

**PORT OF ORCAS
REGULAR MEETING MINUTES
SEPTEMBER 25, 2023**

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Commissioners Present: Michael Triplett, Jason Laursen, Robert Hamilton, Mia Kartiganer, Bea VonTobel (zoom)

Staff Present: Kim Kimple

Guests Present: members of the public present but not verified.

CALL TO ORDER

Chair Hamilton called the meeting to order at 5:00pm. A quorum of 5 commissioners present, with Commissioner vonTobel attending via Zoom.

AGENDA AMENDMENTS

Move "2024 Draft Budget" to after New Business; add "Helipad Location" to New Business; add "Fuel Pump" to New Business.

PUBLIC ACCESS

None.

MONTHLY BUSINESS

1. Approval of Previous Minutes

Mia moved, Jason seconded approval of the draft minutes of August 28th and September 13th as presented, and the motion passed unanimously.

2. Approval of Vouchers

After review, Michael moved, Mia seconded approval of vouchers a.-b. as presented, and the motion passed unanimously.

- a. 08/27/2023 Payroll \$15,014.27
- b. 09/19/2023 a-aofe \$11,410.80

MONTHLY REPORTS

1. Manager's Report

The airport manager elaborated on her previously submitted online report. Commissioner Triplett requested the district seek quotes and process of installing a used fuel pump.

OLD BUSINESS

1. Noise Abatement Committee Update

The Community Conversation on Noise Abatement went well with approximately 60 in attendance. The community brought great feedback.

2. Capital Improvement Program Plan (CIP) 2025 – 2029

The 2025-29 CIP was discussed, including potential installation of a new fuel pump using Bipartisan Infrastructure Law (BIL) funding.

3. ESWD Use of Port Property

Eastsound Sewer and Water District construction equipment has been encroaching on Port property. With no agreement in place, and the concern of gifting of public funds to consider, Kim will set up a meeting with ESWD to discuss.

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NEW BUSINESS

1. Electronic Payment Options – parking, etc.

The Board discussed electronic payment options for revenue sources.

2. Helipad Location

Some of the feedback received in the noise abatement meeting included increase of helicopter noise. Discussion of relocating the emergency medical helipad to the south end of the airport occurred.

3. Fuel Pump

Discussed above, in the Manager's Report and CIP plan; the board considered options for repair or replacement of the current fuel pump.

2024 DRAFT BUDGET

Commissioners reviewed district fund accounts and established meeting dates for budget planning and hearing. The next regular meeting will be held earlier to allow for drafting of the 2024 Budget, to be held starting at 2:30 p.m. on October 23rd. The Budget Hearing will take place on October 30th at 5:00 p.m.

PUBLIC ACCESS

Rick Fant spoke to fuel availability and the effect on Mercy flights and pilot training, recommending adjusting pricing to ensure fuel remains available.

NEXT MEETING AND ADJOURNMENT

The next regular meeting is scheduled for 2:30 pm October 23, 2023, in the airport conference room in-person and online.

The meeting was adjourned at 7:36 pm.

Respectfully submitted,

Kim Kimple, Port Manager