

**PORT OF ORCAS  
REGULAR MEETING MINUTES  
AUGUST 28, 2023**

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**Commissioners Present:** Michael Triplett, Jason Laursen, Robert Hamilton, Mia Kartiganer, Bea VonTobel (zoom)

**Staff Present:** Kim Kimple

**Guests Present:** members of the public present but not verified.

**CALL TO ORDER**

Chair Hamilton called the meeting to order at 5:00pm. A quorum of 5 commissioners present, with Commissioner VonTobel attending via Zoom.

**AGENDA AMENDMENTS**

**PUBLIC ACCESS**

Rick Fant spoke to data he is compiling on prevailing winds.

**MONTHLY BUSINESS**

**1. Approval of Previous Minutes**

Michael moved, Jason seconded approval of the draft minutes of July 24, 2023 as presented With 4 in favor, and Commissioner Kartiganer with an abstention due to absence, the motion passed.

**2. Approval of Vouchers**

After review, Michael moved, Mia seconded approval of vouchers a.-c. as presented, and the motion passed unanimously.

- a. 07/24/2023 Payroll \$15,835.57
- b. 07/25/2023 Port Operations \$59,598.65
- c. 08/23/2023 Port Operations \$7,618.76

**MONTHLY REPORTS**

**1. Manager's Report**

The airport manager elaborated on her previously submitted online report.

**OLD BUSINESS**

**1. Noise Abatement Committee Update**

Commissioner Triplett has organized a community meeting on noise abatement, to be held at the airport terminal on September 13<sup>th</sup>. A press release will go out with more information.

**2. 2024 Budget Committee Update**

Commissioner Hamilton is working on drafting a preliminary budget.

**NEW BUSINESS**

**1. Capital Improvement Program Plan (CIP) 2025 – 2029**

The 2025-29 CIP was discussed, a call will be set up with Ed Addicks to go over questions.

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**08/28/23**

**2. Establish Alternate Meeting Dates for November and December**

Due to holiday and scheduling conflicts, the November meeting will be held on Monday, November 20<sup>th</sup> at 5:00 p.m.; and the December meeting will be held on Monday, December 18<sup>th</sup> at 5:00 p.m.

Commissioner Hamilton moved, Michael seconded to change the November and December meeting dates to November 20<sup>th</sup> and December 18<sup>th</sup>.

**PUBLIC ACCESS**

**NEXT MEETING AND ADJOURNMENT**

The next regular meeting is scheduled for 5:00pm September 25, 2023, in the airport conference room in-person and online.

The meeting was adjourned at 6:25 pm.

Respectfully submitted,

Kim Kimple, Port Manager