



**Meeting in-person and online**

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www.portoforcas.com

# **MEETING AGENDA**

## **September 25th, 2023, 5:00 P.M.**

**This Meeting will be on Zoom and in-person at the airport terminal conference room**

Join Zoom Meeting

<https://us02web.zoom.us/j/82950040879?pwd=VkhBWVI5QUt6NTNGMWRkVzVuUDhsQT09>

Meeting ID: 829 5004 0879

Passcode: KORS

Dial: (253) 215-8782

One tap mobile

+12532158782,,82950040879#,,,,\*522532# US (Tacoma)

### **CALL TO ORDER**

### **AGENDA AMENDMENTS**

### **PUBLIC ACCESS**

### **MONTHLY BUSINESS**

1. Previous Minutes
  - a. 08/28/2023
  - b. 09/13/2023
2. Approval of Vouchers
  - a. Payroll 08/27/2023 \$15,014.27
  - b. 09/19/2023 a-aofe \$11,410.80

### **MONTHLY REPORTS**

1. Manager's Report – posted online
2. Financial Reports – posted online

### **OLD BUSINESS**

1. Noise Abatement Update – Commissioner Triplett
2. 2024 Draft Budget – Commissioner Hamilton
3. Capital Improvement Program Plan (CIP) 2025-2029
4. ESWD Use of Port Property

### **NEW BUSINESS**

1. Electronic Payment Options – parking, etc.

### **PUBLIC ACCESS**

### **ADJOURNMENT.**

**NEXT MEETING: Regular Meeting, Monday October 23rd, 2023, at 5:00 p.m.**

**PORT OF ORCAS  
REGULAR MEETING MINUTES  
AUGUST 28, 2023**

**Page 1 of 2**

**Commissioners Present:** Michael Triplett, Jason Laursen, Robert Hamilton, Mia Kartiganer, Bea VonTobel (zoom)

**Staff Present:** Kim Kimple

**Guests Present:** members of the public present but not verified.

**CALL TO ORDER**

Chair Hamilton called the meeting to order at 5:00pm. A quorum of 5 commissioners present, with Commissioner VonTobel attending via Zoom.

**AGENDA AMENDMENTS**

**PUBLIC ACCESS**

Rick Fant spoke to data he is compiling on prevailing winds.

**MONTHLY BUSINESS**

**1. Approval of Previous Minutes**

Michael moved, Jason seconded approval of the draft minutes of July 24, 2023 as presented With 4 in favor, and Commissioner Kartiganer with an abstention due to absence, the motion passed.

**2. Approval of Vouchers**

After review, Michael moved, Mia seconded approval of vouchers a.-c. as presented, and the motion passed unanimously.

- a. 07/24/2023 Payroll \$15,835.57
- b. 07/25/2023 Port Operations \$59,598.65
- c. 08/23/2023 Port Operations \$7,618.76

**MONTHLY REPORTS**

**1. Manager's Report**

The airport manager elaborated on her previously submitted online report.

**OLD BUSINESS**

**1. Noise Abatement Committee Update**

Commissioner Triplett has organized a community meeting on noise abatement, to be held at the airport terminal on September 13<sup>th</sup>. A press release will go out with more information.

**2. 2024 Budget Committee Update**

Commissioner Hamilton is working on drafting a preliminary budget.

**NEW BUSINESS**

**1. Capital Improvement Program Plan (CIP) 2025 – 2029**

The 2025-29 CIP was discussed, a call will be set up with Ed Addicks to go over questions.

**Page 2 of 2**

08/28/23

**2. Establish Alternate Meeting Dates for November and December**

Due to holiday and scheduling conflicts, the November meeting will be held on Monday, November 20<sup>th</sup> at 5:00 p.m.; and the December meeting will be held on Monday, December 18<sup>th</sup> at 5:00 p.m.

Commissioner Hamilton moved, Michael seconded to change the November and December meeting dates to November 20<sup>th</sup> and December 18<sup>th</sup>.

**PUBLIC ACCESS**

**NEXT MEETING AND ADJOURNMENT**

The next regular meeting is scheduled for 5:00pm September 25, 2023, in the airport conference room in-person and online.

The meeting was adjourned at 6:25 pm.

Respectfully submitted,

Kim Kimple, Port Manager

DRAFT

**PORT OF ORCAS  
NOISE ABATEMENT MEETING  
SEPTEMBER 13, 2023**

**Page 1 of 1**

**Commissioners Present:** Michael Triplett, Jason Laursen, Mia Kartiganer

**Staff Present:** Kim Kimple

**Guests Present:** members of the public present but not verified.

The noise abatement event began at 6:00 p.m.

Members of the public were present and made their way throughout the terminal building to visit informational stations regarding current noise abatement procedures and to provide feedback on flight patterns noise concerns. While there was a quorum of three commissioners throughout the stations, there was no action taken during the event.

The feedback gathered during this event will be compiled with feedback received electronically and considered during the update to noise abatement procedures.

The noise abatement event concluded at 7:00 p.m.

Respectfully submitted,

Kim Kimple, Port Manager

DATE: 8/27/23

**PAYROLL WORKSHEET**

AUGUST 2023

Port of Orcas

RATE	EMPLOYEE NAME	EMPLOYEE NUMBER	FUND #	BARS	L&I	REG HRS	AMOUNT DUE	multiple line total per employee
128.00	Jason Laursen	LAU672	6723.00	546.10.10.2001	5306-07	1	\$413.00	
128.00	Michael Triplett	TRI150	6723.00	546.10.10.2001	5306-07	1	\$413.00	
128.00	Bea vonTobel	VON100	6723.00	546.10.10.2001	5306-07	1	\$413.00	
128.00	Robert Hamilton	HAM300	6723.00	546.10.10.2001	5306-07	1	\$413.00	
128.00	Mia Kartiganer	KAR100	6723.00	546.10.10.2001	5306-07	1	\$413.00	
8916.67	Kimberley Kimple	KIM250	6723.00	546.10.10.2002	5306-07	153	\$8,916.67	
	Kimberley Kimple	KIM250	6723.00	546.10.10.2002	N/A	0		PTO-Holiday
	Kimberley Kimple	KIM250	6723.00	546.10.10.2002	N/A	31		PTO-Vacation
	Kimberley Kimple	KIM250	6723.00	546.10.20.0005	N/A	x	\$535.14	\$9,451.81 Medical
60.00	Jeannie Frank Sharpe	SHA125	6723.00	546.10.10.2002	5306-07	0	\$0.00	
27.17	James Reid	REI200	6723.00	546.10.10.2003	4201-02	117	\$3,178.89	
	James Reid	REI200	6723.00	546.10.10.2003	N/A	0	\$0.00	PTO-Holiday
	James Reid	REI200	6723.00	546.10.10.2003	N/A	0	\$0.00	PTO-Sick
318.57	James Reid	REI200	6723.00	546.10.20.0005	N/A	x	\$318.57	\$3,497.46 Medical
<b>TOTALS</b>						<b>306.00</b>	<b>\$15,014.27</b>	

I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligation against the Port of Orcas, and that I am authorized to certify to said claim.

DocuSigned by:  
 Signed Kimberley M. Kimple  
 A631AA92B315424...

Port Manager  
 Title

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against San Juan County, and that I am authorized to authenticate and certify to said claim.

DocuSigned by:  
 Signed R H  
 923F8FD357254A3...

Chairman

8/28/2023

Date

**CLAIMS PAYMENT REQUEST**

DISTRICT: PORT OF ORCAS

FUND # 6723

Page 1 of 14

DATE: 19-Sep-23

SEE ATTACHED INVOICE ACCOUNTING REPORT

TOTAL CLAIMS \$11,410.80

I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request.

DocuSigned by:  


9/19/2023

Signed as Auditing Officer

Date

Signed as Chairman / Commissioner

Date

Board Authorization

As the duly elected board for this district we have reviewed the claims attached (including original backup materials) totaling \$ 11,410.80 for the period ending September 19, 2023 We approve payment with our signatures below.

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date

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09/19/2023 1:19:45AM

**Invoice Accounting Report by Vendor Name**  
San Juan County

**Vendor Number:** all244                      **Name:** ALLIANT INSURANCE SVCS., INC.

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
2413491	1	2023-24 Liability Renewal	E 6723.00.546.10.46.0003	7,431.15	in

**Vendor Number:** cen657                      **Name:** CENTURYLINK

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
300515092	1	Phone 9/6/23	E 6723.00.546.10.42.0020	246.99	in

**Vendor Number:** cha650                      **Name:** CHAPPY'S

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
5974	1	Sanican - Aug 3	E 6723.00.546.10.47.0005	585.00	in

**Vendor Number:** eas310                      **Name:** EASTSOUND SEWER/WATER DISTRICT

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
0005	1	Sewer 08/31/23	E 6723.00.546.10.47.0003	63.65	in
0229	1	Sewer 08/31/23	E 6723.00.546.10.47.0003	147.40	in
0707	1	Sewer 08/31/2023	E 6723.00.546.10.47.0003	83.75	in
<b>Vendor Total:</b>				294.80	

**Vendor Number:** eas350                      **Name:** EASTSOUND WATER USERS ASSN

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
1083101	1	Water 8/31/23	E 6723.00.546.10.47.0001	148.93	in
10832.01	1	Water 08/31/23	E 6723.00.546.10.47.0001	120.65	in
10833.01	1	Water 8/31/23	E 6723.00.546.10.47.0001	74.01	in
11222.01	1	Water 08/31/2023	E 6723.00.546.10.47.0001	5.00	in
<b>Vendor Total:</b>				348.59	

**Vendor Number:** qua101                      **Name:** GUARDIAN SECURITY SYSTEMS, INC

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
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**Invoice Accounting Report by Vendor Name**  
San Juan County

Page: 2

1396318 1 Alarm monitoring 10/2023 - 12/2023 E 6723.00.546.10.41.0003 92.92 in

Vendor Number: isl730 Name: ISLAND HARDWARE & SUPPLY

Invoice Number	Line No	Line Description	Account Number	Amount	Type
40846	1	Janitorial	E 6723.00.546.10.31.0004	94.29	in
	2	Building maintenance supplies	E 6723.00.546.20.31.0009	12.54	in
	3	Janitorial supplies	E 6723.00.546.10.31.0004	22.05	in
	4	Fuel station supplies	E 6723.00.546.10.32.0000	58.69	in
<b>Vendor Total:</b>				<b>187.57</b>	

Vendor Number: isl144 Name: ISLAND PETROLEUM SERVICES

Invoice Number	Line No	Line Description	Account Number	Amount	Type
Port of Orcas	1	Fuel 08/2023	E 6723.00.546.10.32.0001	112.19	in

Vendor Number: orc830 Name: OPALCO

Invoice Number	Line No	Line Description	Account Number	Amount	Type
2493001	1	Power 08/31/2023	E 6723.00.546.10.47.0002	471.45	in
2493003	1	Power 08/30/2023	E 6723.00.546.10.47.0002	124.70	in
2493007	1	Power 08/30/2023	E 6723.00.546.10.47.0002	53.50	in
2493008	1	Power 08/30/2023	E 6723.00.546.10.47.0002	55.32	in
2493009	1	Power 08/30/2023	E 6723.00.546.10.47.0002	56.17	in
2493010	1	Power 08/30/2023	E 6723.00.546.10.47.0002	54.35	in
2493011	1	Power 08/30/2023	E 6723.00.546.10.47.0002	314.10	in
<b>Vendor Total:</b>				<b>1,129.59</b>	

Vendor Number: pye001 Name: PYE-BARKER FIRE & SAFETY LLC

Invoice Number	Line No	Line Description	Account Number	Amount	Type
PSI1116807	1	Fire Extinguisher Cert	E 6723.00.546.10.41.0006	289.71	in

Vendor Number: roc201 Name: ROCK ISLAND COMMUNICATIONS INC

Invoice Number	Line No	Line Description	Account Number	Amount	Type
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09/19/2023 1:19:45AM

**Invoice Accounting Report by Vendor Name**  
San Juan County

000451957	1 Internet 08/25 - 09/24	E	6723.00.546.10.42.0030	129.95 in
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**Vendor Number:** san275                      **Name:** SAN JUAN SANITATION, INC

Invoice Number	Line No	Line Description	Account Number	Amount	Type
2905665-SJ	1	Refuse - August	E 6723.00.546.10.47.0004	408.23	in

**Vendor Number:** off003                      **Name:** THE OFFICE CUPBOARD

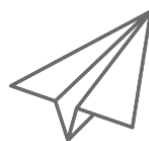
Invoice Number	Line No	Line Description	Account Number	Amount	Type
5285	1	Janitorial supplies	E 6723.00.546.10.31.0004	96.20	in
	2	Office supplies	E 6723.00.546.10.31.0002	14.68	in
	3	Janitorial supplies	E 6723.00.546.10.31.0004	43.23	in
<b>Vendor Total:</b>				154.11	
<b>Grand Total:</b>				11,410.80	



## SEPTEMBER 2023 MANAGER'S REPORT

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- 1. Bi-Plane Hangar** – We are awaiting approval of equipment height from the FAA, at which point Boss will establish a timeline for project start.
- 2. PAPI project** – PAPI units have shipped and will be re-installed in the coming weeks. The PCL will need re-configuring.
- 3. Wetland Maintenance** – We will conduct a monitoring walkthrough of the wetland areas with Wetland Resources in early October.
- 4. Westside Development** – The Floodplain Analysis report is still in the review phase between the FAA and NV5, Westside Development studies can begin once this report is finalized.
- 5. Federal Audit** – We are working closely with the State Auditor's Office on the 2022 Federal Audit. A report will be available once complete.
- 6. Fuel Dispenser** – MTM is currently working on compiling information on cost of installation of a new system/decommissioning the old system vs. continuing to repair the current system.
- 7. DBE** – Our Disadvantaged Business Enterprise Program has been updated, and our goal methodology meeting was held. These have been submitted to Civil Rights.
- 8. Noise Abatement Update** – The Noise Abatement Committee held a successful community conversation event to focus on current noise abatement issues. We continue working toward updating the noise abatement procedures.



**FUND: 6721.00 PORT OF ORCAS**

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
<b>101</b>	<b>BEGINNING CASH BALANCE</b>			581,760.79	
310	TAXES	1,689.18			
320	LICENSES AND PERMITS				
330	INTERGOVERNMENTAL REVENUE	0.67			
340	CHARGES FOR GOODS AND SERVICES				
360	MISCELLANEOUS REVENUES				
380	NONREVENUES				
390	OTHER FINANCING SOURCES				
	<b>TOTAL RECEIPTS</b>		1,689.85		
580	NONEXPENDITURES				
590	DEBT SERVICE AND OTHER				
	<b>TOTAL DISBURSEMENTS</b>		0.00		
<b>101</b>	<b>ENDING CASH BALANCE</b>				583,450.64
			<b>GL ENDING CASH BALANCE</b>		583,450.64
			<b>NET VARIANCE</b>		0.00
<b>241</b>	<b>PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)</b>			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	<b>NET CHANGE</b>		0.00		
<b>241</b>	<b>BONDS OUTSTANDING (ENDING BALANCE)</b>				0.00
<b>151</b>	<b>BEGINNING INVESTMENT BALANCE</b>			0.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
<b>151</b>	<b>ENDING INVESTMENT BALANCE</b>				0.00

**FUND: 6723.00 PORT OF ORCAS - AIRPORT OPERATIONS**

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
<b>101</b>	<b>BEGINNING CASH BALANCE</b>			496,782.66	
212	SALARY PAYABLE	11,944.24			
231	OTHER ACCRUED LIABILITIES	5,684.98			
320	LICENSES AND PERMITS	231.10			
330	INTERGOVERNMENTAL REVENUE				
340	CHARGES FOR GOODS AND SERVICES	44,328.03			
360	MISCELLANEOUS REVENUES	8,345.39			
380	NONREVENUES	654.16			
390	OTHER FINANCING SOURCES				
	<b>TOTAL RECEIPTS</b>		71,187.90		
212	SALARY PAYABLE	11,944.24			
231	OTHER ACCRUED LIABILITIES	5,684.98			
540	TRANSPORTATION	25,248.18			
	<b>TOTAL DISBURSEMENTS</b>		42,877.40		
<b>101</b>	<b>ENDING CASH BALANCE</b>				525,093.16
			<b>GL ENDING CASH BALANCE</b>		525,093.16
			<b>NET VARIANCE</b>		0.00
<b>241</b>	<b>PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)</b>			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	<b>NET CHANGE</b>		0.00		
<b>241</b>	<b>BONDS OUTSTANDING (ENDING BALANCE)</b>				0.00
<b>151</b>	<b>BEGINNING INVESTMENT BALANCE</b>			895,000.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
<b>151</b>	<b>ENDING INVESTMENT BALANCE</b>				895,000.00

**FUND: 6727.00 PORT OF ORCAS CAPITAL PROJECTS**

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
<b>101</b>	<b>BEGINNING CASH BALANCE</b>			67,189.80	
310	TAXES				
360	MISCELLANEOUS REVENUES				
	<b>TOTAL RECEIPTS</b>		0.00		
	<b>TOTAL DISBURSEMENTS</b>		0.00		
<b>101</b>	<b>ENDING CASH BALANCE</b>				67,189.80
			<b>GL ENDING CASH BALANCE</b>		67,189.80
			<b>NET VARIANCE</b>		<u>0.00</u>
<b>241</b>	<b>PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)</b>			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	<b>NET CHANGE</b>		0.00		
<b>241</b>	<b>BONDS OUTSTANDING (ENDING BALANCE)</b>				0.00
<b>151</b>	<b>BEGINNING INVESTMENT BALANCE</b>			25,000.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
<b>151</b>	<b>ENDING INVESTMENT BALANCE</b>				25,000.00

Revenue and Expenditure by Fund

San Juan County

Fiscal Year: 2023 Through Period: 8

	2023 Budget	8 - 8 Actual	Year-To-Date Actual	Encumbrances	Balance	Expend %
<b>FUND: 6721 PORT OF ORCAS</b>						
<b>REVENUES</b>						
6721.00.311.10.00.0000 Property Tax Revenue	260,267.00	1,689.18	162,576.81	0.00	97,690.19	62.47
6721.00.337.20.00.0000 Leasehold Tax - Port of Orcas	0.00	0.67	83.68	0.00	(83.68)	0.00
6721.00.337.40.00.0000 Timber Harvest Tax - Private Land	0.00	0.00	22.01	0.00	(22.01)	0.00
<b>TOTAL REVENUES</b>	<b>260,267.00</b>	<b>1,689.85</b>	<b>162,682.50</b>	<b>0.00</b>	<b>97,584.50</b>	<b>62.51</b>
<b>EXPENDITURES</b>						
6721.00.546.10.20.0009 Unemployment	0.00	0.00	313.41	0.00	(313.41)	0.00
6721.00.597.46.00.6723 Transfers-out to Operations Fund	260,267.00	0.00	0.00	0.00	260,267.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>260,267.00</b>	<b>0.00</b>	<b>313.41</b>	<b>0.00</b>	<b>259,953.59</b>	<b>0.12</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>0.00</b>	<b>1,689.85</b>	<b>162,369.09</b>	<b>0.00</b>	<b>(162,369.09)</b>	<b>0.00</b>
<b>GRAND TOTAL REVENUES</b>	<b>260,267.00</b>	<b>1,689.85</b>	<b>162,682.50</b>	<b>0.00</b>	<b>97,584.50</b>	<b>62.51</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>260,267.00</b>	<b>0.00</b>	<b>313.41</b>	<b>0.00</b>	<b>259,953.59</b>	<b>0.12</b>
<b>GRAND EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>0.00</b>	<b>1,689.85</b>	<b>162,369.09</b>	<b>0.00</b>	<b>(162,369.09)</b>	<b>0.00</b>

Revenue and Expenditure by Fund

San Juan County

Fiscal Year: 2023 Through Period: 8

	2023 Budget	8 - 8 Actual	Year-To-Date Actual	Encumbrances	Balance	Expend %
<b>FUND: 6723 PORT OF ORCAS - AIRPORT OPERATIONS</b>						
<b>REVENUES</b>						
6723.00.321.80.00.0000 Vending Machine	1,400.00	231.10	1,565.50	0.00	(165.50)	111.82
6723.00.341.70.00.0000 Sales of Coffee Mugs	150.00	0.00	0.00	0.00	150.00	0.00
6723.00.343.40.00.0000 Utility Reimbursement (Water)	540.00	90.00	1,061.49	0.00	(521.49)	196.57
6723.00.344.50.00.0000 Aviation Fuel Sales	158,500.00	39,032.97	79,736.16	0.00	78,763.84	50.31
6723.00.344.51.00.0000 Sale of Airplane Oil	500.00	0.00	0.00	0.00	500.00	0.00
6723.00.344.61.00.0001 Landing Fees	9,240.00	1,585.06	8,518.72	0.00	721.28	92.19
6723.00.344.61.00.0002 Tiedown Fees - Transient	14,000.00	3,620.00	10,980.00	0.00	3,020.00	78.43
6723.00.344.61.00.0003 Tiedown Fees - Annual	9,000.00	0.00	3,000.00	0.00	6,000.00	33.33
6723.00.344.61.00.0004 Fence Access Fee	100.00	0.00	0.00	0.00	100.00	0.00
6723.00.344.61.00.0005 TTF User Fees	3,120.00	0.00	2,640.00	0.00	480.00	84.62
6723.00.361.40.00.0001 Interfund Loan Interest Income	5,000.00	0.00	0.00	0.00	5,000.00	0.00
6723.00.362.30.00.0000 Auto Parking Transient	10,000.00	1,739.92	9,973.76	0.00	26.24	99.74
6723.00.362.50.00.0001 Auto Parking Annual	10,000.00	2,000.00	7,850.00	0.00	2,150.00	78.50
6723.00.362.50.00.0002 Hangar Lease	25,188.00	3,016.00	22,710.06	0.00	2,477.94	90.16
6723.00.362.50.01.0003 Land Lease	62,540.00	578.70	37,473.11	0.00	25,066.89	59.92
6723.00.362.50.01.0004 Terminal Rentals	12,700.00	638.77	9,000.32	0.00	3,699.68	70.87
6723.00.367.11.00.0000 Donations	2,200.00	372.00	1,450.72	0.00	749.28	65.94
6723.00.369.95.00.0000 Small Refund from vendor	0.00	0.00	120.47	0.00	(120.47)	0.00
6723.00.389.30.00.0000 Leasehold Tax Collected	10,900.00	654.16	8,300.91	0.00	2,599.09	76.16
6723.00.389.60.00.0001 Investment Interest - LGIP	0.00	0.00	25,121.29	0.00	(25,121.29)	0.00
6723.00.397.46.00.6721 Transfers-in from General Fund	260,267.00	0.00	0.00	0.00	260,267.00	0.00
<b>TOTAL REVENUES</b>	<b>595,345.00</b>	<b>53,558.68</b>	<b>229,502.51</b>	<b>0.00</b>	<b>365,842.49</b>	<b>38.55</b>
<b>EXPENDITURES</b>						
6723.00.546.10.10.2001 Commissioners	32,460.00	2,065.00	17,544.00	0.00	14,916.00	54.05
6723.00.546.10.10.2002 Airport Manager	90,000.00	8,916.67	71,590.77	0.00	18,409.23	79.55
6723.00.546.10.10.2003 Operations Assistant	41,184.00	3,178.89	26,547.80	0.00	14,636.20	64.46
6723.00.546.10.10.2004 Third Employee Pay	12,180.00	0.00	0.00	0.00	12,180.00	0.00
6723.00.546.10.20.0001 FICA & Medicare	9,300.00	1,148.61	9,331.22	0.00	(31.22)	100.34

Revenue and Expenditure by Fund

San Juan County

Fiscal Year: 2023 Through Period: 8

	2023 Budget	8 - 8 Actual	Year-To-Date Actual	Encumbrances	Balance	Expend %
<b>FUND: 6723 PORT OF ORCAS - AIRPORT OPERATIONS</b>						
<b>EXPENDITURES</b>						
6723.00.546.10.20.0002 Dept of Labor & Industries	6,700.00	242.60	2,014.47	0.00	4,685.53	30.07
6723.00.546.10.20.0003 Retirement/PERS	9,000.00	1,135.78	9,888.96	0.00	(888.96)	109.88
6723.00.546.10.20.0005 Medical Stipend	7,600.00	853.71	6,294.54	0.00	1,305.46	82.82
6723.00.546.10.20.0012 PFML Premium Assessments	500.00	87.96	714.58	0.00	(214.58)	142.92
6723.00.546.10.31.0000 Indoor/Outdoor Furniture	1,500.00	0.00	270.74	0.00	1,229.26	18.05
6723.00.546.10.31.0001 Signs/Fee Boxes Supplies	4,000.00	0.00	0.00	0.00	4,000.00	0.00
6723.00.546.10.31.0002 Office Supplies	4,000.00	0.00	918.79	0.00	3,081.21	22.97
6723.00.546.10.31.0003 Printing and Copying Supplies	500.00	0.00	0.00	0.00	500.00	0.00
6723.00.546.10.31.0004 Janitorial Supplies	800.00	86.45	1,078.50	0.00	(278.50)	134.81
6723.00.546.10.31.0005 Meeting Supplies	250.00	0.00	94.54	0.00	155.46	37.82
6723.00.546.10.31.0006 Fuel Station Supplies	1,550.00	0.00	143.44	0.00	1,406.56	9.25
6723.00.546.10.31.0007 Supplies for Promotional Hosting	2,000.00	0.00	0.00	0.00	2,000.00	0.00
6723.00.546.10.32.0000 Fuel - Island Maintenance & Other	0.00	1,433.65	9,739.29	0.00	(9,739.29)	0.00
6723.00.546.10.32.0001 Fuel/Petrol Products	3,000.00	114.31	1,132.33	0.00	1,867.67	37.74
6723.00.546.10.32.0002 Aviation Fuel	154,881.00	0.00	50,527.34	0.00	104,353.66	32.62
6723.00.546.10.41.0001 SJC Auditor	2,200.00	0.00	0.00	0.00	2,200.00	0.00
6723.00.546.10.41.0002 State Auditor	8,000.00	0.00	0.00	0.00	8,000.00	0.00
6723.00.546.10.41.0003 Security	350.00	0.00	194.29	0.00	155.71	55.51
6723.00.546.10.41.0005 Legal Services	13,000.00	0.00	706.00	0.00	12,294.00	5.43
6723.00.546.10.41.0006 Professional Services	5,000.00	0.00	4,992.53	0.00	7.47	99.85
6723.00.546.10.41.0044 Advertising	3,000.00	0.00	164.89	0.00	2,835.11	5.50
6723.00.546.10.42.0010 Postage	200.00	0.00	0.00	0.00	200.00	0.00
6723.00.546.10.42.0020 Telephone	4,000.00	247.22	1,966.21	0.00	2,033.79	49.16
6723.00.546.10.42.0030 Internet	1,400.00	129.95	1,039.60	0.00	360.40	74.26
6723.00.546.10.44.0001 Storm Water Utility Tax	850.00	0.00	1,143.38	0.00	(293.38)	134.52
6723.00.546.10.46.0003 Bonding/Fire/Liability Insurance	17,000.00	0.00	1,852.00	0.00	15,148.00	10.89
6723.00.546.10.47.0001 Water	2,600.00	458.58	2,271.70	0.00	328.30	87.37
6723.00.546.10.47.0002 Electricity	15,000.00	1,135.91	9,840.26	0.00	5,159.74	65.60
6723.00.546.10.47.0003 Sewer	2,000.00	288.43	2,564.04	0.00	(564.04)	128.20



Revenue and Expenditure by Fund

San Juan County

Fiscal Year: 2023 Through Period: 8

	2023 Budget	8 - 8 Actual	Year-To-Date Actual	Encumbrances	Balance	Expend %
<b>FUND: 6723 PORT OF ORCAS - AIRPORT OPERATIONS EXPENDITURES</b>						
6723.00.546.10.47.0004 Refuse	3,000.00	217.57	1,840.34	0.00	1,159.66	61.34
6723.00.546.10.47.0005 Sani cans	2,800.00	0.00	270.00	0.00	2,530.00	9.64
6723.00.546.20.31.0006 Field Electrical Supplies	2,000.00	0.00	1,516.21	0.00	483.79	75.81
6723.00.546.20.31.0007 Vehicle Maintenance Supplies	200.00	338.57	366.34	0.00	(166.34)	183.17
6723.00.546.20.31.0008 Runway/TW/Ramp Maintenance S	500.00	0.00	0.00	0.00	500.00	0.00
6723.00.546.20.31.0009 Building Maintenance Supplies	3,000.00	4.72	164.46	0.00	2,835.54	5.48
6723.00.546.20.31.0010 Road Maintenance Supplies	200.00	0.00	190.55	0.00	9.45	95.28
6723.00.546.20.31.0011 Fence Maintenance Supplies	4,000.00	0.00	76.77	0.00	3,923.23	1.92
6723.00.546.20.35.0001 Small Tools & Equipment	2,700.00	224.81	690.91	0.00	2,009.09	25.59
6723.00.546.20.41.0000 Professional Services	0.00	0.00	6,341.95	0.00	(6,341.95)	0.00
6723.00.546.20.41.0001 Janitor	10,000.00	1,086.72	9,151.32	0.00	848.68	91.51
6723.00.546.20.41.0002 AWOS M & O Service	2,500.00	0.00	360.00	0.00	2,140.00	14.40
6723.00.546.20.48.0006 Landscaping	3,000.00	284.97	2,482.78	0.00	517.22	82.76
6723.00.546.20.48.0007 Mowing & Snow	5,000.00	0.00	5,008.88	0.00	(8.88)	100.18
6723.00.546.20.48.0008 Ditch/Tree Clearing	10,000.00	0.00	0.00	0.00	10,000.00	0.00
6723.00.546.30.34.0001 Pop for Resale	700.00	234.10	680.70	0.00	19.30	97.24
6723.00.546.30.34.0002 Airplane Oil for Resale	500.00	0.00	0.00	0.00	500.00	0.00
6723.00.546.30.41.0149 Election Services	4,000.00	0.00	0.00	0.00	4,000.00	0.00
6723.00.546.30.43.0001 Travel	6,000.00	1,333.00	1,333.00	0.00	4,667.00	22.22
6723.00.546.30.44.0002 Business & Occupation Taxes	4,000.00	0.00	597.87	0.00	3,402.13	14.95
6723.00.546.30.49.0010 Memberships	2,000.00	0.00	1,832.10	0.00	167.90	91.61
6723.00.546.30.49.0030 Continued Education Workshops	5,000.00	0.00	1,395.00	0.00	3,605.00	27.90
6723.00.546.30.49.0090 Srvc Fees, Finance Chgs, Lics, Pe	200.00	0.00	227.04	0.00	(27.04)	113.52
6723.00.589.30.00.0000 Leasehold Tax Remitted to State	12,000.00	0.00	1,475.99	0.00	10,524.01	12.30
6723.00.594.46.62.0012 Buildings & Other Improvements	500.00	0.00	0.00	0.00	500.00	0.00
6723.00.597.46.00.6727 Transfers-out to Capital Fund	55,540.00	0.00	56,540.00	0.00	(1,000.00)	101.80
<b>TOTAL EXPENDITURES</b>	<b>595,345.00</b>	<b>25,248.18</b>	<b>327,108.42</b>	<b>0.00</b>	<b>268,236.58</b>	<b>54.94</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>0.00</b>	<b>28,310.50</b>	<b>(97,605.91)</b>	<b>0.00</b>	<b>97,605.91</b>	<b>0.00</b>

Revenue and Expenditure by Fund

San Juan County

Fiscal Year: 2023 Through Period: 8

	2023 Budget	8 - 8 Actual	Year-To-Date Actual	Encumbrances	Balance	Expend %
<b>GRAND TOTAL REVENUES</b>	595,345.00	53,558.68	229,502.51	0.00	365,842.49	38.55
<b>GRAND TOTAL EXPENDITURES</b>	595,345.00	25,248.18	327,108.42	0.00	268,236.58	54.94
<b>GRAND EXCESS OF REVENUES OVER EXPENDITURES</b>	0.00	28,310.50	(97,605.91)	0.00	97,605.91	0.00

Revenue and Expenditure by Fund

San Juan County

Fiscal Year: 2023 Through Period: 8

	2023 Budget	8 - 8 Actual	Year-To-Date Actual	Encumbrances	Balance	Expend %
<b>FUND: 6727 PORT OF ORCAS CAPITAL PROJECTS</b>						
<b>REVENUES</b>						
6727.00.331.20.10.0000 Direct Federal Grants - F.A.A.	100,000.00	0.00	262,375.55	0.00	(162,375.55)	262.38
6727.00.389.60.00.0000 Investment Interest - LGIP	0.00	0.00	675.92	0.00	(675.92)	0.00
6727.00.397.46.00.6721 Transfers-in from General Fund	55,540.00	0.00	0.00	0.00	55,540.00	0.00
6727.00.397.46.00.6723 Transfers-in from Operating Fund	0.00	0.00	56,540.00	0.00	(56,540.00)	0.00
<b>TOTAL REVENUES</b>	<b>155,540.00</b>	<b>0.00</b>	<b>319,591.47</b>	<b>0.00</b>	<b>(164,051.47)</b>	<b>205.47</b>
<b>EXPENDITURES</b>						
6727.00.594.46.61.0001 AIP/RW/Apron Improvements	100,000.00	0.00	283,198.20	0.00	(183,198.20)	283.20
6727.00.594.46.64.0003 Vehicle Purchase	55,540.00	0.00	0.00	0.00	55,540.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>155,540.00</b>	<b>0.00</b>	<b>283,198.20</b>	<b>0.00</b>	<b>(127,658.20)</b>	<b>182.07</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>36,393.27</b>	<b>0.00</b>	<b>(36,393.27)</b>	<b>0.00</b>
<b>GRAND TOTAL REVENUES</b>	<b>155,540.00</b>	<b>0.00</b>	<b>319,591.47</b>	<b>0.00</b>	<b>-164,051.47</b>	<b>205.47</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>155,540.00</b>	<b>0.00</b>	<b>283,198.20</b>	<b>0.00</b>	<b>-127,658.20</b>	<b>182.07</b>
<b>GRAND EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>36,393.27</b>	<b>0.00</b>	<b>(36,393.27)</b>	<b>0.00</b>