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www.portoforcas.com

# **MEETING AGENDA**

**April 28, 2025, 4:00 P.M.**

This Meeting will be on Zoom and in-person at the airport terminal conference room.

Join Zoom Meeting

<https://us02web.zoom.us/j/82950040879?pwd=VkhBWVI5QUt6NTNGMWRkVzVuUDhsQT09>

Dial-in: (253) 215-8782; Meeting ID: 829 5004 0879; Passcode: KORS One tap mobile:  
+12532158782,,82950040879#,,,,\*522532# US (Tacoma)

## **CALL TO ORDER**

## **AGENDA AMENDMENTS**

## **PUBLIC ACCESS**

## **MONTHLY BUSINESS**

1. Previous Minutes
  - a) March 24<sup>th</sup>, 2025
2. Approval of Vouchers
  - a) 03/30/2025 Payroll \$21,175.30
  - b) 04/01/2025 a-aofe \$26,070.42
  - c) 04/01/2025 b-aofe \$1,487.83
  - d) 04/01/2025 c-cfe \$138,738.21
  - e) 04/22/2025 d-aofe \$7,951.84

## **MONTHLY REPORTS**

1. Manager's Report
2. Financial Report
  - a. DOR Sales Tax Update

## **OLD BUSINESS**

1. ESWD/Port Interlocal – Chip
2. PAPI Update – Chip

### 3. Projects and Planning

- a) Pavement Rehab Project-PAE-Mason/Hamilton/Schuh
- b) Vierthaler Property – Kartiganer/Laursen
- c) EV Charger Project –Bruce

## **NEW BUSINESS**

## **PUBLIC ACCESS**

### **Executive Session pursuant to RCW 42.30.110 1(d,g):**

(d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs;

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

This Executive Session meeting is not open to the public; there will be no public comment or other business conducted during this session.

## **ADJOURNMENT**

## **UPCOMING MEETINGS:**

**Regular Meeting May 19, 2025**

## PORT OF ORCAS COMMISSION MEETING, March 24<sup>th</sup> 2025

# MEETING MINUTES (DRAFT version 20Apr2025)

Note: Times indicated in [brackets] are hours and minutes from the start, to the nearest minute. A video recording of the meeting is available at [portoforcas.com](http://portoforcas.com) .

### CALL TO ORDER: [00:00]

- *Chair Kartiganer called the meeting to order at 5:00pm.*
- *A quorum of commissioners Kartiganer, Triplett, and Schuh attended in person, and Laursen and Hamilton attended via video. Staff present were Long and Ihlenfeldt.*

### AGENDA AMENDMENTS

- *A couple of items were proposed, but these were covered during the regular course of the meeting in Old Business.*

### PUBLIC ACCESS [00:04]

- *None*

### MONTHLY BUSINESS

#### 1. Previous Minutes [00:05]

##### a) 02/24/25 Regular Meeting Minutes

- *Hamilton moved, Schuh seconded to accept the minutes. There was a discussion about the propriety of listing or not listing who made Yeas or Nays. Standard Rules are to not list names. Motion was approved with four Yeas and one Abstention.*

#### 2. Approval of Vouchers [00:10]

##### a) 02/28/2024 Payroll \$23,233.30

##### b) 03/11/2025 aofe \$6,395.45

##### c) 03/11/2025 cfe \$1,122.50

##### d) 03/18/2025 aofe \$10,784.29

##### e) 03/18/2025 cfe \$4,145.58

- *Hamilton moved, Kartiganer seconded, and all vouchers were approved with four Yeas and one Nay.*

### MONTHLY REPORTS

- *Manager's Report [00:11]*

- *Long discussed fuel supplies and deliveries, the next “short load” will be in July. Pricing at \$6.85/galloon. It was noted that Friday Harbor fuel was more expensive and Anacortes less expensive, except that they didn’t have any to sell.*
- *Eastside hangar drainage improvements made by Public Works and the ESWD worked well during last storm.*
- *Nickel Brothers moved a house from the beach across the airport on the night of March 5<sup>th</sup>. It shut the airport for about 3 hours. Nichol Brothers said that they intend to purchase rock next time, with our approval, to make the transition on the south side to the Mt. Baker Road easier.*

## 2. Financial Report [00:16]

- *DOR Sales Tax Update – tabled.*
- *Still trying to get the various County agencies and bank to talk to each other.*
- *Currently working on the audit.*
- *Ihlenfeldt is working to create AR reporting in QuickBooks (QB). TTF invoices were emailed in January. Everyone is paid up for all previous years.*
- *Triplett requested an AR report next time for all outstanding invoices.*
- *DOR is still going in circles on permissions, but a “Officers’ Change Form” was submitted so maybe some progress. Meeting with DOR again this week to keep working on it.*

## OLD BUSINESS

### 1. Port/ESWD Interlocal [00:21]

- *Long reported that the Interlocal Agreement was signed by him and delivered to the ESWD for their Board to take action.*

### 2. PAPI Flight Check [00:22]

- *Long reported on update John Schute. We have perhaps three options:*
  - *A new PAPI from the current manufacturer that actually meet FAA standards*
  - *Researching two other manufacturers*
  - *FAA agent Parker [sp?] suggests changing the horizontal approach profile to create more distance from obstacles.*
- *Triplett asked whether the FAA would want to pursue this on our behalf, since they have more clout? Long responded that the FAA is helping, and that otherwise the PAPI either works or it doesn’t and the manufacturer must provide FAA certifiable equipment.*

- *Triplett asked about current safety issues. Long responded that the previous PAPIs are still operational so no concern about safety.*
- *Triplett asked PAPI warranty. Long will find out.*
- *Laursen asked about the certification basis of the new PAPI. Long responded that certification happens after installation.*
- *Laursen asked why the FAA is not more concerned about the four-year delay in the installation. Hamilton asked about the effectiveness of the Engineering company.*
- *Triplett asked about a paper trail of the problems that have been encountered. Long responded that there is a huge email “paper” trail.*

### 3. Projects and Planning:

#### Runway Project [00:37]

- *Mason Parks gave a runway project update*
  - *He again shared the timeline. Currently at final stage of design.*
  - *The planned airport closure is now planned for September 2026, after Labor Day.*
  - *There will always be weather risks.*
- *The engineers determined that milling was not preferred, and a thorough cleaning and surface prep was best to preserve the existing integrity of the runway. The same ~2 inches of new asphalt will be overlaid. Taxis and other areas are planned for seal-coating. 40% overlay and 60% sealcoating, but this could change with actual bid amounts.*
- *Still some risk in the final amount of the FAA grant.*
- *When asked about leveling, Mason explained that existing cracks will be filled and that the asphalt will level out the surface, but no extraordinary efforts will be made to change the profile of the runway.*

#### Vierthaler Property [00:52]

- *CSD (our lawyers) have given us recommendations on how to remove the house and related structure legally.*
- *Two bids have been received for demolition of the house including hangar, foundation, and trees that are in the ROFA. To be discussed in Executive Session at the next meeting. An appraisal for the current value of the building is also needed.*
- *It was reiterated that the FAA will pay for demolition or alternative means of removal and ground restoration up the demolition bid amounts.*
- *The Commissioners discussed various aspects and options, including keeping the hangar and possible installation of new hangars. The appointed Committee will read*

*the CSD recommendation, gather other information, and come back to the Commission with recommendations.*

- *Long and the Commissioners discussed the rental of the Vierthaler hangar to a local pilot. Long used the rental rate of a twin tiedown spot as a comp. Hamilton chastised Triplett on his letter to the other Commissioners concerning this matter, calling both the threat of going to authorities and also the request to obtain the hangar for his own use wildly inappropriate. Kartiganer expounded on this including that it is waste of everyone's time.*

#### EV Charger Project [01:22]

- *Long gave a brief update on the various sites that have been installed and will be installed, including the two level 2s at the airport.*

#### Bi-Plane Hangar Roof-Bids [01:25]

- *Laursen talked to several local painters who responded that they were not interested. Long said that he has one lead he intends to follow up on.*

#### By-Laws Time change [01:26]

- *Hamilton moved, Kartiganer seconded a motion to move our regular monthly meeting from 5:00pm to 4:00pm, still on the same fourth Monday. After discussion of the pros and cons and the history of the time and date change from Thursdays, the motion passed with three Yeas and two Nays.*

#### NEW BUSINESS

- *No new business.*

#### PUBLIC ACCESS [01:34]

- *Allan questioned why a horizontal change to the approach would make a difference for the PAPI. Long explained.*
- *Fant suggested that we think of the Vierthaler house as FAA property, not ours, and stop ourselves from trying to turn it into a hangar. Just demolish it or move it.*
- *Allan commented that the Vierthaler hangar includes a kitchen and other amenities, and could not be easily detached from the house.*

#### EXECUTIVE SESSION [01:45]

*The Commissioners and Executive Director went into Executive Session pursuant to RCW 42.30.110 1(d,g): (d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of*

*increased costs; (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Executive Sessions are not open to the public; and no business was conducted during this session.*

ADJOURNMENT occurred after the Executive session

UPCOMING MEETINGS: **Regular Meeting April 28, 2025 at 4:00PM**



## JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

NOTE: It is the district's responsibility to maintain adequate records to substantiate claims.

Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on appropriate processing day, as outlined by the Junior Taxing District Accounts Payable & Payroll Calendar.

Date of request: 04/01/2025

District name: Port of Orcas

Requestor name: Kim Ihlenfeldt

Requestor email address: finance@portoforcas.com

Requestor phone number: 360-298-4465

Total amount: \$21,175.30

BARS code: 6721.00.589.40.00.0000

Description of claim(s):

Payroll (6721) transmit to account ending in \*1085

Warrant delivery: Select one

Auditing Officer Certification:

*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.*

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title <b>Kim Ihlenfeldt</b>
Signature and date 

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date



Port of Orcas.

## Total payroll cost report

From Mar 31, 2025 to Mar 31, 2025 from all locations

Item	Amount
<b>Total pay</b>	
Paycheck wages	\$17,846.75
Non-paycheck wages	\$0.00
Reimbursements	\$0.00
<b>Subtotal</b>	<b>\$17,846.75</b>
<b>Company contributions</b>	
PERS Employer	\$1,535.60
<b>Subtotal</b>	<b>\$1,535.60</b>
<b>Employer taxes</b>	
Social Security Employer	\$1,106.49
Medicare Employer	\$258.78
FUTA Employer	\$0.00
WA SUI Employer	\$144.92
WA Employment Administrative Fund	\$0.00
WA Paid Family and Medical Leave ER	\$46.76
WA Workers' Compensation Tax Employer	\$236.00
<b>Subtotal</b>	<b>\$1,792.95</b>
<b>Total payroll cost</b>	<b>\$21,175.30</b>

Port of Orcas.

## Payroll summary report

From Mar 31, 2025 to Mar 31, 2025 for all employees from all locations

Pay date	Name	Hours	Gross pay	Pretax deductions	Other pay	Employee taxes	Aftertax deductions	Net pay	Employer taxes	Company contributions	Total payroll cost
<b>Total</b>		<b>347.33h</b>	<b>\$17,846.75</b>			<b>-\$3,221.09</b>	<b>-\$1,072.04</b>	<b>\$13,553.62</b>	<b>\$1,792.95</b>	<b>\$1,535.60</b>	<b>\$21,175.30</b>
03/31/2025 Direct deposit	Ihlenfeldt, Kimberley	46h	\$2,070.00			-\$270.68	-\$131.65	\$1,667.67	\$187.73	\$188.58	\$2,446.31
03/31/2025 Direct deposit	Long, Kenneth	173.33h	\$11,716.43			-\$2,237.62	-\$708.87	\$8,769.94	\$1,046.99	\$1,015.39	\$13,778.81
03/31/2025 Direct deposit	Reid, James	128h	\$4,060.32			-\$712.79	-\$231.52	\$3,116.01	\$558.23	\$331.63	\$4,950.18



## JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

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Date of request: **04/01/2025**

District name: Port of Orcas

Requestor name: Kim Ihlenfeldt

Requestor email address: finance@portoforcas.com

Requestor phone number: 360-298-4465

Total amount: \$26,070.42

BARS code: 6723.00.589.40.00.0000

Description of claim(s):


Accounts Payable (6723) transmit to account ending in \*1093

Warrant delivery: Select one

Auditing Officer Certification:

*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.*

Auditing Officer or Commissioner Signature(s) for Approval of Claims:

Name and title <b>Kim Ihlenfeldt</b>
Signature and date  <b>04/01/2025</b>

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

<b>6723 Port of Orcas Accounts Payable Summary 04/01/2025</b>		
<b>Vendor</b>	<b>Amount</b>	<b>Category</b>
Starr	\$400.00	SaniCan
Island Hardware	\$150.65	Facility Maint
Rock Island	\$189.75	Internet
Ascent Aviation	\$25,330.02	Aviation Fuel for Resale

**Total: \$26,070.42**



## JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

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Date of request: 04/01/2025

District name: Port of Orcas

Requestor name: Kim Ihlenfeldt

Requestor email address: finance@portoforcas.com

Requestor phone number: 360-298-4465

Total amount: \$1,487.83

BARS code: 6723.00.589.40.00.0000

**Description of claim(s):**


Accounts Payable (6723) transmit to account ending in \*1093

Warrant delivery: Select one

**Auditing Officer Certification:**

*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.*

**Auditing Officer or Commissioner Signature(s) for Approval of Claims:**

Name and title Kim Ihlenfeldt, Finance Manager
Signature and date  04/01/2025

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

<b>6723 Port of Orcas Accounts Payable Summary 04/01/2025</b>		
<b>Vendor</b>	<b>Amount</b>	<b>Category</b>
WA DOR	\$1,094.37	Excise Tax
WA DOR	\$393.46	Leasehold Tax

**Total: \$1,487.83**



## JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

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Date of request: 04/01/2025

District name: Port of Orcas

Requestor name: Kim Ihlenfeldt

Requestor email address: finance@portoforcas.com

Requestor phone number: 360-298-4465

Total amount: \$138,738.21

BARS code: 6727.00.589.40.00.0000

**Description of claim(s):**


Accounts Payable (6727) transmit to account ending in \*1093

Warrant delivery: Select one

**Auditing Officer Certification:**

*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.*

**Auditing Officer or Commissioner Signature(s) for Approval of Claims:**

Name and title Kim Ihlenfeldt, Finance Manager
Signature and date  04/01/2025

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

<b>6727 Port of Orcas Accounts Payable Summary 04/01/2025</b>		
<b>Vendor</b>	<b>Amount</b>	<b>Category</b>
Precision Approach	\$128,388.21	ALPU
Black Light Electric	\$10,350.00	EV Charger

**Total:                                \$138,738.21**





## JUNIOR TAXING DISTRICT CLAIMS PAYMENT REQUEST FORM

Junior taxing districts (JTD) must complete this form to request claims payments for all accounts payable and payroll disbursements.

NOTE: It is the district's responsibility to maintain adequate records to substantiate claims.

Submit completed form to San Juan County Payroll Deputy by 10:00 A.M. on appropriate processing day, as outlined by the Junior Taxing District Accounts Payable & Payroll Calendar.

Date of request: 04/22/2025

District name: Port of Orcas

Requestor name: Kim Ihlenfeldt

Requestor email address: finance@portoforcas.com

Requestor phone number: 360-298-4465

Total amount: \$7,951.84

BARS code: 6723.00.589.40.00.0000

**Description of claim(s):**

Accounts Payable (6723) transmit to account ending in \*1093

Warrant delivery: Select one

**Auditing Officer Certification:**

*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described.*

**Auditing Officer or Commissioner Signature(s) for Approval of Claims:**

Name and title 
Signature and date Kim Ihlenfeldt 04/22/2025

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

Name and title
Signature and date

<b>6723 Port of Orcas Accounts Payable Summary 04/22/2025</b>		
<b>Vendor</b>	<b>Amount</b>	<b>Category</b>
Century Link	\$281.74	Phone
CSD	\$2,071.00	General, Vierthaler
Daily Journal Commercial	\$704.55	Legal Ad
ESWD	\$320.32	Sewer
EWUA	\$263.42	Water
Midnight Ventures	\$1,331.84	Janitorial and Landscaping
Office Cupboard	\$61.28	Office supplies
OPALCO	\$1,772.00	Electricity
Wa Fed Petty Cash	\$133.70	Refuse and Supplies
RSI Net	\$180.00	AWOS Data Service
San Juan Sanitation	\$185.07	Refuse
Star Excavation	\$160.00	Sanican
State Auditor	\$69.55	Audit Services
Sound Publishing	\$392.00	Legal Ad
WA State DRS	\$25.00	OASI
WA DOR	\$0.37	Leasehold Tax

**Total:                           \$7,951.84**



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## Manager's Report 4/28/2025

1. Vierthaler Property – Working Group, CSD, FAA guidance and demolition bids received, next steps to include Executive Session discussion.
2. Pavement Rehab – Working Group, PAE pre-bid meeting and site walk complete, bid opening tomorrow 4/29
3. Grounds – James began mowing last week of March, equipment serviced and in good condition, intensive through mid-June
4. PAPI – FAA work continues,
5. Investigating the Passport Payment parking system
6. Fuel delivery – L&E delivery out of business, replacement search ongoing,
7. Eastside Hangar Drainage – Discussions with individual hangar owners continue,
8. Hangar inspections continue...
9. EV Charger project - 13 total installed, Port and Exchange L2 inspection complete, continuing progress with Port L3
10. BiPlane hangar roof – Painter found, T&M, awaiting assessment
11. Westside Development – Tabled
12. Airport Neighbors – Contact continues

**FUND: 6721.00 PORT OF ORCAS**

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
<b>101</b>	<b>BEGINNING CASH BALANCE</b>			603,923.24	
310	TAXES	19,545.09			
320	LICENSES AND PERMITS				
330	INTERGOVERNMENTAL REVENUE	90.87			
340	CHARGES FOR GOODS AND SERVICES				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES				
390	OTHER FINANCING SOURCES				
	<b>TOTAL RECEIPTS</b>		19,635.96		
540	TRANSPORTATION				
580	NONEXPENDITURES	23,233.30			
590	DEBT SERVICE AND OTHER				
	<b>TOTAL DISBURSEMENTS</b>		23,233.30		
<b>101</b>	<b>ENDING CASH BALANCE</b>				600,325.90
				<b>GL ENDING CASH BALANCE</b>	600,325.90
				<b>NET VARIANCE</b>	0.00
<b>241</b>	<b>PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)</b>			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	<b>NET CHANGE</b>		0.00		
<b>241</b>	<b>BONDS OUTSTANDING (ENDING BALANCE)</b>				0.00
<b>151</b>	<b>BEGINNING INVESTMENT BALANCE</b>			0.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
<b>151</b>	<b>ENDING INVESTMENT BALANCE</b>				0.00

Revenue Detail Report

Periods: 3 through 3

San Juan County

03/01/2025 through 03/31/2025

6721 Port of Orcas  
00 Port of Orcas

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00	0.00	0.00
311.10.00.0000 Property Tax Revenue	0.00	0.00	20,911.01	-20,911.01	0.00
3/3/2025 gl tax rec GJ 68361		448.57			
3/4/2025 gl tax rec GJ 68365		1,537.95			
3/5/2025 gl tax rec GJ 68366		522.30			
3/6/2025 gl tax rec GJ 68384		159.40			
3/10/2025 gl tax rec GJ 68393		2,035.49			
3/11/2025 gl tax rec GJ 68397		2,044.58			
3/12/2025 gl tax rec GJ 68400		655.35			
3/13/2025 gl tax rec GJ 68418		963.36			
3/17/2025 gl tax rec GJ 68421		1,651.00			
3/18/2025 gl tax rec GJ 68422		1,012.79			
3/19/2025 gl tax rec GJ 68424		927.74			
3/20/2025 gl tax rec GJ 68425		1,071.80			
3/24/2025 gl tax rec GJ 68436		1,392.55			
3/25/2025 gl tax rec GJ 68438		1,120.45			
3/26/2025 gl tax rec GJ 68443		2,311.59			
3/27/2025 gl tax rec GJ 68446		1,494.99			
3/30/2025 gl tax rec GJ 68463		-18.52			
3/31/2025 gl tax rec GJ 68461		213.70			
311.10.00.0000 Property Tax Revenue	0.00	19,545.09	40,456.10	-40,456.10	0.00
321.80.00.0000 Vending Machine	0.00	0.00	0.00	0.00	0.00
331.20.10.0000 FAA Grant - CARES - CARES Act	0.00	0.00	0.00	0.00	0.00
336.02.31.0000 DNR PILT NAP/NRCA	0.00	0.00	0.00	0.00	0.00
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	0.00	23.59	-23.59	0.00
3/31/2025 gl cr GJ Trx 104613		71.71			
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	71.71	95.30	-95.30	0.00
337.40.00.0000 Timber Harvest Tax - Private Land	0.00	0.00	0.00	0.00	0.00
3/3/2025 a-intrfd-r GJ Timber Tax		19.16			
337.40.00.0000 Timber Harvest Tax - Private Land	0.00	19.16	19.16	-19.16	0.00

Revenue Detail Report

Periods: 3 through 3

San Juan County  
 03/01/2025 through 03/31/2025

6721 Port of Orcas  
 00 Port of Orcas

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
343.40.00.0000 Utility Reimbursement (Water)	0.00	0.00	0.00	0.00	0.00
344.50.00.0000 Aviation Fuel Sales	0.00	0.00	0.00	0.00	0.00
344.51.00.0000 Sale of Airplane Oil	0.00	0.00	0.00	0.00	0.00
344.61.00.0001 Landing Fees	0.00	0.00	0.00	0.00	0.00
344.61.00.0002 Tiedown Fees - Transient	0.00	0.00	0.00	0.00	0.00
344.61.00.0003 Tiedown Fees - Annual	0.00	0.00	0.00	0.00	0.00
344.61.00.0004 Fence Access Fee	0.00	0.00	0.00	0.00	0.00
344.61.00.0005 TTF User Fees	0.00	0.00	0.00	0.00	0.00
361.40.00.0001 Interfund Loan Interest Income	0.00	0.00	0.00	0.00	0.00
361.40.00.0002 Finance Charges	0.00	0.00	0.00	0.00	0.00
362.30.00.0000 Auto Parking Transient	0.00	0.00	0.00	0.00	0.00
362.50.00.0001 Auto Parking Annual	0.00	0.00	0.00	0.00	0.00
362.50.00.0002 Hangar Lease	0.00	0.00	0.00	0.00	0.00
362.50.01.0003 Land Lease	0.00	0.00	0.00	0.00	0.00
362.50.01.0004 Terminal Rentals	0.00	0.00	0.00	0.00	0.00
367.11.00.0000 Donations	0.00	0.00	0.00	0.00	0.00
369.91.00.0090 Recovery of NSF Check Fees	0.00	0.00	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00	0.00	0.00
369.95.00.0000 Small Refunds from Vendor	0.00	0.00	0.00	0.00	0.00
381.20.00.0000 Interfund Loan Principal Received	0.00	0.00	0.00	0.00	0.00
388.30.00.0000 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00
389.30.00.0000 Custodial Type Collections	0.00	0.00	0.00	0.00	0.00

Revenue Detail Report

Periods: 3 through 3

San Juan County  
 03/01/2025 through 03/31/2025

6721 Port of Orcas  
 00 Port of Orcas

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
389.30.00.0001 Sales Tax Collected	0.00	0.00	0.00	0.00	0.00
389.40.00.0000 Custodial Type Deposits	0.00	0.00	0.00	0.00	0.00
389.60.00.0001 Investment Interest - LGIP	0.00	0.00	0.00	0.00	0.00
395.10.00.0000 Disposition of Capital Assets	0.00	0.00	0.00	0.00	0.00

# Revenue Detail Report

Periods: 3 through 3

San Juan County  
03/01/2025 through 03/31/2025

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<b>6721</b>	<b>Port of Orcas</b>							
Total	Port of Orcas	0.00	19,635.96	40,570.56	-40,570.56	0.00		



**FUND: 6723.00 PORT OF ORCAS - AIRPORT OPERATIONS**

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
<b>101</b>	<b>BEGINNING CASH BALANCE</b>			180,657.29	
320	LICENSES AND PERMITS				
330	INTERGOVERNMENTAL REVENUE				
340	CHARGES FOR GOODS AND SERVICES				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES	10,408.19			
390	OTHER FINANCING SOURCES				
	<b>TOTAL RECEIPTS</b>		10,408.19		
540	TRANSPORTATION				
580	NONEXPENDITURES	17,179.74			
590	DEBT SERVICE AND OTHER				
	<b>TOTAL DISBURSEMENTS</b>		17,179.74		
<b>101</b>	<b>ENDING CASH BALANCE</b>				173,885.74
				<b>GL ENDING CASH BALANCE</b>	173,885.74
				<b>NET VARIANCE</b>	0.00
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<b>241</b>	<b>PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)</b>			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	<b>NET CHANGE</b>		0.00		
<b>241</b>	<b>BONDS OUTSTANDING (ENDING BALANCE)</b>				0.00
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<b>151</b>	<b>BEGINNING INVESTMENT BALANCE</b>			895,000.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
<b>151</b>	<b>ENDING INVESTMENT BALANCE</b>				895,000.00

Revenue Detail Report

Periods: 3 through 3

San Juan County

03/01/2025 through 03/31/2025

6723 Port of Orcas - Airport Operations  
 00 Airport Operations

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00	0.00	0.00
321.80.00.0000 Vending Machine	0.00	0.00	0.00	0.00	0.00
331.20.10.0000 FAA Grant - CARES	0.00	0.00	0.00	0.00	0.00
331.20.10.6000 FAA Grant - CARES - ACRGP	0.00	0.00	0.00	0.00	0.00
336.02.31.0000 DNR PILT NAP/NRCA	0.00	0.00	0.00	0.00	0.00
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	0.00	0.00	0.00	0.00
337.40.00.0000 Timber Harvest Tax - Private Land	0.00	0.00	0.00	0.00	0.00
341.70.00.0000 Sales of Coffee Mugs	0.00	0.00	0.00	0.00	0.00
343.40.00.0000 Utility Reimbursement (Water)	0.00	0.00	0.00	0.00	0.00
344.50.00.0000 Aviation Fuel Sales	0.00	0.00	0.00	0.00	0.00
344.51.00.0000 Sale of Airplane Oil	0.00	0.00	0.00	0.00	0.00
344.61.00.0001 Landing Fees	0.00	0.00	0.00	0.00	0.00
344.61.00.0002 Tiedown Fees - Transient	0.00	0.00	0.00	0.00	0.00
344.61.00.0003 Tiedown Fees - Annual	0.00	0.00	0.00	0.00	0.00
344.61.00.0004 Fence Access Fee	0.00	0.00	0.00	0.00	0.00
344.61.00.0005 TTF User Fees	0.00	0.00	0.00	0.00	0.00
344.61.00.0006 Fuel Flowage	0.00	0.00	0.00	0.00	0.00
361.40.00.0001 Interfund Loan Interest Income	0.00	0.00	0.00	0.00	0.00
361.40.00.0002 Finance Charges	0.00	0.00	0.00	0.00	0.00
362.30.00.0000 Auto Parking Transient	0.00	0.00	0.00	0.00	0.00
362.50.00.0001 Auto Parking Annual	0.00	0.00	0.00	0.00	0.00
362.50.00.0002 Hangar Lease	0.00	0.00	0.00	0.00	0.00

Revenue Detail Report

Periods: 3 through 3

San Juan County

03/01/2025 through 03/31/2025

6723 Port of Orcas - Airport Operations  
00 Airport Operations

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
362.50.01.0003 Land Lease	0.00	0.00	0.00	0.00	0.00
362.50.01.0004 Terminal Rentals	0.00	0.00	0.00	0.00	0.00
367.11.00.0000 Donations	0.00	0.00	0.00	0.00	0.00
369.91.00.0090 Recovery of NSF Check Fees	0.00	0.00	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00	0.00	0.00
369.95.00.0000 Small Refund from vendor	0.00	0.00	0.00	0.00	0.00
381.20.00.0000 Interfund Loan Principal Received	0.00	0.00	0.00	0.00	0.00
389.30.00.0000 Custodial Type Collections	0.00	0.00	4,271.42	-4,271.42	0.00
3/10/2025 gl cr GJ Trx 104280		901.86			
3/24/2025 gl cr GJ Trx 104481		1,804.64			
3/31/2025 gl cr GJ Trx 104640		39.66			
3/31/2025 gl cr GJ Trx 104641		79.58			
3/31/2025 gl cr GJ Trx 104642		92.69			
3/31/2025 gl cr GJ Trx 104643		345.92			
3/31/2025 gl cr GJ Trx 104644		38.42			
3/31/2025 gl cr GJ Trx 104645		409.76			
389.30.00.0000 Custodial Type Collections	0.00	3,712.53	7,983.95	-7,983.95	0.00
389.30.00.0001 Sales Tax Collected	0.00	0.00	0.00	0.00	0.00
389.40.00.0000 Custodial Type Deposits	0.00	0.00	12,025.16	-12,025.16	0.00
3/10/2025 gl cr GJ Trx 104281		198.50			
3/17/2025 gl cr GJ Trx 104369		1,604.53			
3/24/2025 gl cr GJ Trx 104496		269.75			
3/31/2025 gl cr GJ Trx 104616		1,328.71			
389.40.00.0000 Custodial Type Deposits	0.00	3,401.49	15,426.65	-15,426.65	0.00
389.60.00.0001 Investment Interest - LGIP	0.00	0.00	6,323.35	-6,323.35	0.00
3/31/2025 gl cr GJ Trx 104638		3,294.17			
389.60.00.0001 Investment Interest - LGIP	0.00	3,294.17	9,617.52	-9,617.52	0.00
395.10.00.0000 Disposition of Capital Assets	0.00	0.00	0.00	0.00	0.00

# Revenue Detail Report

Periods: 3 through 3

San Juan County  
03/01/2025 through 03/31/2025

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6723 Port of Orcas - Airport Operations  
00 Airport Operations

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
397.46.00.6721 Transfers-in from General Fund	0.00	0.00	0.00	0.00	0.00
397.46.00.6727 Transfers-in from Capital Fund	0.00	0.00	0.00	0.00	0.00

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# Revenue Detail Report

Periods: 3 through 3

San Juan County  
03/01/2025 through 03/31/2025

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<b>6723</b>	<b>Port of Orcas - Airport Operations</b>						
Total	Port of Orcas - Airport Operations	0.00	10,408.19	33,028.12	-33,028.12	0.00	

**FUND: 6727.00 PORT OF ORCAS CAPITAL PROJECTS**

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
<b>101</b>	<b>BEGINNING CASH BALANCE</b>			273,717.14	
310	TAXES				
330	INTERGOVERNMENTAL REVENUE				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES	88.74			
390	OTHER FINANCING SOURCES				
	<b>TOTAL RECEIPTS</b>		88.74		
580	NONEXPENDITURES	5,268.08			
590	DEBT SERVICE AND OTHER				
	<b>TOTAL DISBURSEMENTS</b>		5,268.08		
<b>101</b>	<b>ENDING CASH BALANCE</b>				268,537.80
				<b>GL ENDING CASH BALANCE</b>	268,537.80
				<b>NET VARIANCE</b>	<u>0.00</u>
<b>241</b>	<b>PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)</b>			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	<b>NET CHANGE</b>		0.00		
<b>241</b>	<b>BONDS OUTSTANDING (ENDING BALANCE)</b>				0.00
<b>151</b>	<b>BEGINNING INVESTMENT BALANCE</b>			25,000.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
<b>151</b>	<b>ENDING INVESTMENT BALANCE</b>				25,000.00

Revenue Detail Report

Periods: 3 through 3

San Juan County  
 03/01/2025 through 03/31/2025

6727 Port of Orcas Capital Projects  
 00 Port of Orcas Capital Projects

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00	0.00	0.00
311.10.00.0000 Property Tax Revenue	0.00	0.00	0.00	0.00	0.00
331.20.10.0000 Direct Federal Grants - F.A.A.	0.00	0.00	0.00	0.00	0.00
334.03.60.0000 State AIP Grants	0.00	0.00	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00	0.00	0.00
388.30.00.0000 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00
389.60.00.0000 Investment Interest - LGIP	0.00	0.00	170.44	-170.44	0.00
3/31/2025    ql cr        GJ Trx 104638		88.74			
389.60.00.0000 Investment Interest - LGIP	0.00	88.74	259.18	-259.18	0.00
395.10.00.0000 Proceeds from Sales of Capital Assets	0.00	0.00	0.00	0.00	0.00
397.46.00.6721 Transfers-in from General Fund	0.00	0.00	0.00	0.00	0.00
397.46.00.6723 Transfers-in from Operating Fund	0.00	0.00	0.00	0.00	0.00

# Revenue Detail Report

Periods: 3 through 3

San Juan County  
03/01/2025 through 03/31/2025

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<b>6727</b>	<b>Port of Orcas Capital Projects</b>						
Total	Port of Orcas Capital Projects	0.00	88.74	259.18	-259.18	0.00	