZING ITS SALE OR DISPOSAL, AND AMENDING THE COMPREHENSIVE PLAN TO REFLECT SAID ACTION

WHEREAS, in the Master Plan for Orcas Island Airport dated June 1, 2021, the Airport Reference Code (ARC) designation went from an ARC B-I (small) to ARC B-II (small)-5000-TDG 1A; and

WHEREAS, the change in ADG expanded the ROFA (Runway Obstacle Free Area) to include existing structures; and

WHEREAS, the Federal Aviation Administration awarded the Port of Orcas Grant #3-53-0023-021-2022 for the purpose of acquisition and obstruction removal at 197 Aviator Dr, Eastsound, WA - Parcel # 271153008000; and

WHEREAS, the Port of Orcas now owns the aforementioned parcel, including the hangar/house obstruction; and

WHEREAS, RCW 53.08.090 authorizes port districts to sell or otherwise dispose of property that is declared surplus, provided that such action is consistent with the Port's Comprehensive Scheme of Harbor Improvements and the Port's Master Plan; and

WHEREAS, the Port of Orcas Board of Commissioners has discussed in open public meetings, considered all structure use options, consulted with the Federal Aviation Administration and Port legal counsel, and determined the structure listed above is no longer needed for district purposes; and

WHEREAS, in accordance with RCW 53.08.090, the Port of Orcas Board of Commissioners noticed and held a Public Hearing on July 28th, 2025 for the purpose of modifying the Port's Comprehensive Plans to remove the above listed property; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Orcas as follows:

Section 1. Declaration of Surplus Property.

The following property is hereby declared surplus to the needs of the Port of Orcas:

- *The Hangar/Home Structure located on Parcel # 271153008000 [Structure only – not the parcel]*

Section 2. Authorization for Sale or Disposal.

The Executive Director is authorized to sell, trade, donate, or otherwise dispose of the above-listed surplus property in accordance with RCW 53.08.090, RCW 39.33.020, and other applicable laws. Such disposition may be carried out through public auction, direct sale, trade-in, intergovernmental transfer, or other lawful means deemed appropriate and in the best interest of the Port.

Section 3. Amendment to Comprehensive Plan and Airport Master Plan.

The Port of Orcas Comprehensive Scheme of Harbor Improvements and Airport Master Plan be hereby amended to reflect the declaration of surplus and the intended sale or disposal of the property listed in Section 1. The Executive Director is authorized and directed to make the necessary updates to the plan and to maintain appropriate records of such amendments.

Section 4. Effective Date.

This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Commissioners of the Port of Orcas at a regular meeting held this ____ day of _____, 2025.

Mia Kartiganer, Commissioner

Robert Hamilton, Chair

Annalies Schuh, Commissioner

Jason Laursen, Commissioner

Michael Triplett, Commissioner

Attest:_____
Chip Long, Executive Director