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www.portoforcas.com

MEETING AGENDA

October 30th, 2023, 5:00 p.m.

This Meeting will be on Zoom and in-person at the airport terminal conference room

Join Zoom Meeting:

<https://us02web.zoom.us/j/82383551718?pwd=UGIGOXI5V3NCWDN3SXIPdU5Zb28rQT09>

Dial-in: (253) 215-8782; Meeting ID: 823 8355 1718; Passcode: 228074

One tap mobile: +12532050468,,82383551718#,,,,*228074# US

CALL TO ORDER

PUBLIC ACCESS

OLD BUSINESS

1. Approval of Payroll – tabled from 10/23/2023

2024 BUDGET HEARING

PUBLIC ACCESS ON 2024 BUDGET HEARING

2024 BUDGET RESOLUTIONS

1. Resolution 2023 10 30A Adopting 2024 Budget
2. Resolution 2023 10 30B 2024 Property Tax Levy

PUBLIC ACCESS

ADJOURNMENT.

UPCOMING MEETINGS: *Early Regular Meeting, Monday, November 20th, 2023, at 5:00 p.m.*
Early Regular Meeting, Monday, December 18th, 2023, at 5:00 p.m.

DATE: 9/25/23

PAYROLL WORKSHEET
 SEPTEMBER 2023

Port of Orcas

RATE	EMPLOYEE NAME	EMPLOYEE NUMBER	FUND #	BARS	L&I	REG HRS	AMOUNT DUE	multiple line total per employee
128.00	Jason Laursen	LAU672	6723.00	546.10.10.2001	5306-07	2	\$541.00	
128.00	Michael Triplett	TRI150	6723.00	546.10.10.2001	5306-07	2	\$541.00	
128.00	Bea vonTobel	VON100	6723.00	546.10.10.2001	5306-07	1	\$413.00	
128.00	Robert Hamilton	HAM300	6723.00	546.10.10.2001	5306-07	1	\$413.00	
128.00	Mia Kartiganer	KAR100	6723.00	546.10.10.2001	5306-07	2	\$541.00	
8916.67	Kimberley Kimple	KIM250	6723.00	546.10.10.2002	5306-07	160	\$8,916.67	
	Kimberley Kimple	KIM250	6723.00	546.10.10.2002	N/A	8		PTO-Holiday
	Kimberley Kimple	KIM250	6723.00	546.10.10.2002	N/A	0		PTO-Vacation
	Kimberley Kimple	KIM250	6723.00	546.10.20.0005	N/A	x	\$535.14	\$9,451.81 Medical
60.00	Jeannie Frank Sharpe	SHA125	6723.00	546.10.10.2002	5306-07	2.25	\$135.00	
27.17	James Reid	REI200	6723.00	546.10.10.2003	4201-02	128	\$3,477.76	
	James Reid	REI200	6723.00	546.10.10.2003	N/A	5.6	\$152.15	PTO-Holiday
	James Reid	REI200	6723.00	546.10.10.2003	N/A	0	\$0.00	PTO-Sick
318.57	James Reid	REI200	6723.00	546.10.20.0005	N/A	x	\$318.57	\$3,948.48 Medical
TOTALS						311.85	\$15,984.29	

I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligation against the Port of Orcas, and that I am authorized to certify to said claim.

Signed Kimberley M. Kimple
A631AA92B315424...

Port Manager
 Title

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against San Juan County, and that I am authorized to authenticate and certify to said claim.

Signed RH
923F8FD357254A3...

Chairman

9/25/2023

Date

Port of Orcas 2024 Budget

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6721 General Fund Revenues

Account Number	2023 Budget	2023 Actuals	2024 JR Budget
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00
311.10.00.0000 Property Tax Revenue	260,267.00	162,889.00	275,468.00
321.80.00.0000 Vending Machine	0.00	0.00	0.00
331.20.10.0000 FAA Grant - CARES - CARES Act	0.00	0.00	0.00
336.02.31.0000 DNR PILT NAP/NRCA	0.00	0.00	0.00
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	84.00	0.00
337.40.00.0000 Timber Harvest Tax - Private Land	0.00	22.00	0.00
343.40.00.0000 Utility Reimbursement (Water)	0.00	0.00	0.00
344.50.00.0000 Aviation Fuel Sales	0.00	0.00	0.00
344.51.00.0000 Sale of Airplane Oil	0.00	0.00	0.00
344.61.00.0001 Landing Fees	0.00	0.00	0.00
344.61.00.0002 Tiedown Fees - Transient	0.00	0.00	0.00
344.61.00.0003 Tiedown Fees - Annual	0.00	0.00	0.00
344.61.00.0004 Fence Access Fee	0.00	0.00	0.00
344.61.00.0005 TTF User Fees	0.00	0.00	0.00
344.61.00.0006 Fuel Flowage	0.00	0.00	0.00
361.40.00.0001 Interfund Loan Interest Income	0.00	0.00	0.00
361.40.00.0002 Finance Charges	0.00	0.00	0.00
362.30.00.0000 Auto Parking Transient	0.00	0.00	0.00
362.50.00.0001 Auto Parking Annual	0.00	0.00	0.00
362.50.00.0002 Hangar Lease	0.00	0.00	0.00
362.50.01.0003 Land Lease	0.00	0.00	0.00
362.50.01.0004 Terminal Rentals	0.00	0.00	0.00
367.11.00.0000 Donations	0.00	0.00	0.00
369.91.00.0000 Immaterial Miscellaneous Revenues	0.00	0.00	0.00
369.91.00.0090 Recovery of NSF Check Fees	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00
369.95.00.0000 Small Refunds from Vendor	0.00	0.00	0.00
381.20.00.0000 Interfund Loan Principal Received	0.00	0.00	0.00
388.10.00.0000 Prior Period Adjustments	0.00	0.00	0.00
389.30.00.0000 Leasehold Tax Collected	0.00	0.00	0.00
389.30.00.0001 Sales Tax Collected	0.00	0.00	0.00
389.60.00.0001 Investment Interest - LGIP	0.00	0.00	0.00
395.10.00.0000 Disposition of Capital Assets	0.00	0.00	0.00
397.46.00.6727 Transfers-in from Capital Fund	0.00	0.00	0.00
Grand Total	260,267.00	162,995.00	275,468.00

Port of Orcas 2024 Budget

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6721 General Fund Expenditures

Account Number	2023 Budget	2023 Actuals	2024 JR Budget
508.31.00.0000 Ending Net Cash and Investments	0.00	0.00	0.00
546.10.10.0001 Commissioners	0.00	0.00	0.00
546.10.10.0002 Operations Assistant	0.00	0.00	0.00
546.10.10.2001 Commissioners	0.00	0.00	0.00
546.10.10.2002 Airport Manager	0.00	0.00	0.00
546.10.10.2003 Operations Assistant	0.00	0.00	0.00
546.10.10.2004 Third Employee Pay	0.00	0.00	0.00
546.10.20.0001 FICA & Medicare	0.00	0.00	0.00
546.10.20.0002 Dept of Labor & Industries	0.00	0.00	0.00
546.10.20.0003 Retirement/PERS	0.00	0.00	0.00
546.10.20.0004 PERS Adjust	0.00	0.00	0.00
546.10.20.0005 Medical Stipend	0.00	0.00	0.00
546.10.20.0009 Unemployment	0.00	313.00	0.00
546.10.20.0010 Deferred Compensation	0.00	0.00	0.00
546.10.20.0012 PFML Premium Assessments	0.00	0.00	0.00
546.10.31.0000 Indoor/Outdoor Furniture	0.00	0.00	0.00
546.10.31.0001 Signs/Fee Boxes Supplies	0.00	0.00	0.00
546.10.31.0002 Office Supplies	0.00	0.00	0.00
546.10.31.0003 Printing and Copying Supplies	0.00	0.00	0.00
546.10.31.0004 Janitorial Supplies	0.00	0.00	0.00
546.10.31.0005 Meeting Supplies	0.00	0.00	0.00
546.10.32.0001 Fuel/Petrol Products	0.00	0.00	0.00
546.10.32.0002 Aviation Fuel	0.00	0.00	0.00
546.10.41.0000 Staff Recruiting/Advertising	0.00	0.00	0.00
546.10.41.0001 SJC Auditor	0.00	0.00	0.00
546.10.41.0002 State Auditor	0.00	0.00	0.00
546.10.41.0003 Security	0.00	0.00	0.00
546.10.41.0004 Website Development & Maintenance	0.00	0.00	0.00
546.10.41.0005 Legal Services	0.00	0.00	0.00
546.10.41.0006 Consultant	0.00	0.00	0.00
546.10.41.0007 Wildlife Control	0.00	0.00	0.00
546.10.41.0008 Promotional Hosting	0.00	0.00	0.00
546.10.41.0009 Economic Development Programs	0.00	0.00	0.00
546.10.41.0044 Advertising	0.00	0.00	0.00
546.10.42.0010 Postage	0.00	0.00	0.00
546.10.42.0020 Telephone	0.00	0.00	0.00
546.10.42.0030 Internet	0.00	0.00	0.00
546.10.44.0001 Storm Water Utility Tax	0.00	0.00	0.00
546.10.45.0001 Vending Machine Rental	0.00	0.00	0.00
546.10.46.0003 Bonding/Fire/Liability Insurance	0.00	0.00	0.00
546.10.47.0001 Water	0.00	0.00	0.00
546.10.47.0002 Electricity	0.00	0.00	0.00
546.10.47.0003 Sewer	0.00	0.00	0.00
546.10.47.0004 Refuse	0.00	0.00	0.00
546.10.47.0005 Sani-Cans	0.00	0.00	0.00
546.10.49.0000 Miscellaneous	0.00	0.00	0.00
546.10.49.0085 NSF Check Fees Incurred	0.00	0.00	0.00

Port of Orcas 2024 Budget

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6721 General Fund Expenditures, cont.

Account Number	2023 Budget	2023 Actuals	2024 JR Budget
546.20.31.0006 Field Electrical Supplies	0.00	0.00	0.00
546.20.31.0007 Vehicle Maintenance Supplies	0.00	0.00	0.00
546.20.31.0008 Runway/TW/Ramp Maintenance Supp	0.00	0.00	0.00
546.20.31.0009 Building Maintenance Supplies	0.00	0.00	0.00
546.20.31.0010 Road Maintenance Supplies	0.00	0.00	0.00
546.20.31.0011 Fence Maintenance Supplies	0.00	0.00	0.00
546.20.35.0001 Small Tools & Equipment	0.00	0.00	0.00
546.20.41.0001 Janitor	0.00	0.00	0.00
546.20.41.0002 AWOS M & O Service	0.00	0.00	0.00
546.20.48.0006 Landscaping	0.00	0.00	0.00
546.20.48.0007 Mowing & Snow	0.00	0.00	0.00
546.20.48.0008 Ditch/Tree Clearing	0.00	0.00	0.00
546.30.34.0001 Pop for Resale	0.00	0.00	0.00
546.30.34.0002 Airplane Oil for Resale	0.00	0.00	0.00
546.30.41.0149 Election Services	0.00	0.00	0.00
546.30.43.0001 Travel	0.00	0.00	0.00
546.30.44.0002 Business & Occupation Taxes	0.00	0.00	0.00
546.30.49.0001 Contingency Reserve	0.00	0.00	0.00
546.30.49.0010 Memberships	0.00	0.00	0.00
546.30.49.0030 Continued Education Workshops	0.00	0.00	0.00
546.30.49.0090 Svc Fees, Finance Chgs, Lics, Permi	0.00	0.00	0.00
581.10.79.6501 Interfund Loan to OIRP	0.00	0.00	0.00
589.30.00.0000 Leasehold Tax Remitted to State	0.00	0.00	0.00
589.30.00.0001 Sales Tax Remittances	0.00	0.00	0.00
592.14.89.0000 Statutory Interest (Tax Refund)	0.00	0.00	0.00
594.46.62.0012 Buildings & Other Improvements	0.00	0.00	0.00
597.46.00.0001 Transfers-out - DO NOT USE	0.00	0.00	0.00
597.46.00.6723 Transfers-out to Operations Fund	260,267.00	0.00	275,468.00
597.46.00.6727 Transfers-out to Capital Fund	0.00	0.00	0.00
Grand Total	260,267.00	313.00	275,468.00

Port of Orcas 2024 Budget

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6723 Airport Operations Revenues

Account Number	2023 Budget	2023 Actuals	2024 JR Budget
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00
321.80.00.0000 Vending Machine	1,400.00	1,601.00	2,000.00
331.20.10.0000 FAA Grant - CARES	0.00	0.00	0.00
331.20.10.6000 FAA Grant - CARES - ACRGP	0.00	0.00	0.00
331.20.10.6001 FAA Grant - Airport Rescue Grants	0.00	0.00	0.00
336.02.31.0000 DNR PILT NAP/NRCA	0.00	0.00	0.00
337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	0.00	0.00
337.40.00.0000 Timber Harvest Tax - Private Land	0.00	0.00	0.00
341.70.00.0000 Sales of Coffee Mugs	150.00	0.00	0.00
343.40.00.0000 Utility Reimbursement (Water)	540.00	1,061.00	1,000.00
344.50.00.0000 Aviation Fuel Sales	158,500.00	80,850.00	150,000.00
344.51.00.0000 Sale of Airplane Oil	500.00	0.00	100.00
344.61.00.0001 Landing Fees	9,240.00	8,519.00	12,000.00
344.61.00.0002 Tiedown Fees - Transient	14,000.00	11,515.00	14,000.00
344.61.00.0003 Tiedown Fees - Annual	9,000.00	3,000.00	4,500.00
344.61.00.0004 Fence Access Fee	100.00	0.00	0.00
344.61.00.0005 TTF User Fees	3,120.00	2,640.00	3,300.00
344.61.00.0006 Fuel Flowage	0.00	0.00	0.00
361.40.00.0001 Interfund Loan Interest Income	5,000.00	0.00	0.00
361.40.00.0002 Finance Charges	0.00	0.00	0.00
362.30.00.0000 Auto Parking Transient	10,000.00	10,129.00	15,000.00
362.50.00.0001 Auto Parking Annual	10,000.00	9,350.00	16,000.00
362.50.00.0002 Hangar Lease	25,188.00	24,128.00	30,000.00
362.50.01.0003 Land Lease	62,540.00	65,054.00	70,000.00
362.50.01.0004 Terminal Rentals	12,700.00	9,567.00	13,000.00
367.11.00.0000 Donations	2,200.00	1,451.00	2,200.00
369.91.00.0090 Recovery of NSF Check Fees	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00
369.95.00.0000 Small Refund from vendor	0.00	120.00	0.00
381.20.00.0000 Interfund Loan Principal Received	0.00	0.00	0.00
389.30.00.0000 Leasehold Tax Collected	10,900.00	12,024.00	13,000.00
389.30.00.0001 Sales Tax Collected	0.00	0.00	0.00
389.60.00.0001 Investment Interest - LGIP	0.00	29,131.00	33,000.00
395.10.00.0000 Disposition of Capital Assets	0.00	0.00	0.00
397.46.00.6721 Transfers-in from General Fund	260,267.00	0.00	275,468.00
397.46.00.6727 Transfers-in from Capital Fund	0.00	0.00	0.00
Grand Total	595,345.00	270,140.00	654,568.00

Port of Orcas 2024 Budget

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6723 Airport Operations Expenditures

Account Number	2023 Budget	2023 Actuals	2024 JR Budget
508.31.00.0000 Ending Net Cash and Investments	0.00	0.00	0.00
546.10.10.2001 Commissioners	32,460.00	17,544.00	30,000.00
546.10.10.2002 Airport Manager	90,000.00	71,591.00	112,000.00
546.10.10.2003 Operations Assistant	41,184.00	26,548.00	42,000.00
546.10.10.2004 Third Employee Pay	12,180.00	0.00	30,000.00
546.10.20.0001 FICA & Medicare	9,300.00	9,331.00	16,300.00
546.10.20.0002 Dept of Labor & Industries	6,700.00	2,014.00	5,000.00
546.10.20.0003 Retirement/PERS	9,000.00	9,889.00	12,000.00
546.10.20.0004 PERS Adjust	0.00	0.00	0.00
546.10.20.0005 Medical Stipend	7,600.00	6,295.00	10,260.00
546.10.20.0009 Unemployment	0.00	0.00	830.00
546.10.20.0012 PFML Premium Assessments	500.00	715.00	1,243.00
546.10.31.0000 Indoor/Outdoor Furniture	1,500.00	271.00	1,000.00
546.10.31.0001 Signs/Fee Boxes Supplies	4,000.00	0.00	4,000.00
546.10.31.0002 Office Supplies	4,000.00	919.00	1,000.00
546.10.31.0003 Printing and Copying Supplies	500.00	0.00	1,000.00
546.10.31.0004 Janitorial Supplies	800.00	1,079.00	1,300.00
546.10.31.0005 Meeting Supplies	250.00	95.00	250.00
546.10.31.0006 Fuel Station Supplies	1,550.00	143.00	250.00
546.10.31.0007 Supplies for Promotional Hosting	2,000.00	0.00	0.00
546.10.32.0000 Fuel - Island Maintenance & Other	0.00	9,739.00	3,000.00
546.10.32.0001 Fuel/Petrol Products	3,000.00	1,132.00	2,000.00
546.10.32.0002 Aviation Fuel	154,881.00	50,527.00	127,500.00
546.10.41.0001 SJC Auditor	2,200.00	0.00	2,300.00
546.10.41.0002 State Auditor	8,000.00	0.00	28,000.00
546.10.41.0003 Security	350.00	194.00	2,800.00
546.10.41.0004 Website Development & Maintenance	0.00	0.00	0.00
546.10.41.0005 Legal Services	13,000.00	706.00	5,000.00
546.10.41.0006 Professional Services	5,000.00	4,993.00	4,000.00
546.10.41.0007 Wildlife Control	0.00	0.00	0.00
546.10.41.0008 Promotional Hosting	0.00	0.00	0.00
546.10.41.0009 Economic Development Programs	0.00	0.00	0.00
546.10.41.0044 Advertising	3,000.00	165.00	2,000.00
546.10.42.0010 Postage	200.00	0.00	200.00
546.10.42.0020 Telephone	4,000.00	1,966.00	3,000.00
546.10.42.0030 Internet	1,400.00	1,040.00	1,500.00
546.10.44.0001 Storm Water Utility Tax	850.00	1,143.00	1,200.00
546.10.46.0003 Bonding/Fire/Liability Insurance	17,000.00	1,852.00	2,500.00
546.10.47.0001 Water	2,600.00	2,272.00	3,400.00
546.10.47.0002 Electricity	15,000.00	9,840.00	1,500.00
546.10.47.0003 Sewer	2,000.00	2,564.00	3,800.00
546.10.47.0004 Refuse	3,000.00	1,840.00	3,200.00
546.10.47.0005 Sani cans	2,800.00	270.00	1,000.00
546.10.49.0085 NSF Check Fees Incurred	0.00	0.00	0.00
546.20.31.0006 Field Electrical Supplies	2,000.00	1,516.00	2,000.00
546.20.31.0007 Vehicle Maintenance Supplies	200.00	366.00	2,500.00
546.20.31.0008 Runway/TW/Ramp Maintenance Supp	500.00	0.00	500.00

Port of Orcas 2024 Budget

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6723 Airport Operations Expenditures, cont.			
Account Number	2023 Budget	2023 Actuals	2024 JR Budget
546.20.31.0009 Building Maintenance Supplies	3,000.00	164.00	2,000.00
546.20.31.0010 Road Maintenance Supplies	200.00	191.00	400.00
546.20.31.0011 Fence Maintenance Supplies	4,000.00	77.00	4,200.00
546.20.35.0001 Small Tools & Equipment	2,700.00	691.00	1,000.00
546.20.41.0000 Professional Services	0.00	6,342.00	6,000.00
546.20.41.0001 Janitor	10,000.00	9,151.00	13,000.00
546.20.41.0002 AWOS M & O Service	2,500.00	360.00	2,500.00
546.20.48.0006 Landscaping	3,000.00	2,483.00	3,600.00
546.20.48.0007 Mowing & Snow	5,000.00	5,009.00	5,400.00
546.20.48.0008 Ditch/Tree Clearing	10,000.00	0.00	5,000.00
546.20.48.0009. Wetland Maintenance			18,000.00
546.30.34.0001 Pop for Resale	700.00	681.00	1,200.00
546.30.34.0002 Airplane Oil for Resale	500.00	0.00	90.00
546.30.41.0149 Election Services	4,000.00	0.00	0.00
546.30.43.0001 Travel	6,000.00	1,333.00	2,000.00
546.30.43.0002 Barge services			3,200.00
546.30.44.0002 Business & Occupation Taxes	4,000.00	598.00	4,000.00
546.30.49.0001 Contingency Reserve	0.00	0.00	0.00
546.30.49.0010 Memberships	2,000.00	1,832.00	2,200.00
546.30.49.0030 Continued Education Workshops	5,000.00	1,395.00	5,000.00
546.30.49.0090 Svc Fees, Finance Chgs, Lics, Permi	200.00	227.00	300.00
581.10.79.6501 Other Debt	0.00	0.00	0.00
589.30.00.0000 Leasehold Tax Remitted to State	12,000.00	1,476.00	13,000.00
589.30.00.0001 Sales Tax Remittances	0.00	0.00	0.00
594.46.62.0012 Buildings & Other Improvements	500.00	0.00	0.00
597.46.00.6721 Transfers-out to General fund	0.00	0.00	0.00
597.46.00.6727 Transfers-out to Capital Fund	55,540.00	56,540.00	91,145.00
Total			
Grand Total	595,345.00	327,109.00	654,568.00

Port of Orcas 2024 Budget

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6727 Capital Fund Revenues

Account Number	2023 Budget	2023 Actuals	2024 JR Budget
308.31.00.0000 Beginning Net Cash and Investments	0.00	0.00	0.00
311.10.00.0000 Property Tax Revenue	0.00	0.00	0.00
331.00.00.0000 AP Overlay Project	0.00	0.00	0.00
331.20.10.0000 Direct Federal Grants - F.A.A.	100,000.00	262,376.00	100,000.00
334.03.60.0000 State AIP Grants	0.00	0.00	0.00
337.40.00.0000 Timber Harvest Tax - Private Land	0.00	0.00	0.00
337.46.00.1951 County PFFAP Grants	0.00	0.00	0.00
369.91.00.0095 Refunds of Prior Year Expenditures	0.00	0.00	0.00
389.60.00.0000 Investment Interest - LGIP	0.00	784.00	0.00
395.10.00.0000 Proceeds from Sales of Capital Asset	0.00	0.00	0.00
397.46.00.0001 Transfers-in - DO NOT USE	0.00	0.00	0.00
397.46.00.6721 Transfers-in from General Fund	55,540.00	0.00	0.00
397.46.00.6723 Transfers-in from Operating Fund	0.00	56,540.00	91,145.00
Grand Total	155,540.00	319,700.00	191,145.00

6727 Capital Fund Expenditures

Account Number	2023 Budget	2023 Actuals	2024 JR Budget
508.31.00.0000 Ending Net Cash and Investments	0.00	0.00	0.00
592.14.89.0000 Statutory Interest (Tax Refund)	0.00	0.00	0.00
594.46.60.0001 Capital Contingency Reserve	0.00	0.00	0.00
594.46.61.0001 AIP/RW/Apron Improvements	100,000.00	283,198.00	191,145.00
594.46.61.0002 Fence Upgrade	0.00	0.00	0.00
594.46.61.0050 Land Acquisition	0.00	0.00	0.00
594.46.62.0001 Buildings and Structures	0.00	0.00	0.00
594.46.62.0003 Tractor/Shed	0.00	0.00	0.00
594.46.62.0060 FedEx Buildings / Install	0.00	0.00	0.00
594.46.63.0001 Auto Parking Area Reconstruction	0.00	0.00	0.00
594.46.64.0001 Wx/Navigation Aids	0.00	0.00	0.00
594.46.64.0002 GPS Approach	0.00	0.00	0.00
594.46.64.0003 Vehicle Purchase	55,540.00	0.00	0.00
594.46.64.0004 Machinery and Equipment	0.00	0.00	0.00
597.46.00.6721 Transfers-out to General Fund	0.00	0.00	0.00
Grand Total	155,540.00	283,198.00	191,145.00

Port of Orcas

2024 Levy Information (preliminary)

Please provide 1) An Ordinance/Resolution and 2) a Levy Certification to the Assessor's Office before November 30
Forms are available from the Assessor's Office or the Department of Revenue

Ordinance/Resolution form

Include the **previous year's levy amount**

Indicate the population of the district (taxing districts with less than 10,000 are allowed a 1% increase)

Include the **dollar and percentage increase** from the previous year as authorized by the district

Assessor's records show the following information and sample calculations for : **Port of Orcas**

\$260,267.00	Previous year's levy amount (Actual levy amount for 2023)	
\$2,602.67	1% increase allowed	
\$12,598.54	Banked capacity for the district*	
\$15,201.21	Dollar amount of increase allowed from the previous year, which is a percentage increase of	5.8406

*Banked capacity is the difference between the highest lawful levy allowed for the district and the actual amount levied in the previous year. If the district wants to use banked capacity, the resolution must authorize a large enough increase to include the amount of banked capacity to be used.

Additional amounts may be collected for new construction, state assessed increases, and refunds, as stated on the form. These amounts are not shown on the Ordinance/Resolution form.

The district can authorize any amount of increase. The final levy amount will be limited to the lowest of several limits, one of which is the amount authorized plus the additional amounts for new construction, state assessed increases, and refunds.

Levy Certification form

The Levy Certification includes the additional amounts for new construction, state assessed increases, and refunds. If the district wants the maximum amount possible, the certified amount should be conservatively high because final new construction and state assessed increases are not known until after the Certification is due.

Enter the **Regular levy**** under the General levy heading, include any refund amounts authorized by the district
Enter any **Administrative refund** amount authorized by the district in the Excess levy section under the General heading
The refund amount should be included in the regular levy amount AND listed separately; confirm refunds with the Treasurer

Sample certified amounts for:	Port of Orcas	
\$280,000	Regular, General levy	These amounts are to be determined by the Board. The levy amount shown is a SAMPLE amount based on estimated new construction and state assessed amounts rounded up to the next thousand dollars.
\$0.00	Administrative refund	

**Schools, solid waste disposal districts, bond levies, and refunds are entered as Excess levies

The Assessor's Office will calculate the final Highest Lawful Levy in late December; the preliminary HLL is calculated below:

\$272,865.54	Highest lawful levy for 2023	
\$2,728.66	1% increase allowed	
<u>\$2,586.12</u>	NC increase allowed based on	\$40,270,710 ← This is a preliminary estimate for new construction
\$278,180.32	Preliminary Highest lawful levy for 2024 (without refunds)	preliminary NC x 0.0642184172 (2023 levy rate)/1,000
\$0.00	Refund amount per Treasurer	

New construction may increase or decrease depending on final adjustments to market value
State assessed is unknown and may be \$0



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PORT OF ORCAS

RESOLUTION 2030 10 30A

Resolution Adopting the 2024 Budget

WHEREAS, the Port of Orcas held a public hearing on October 30th 2023 to discuss the adoption of its 2024 budget, and

WHEREAS, the Port of Orcas has determined the cash on hand plus all anticipated revenues and did fix the appropriate amount for each expenditure line item,

NOW THEREFORE BE IT RESOLVED that the Port of Orcas set the final budget for the year 2024 as attached hereto and incorporated as if fully set forth.

DATED THIS 30th DAY OF OCTOBER 2023.

2024 General Fund Budget	\$275,468
2024 Airport Operations	\$654,568
2024 Capital Fund Budget	\$191,145
2024 TOTAL BUDGET	\$1,121,181

2024 General Fund Levy Appropriation	\$275,468
2024 Capital Fund Levy Appropriation	\$0
2024 TOTAL LEVY APPROPRIATION	\$275,468

Mia Kartiganer, Commissioner

Michael Triplett, Commissioner

Bea vonTobel, Commissioner

Robert Hamilton, Chair

Jason Laursen, Commissioner

Attest: _____
Kimberley Kimple, Port Manager



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**PORT OF ORCAS
RESOLUTION 2023 10 30B
RCW 84.55.120**

WHEREAS, the Commissioners of the Port of Orcas have met and considered its budget for the calendar year 2024; and

WHEREAS, the district’s actual levy amount from the previous year was \$260,267.00; and

WHEREAS, the Port of Orcas has a banked capacity of \$2,602.67 reserved from previously levied funds; and

WHEREAS, the population of this district is less than 10,000; and now, therefore

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2024 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$15,201.21 which is a percentage increase of 5.8406% from the previous year.

This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 30th day of October 2023

Mia Kartiganer, Commissioner

Robert Hamilton, Chair

Bea VonTobel, Commissioner

Jason Laursen, Commissioner

Michael Triplett, Commissioner

Attest: _____
Kimberley Kimple, Port Manager