

**PORT OF ORCAS  
REGULAR MEETING MINUTES  
JUNE 26, 2023**

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**Commissioners Present:** Robert Hamilton, Michael Triplett, Mia Kartiganer, Jason Laursen, Bea vonTobel

**Staff Present:** Kim Kimple

**Guests Present:** Ed Addicks, Chip (?), Rick Fant, Bob Waunch, Eric Gourley, Pierrette Guimon, Sadie Bailey, Margaret Payne, Robert White, Bob Phalan, et al not verified

**CALL TO ORDER**

Chair Robert Hamilton called the zoom and in-person meeting to order at 5:00pm, noting a quorum present.

**AGENDA AMENDMENTS**

Robert noted that he would be virtually present for the July meeting, as he would be attending Oshkosh; Mia added that she would also be virtual due to family business in Seattle. Jason was prevailed upon to chair the next regular meeting.

**PUBLIC ACCESS**

None at this time.

**MONTHLY BUSINESS**

**1. Approval of Previous Minutes**

Michael moved, Jason seconded approval of draft minutes of April 24, 2023 and May 22, 2023, and the motion passed unanimously.

**2. Approval of Vouchers**

Michael moved, Mia seconded approval of items a. and b. as submitted, and the motion was approved unanimously.

a. 05/25/2023 Payroll \$15,198.12

b. 06/13/2023 Port Operations \$3,998.15

**MONTHLY REPORTS**

**1. Manager's Report**

Expanding on the report posted earlier on the website, the manager added that a cost of \$75K was anticipated for removal of the biplane hangar, and awaited authorization for signing of said contract. Questions about fencing and roofing were answered.

PAPI equipment has arrived and been installed with some items still awaiting arrival in the coming week. Calibration and flight checks will be completed next.

Noxious weeds on the south end were removed by James, Michael and Kim, but westside work has not yet been scheduled.

The LWV will host a candidate forum on July 12.

A single federal audit is scheduled for a time prior to the 6/30/23 deadline.

**2. Financial Reports**

These have been posted online, reviewed and accepted as presented.

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**OLD BUSINESS****1. Deer Harbor Dock---DHYC**

Margaret Payne and Robert Smith were present to continue to discuss a partnership with the port which would enable it to 'get its feet wet' by helping financially support the DHYC in its goal to rebuild the dock. Noting that the plans were ready to go to permitting, the estimate was for a \$500K cost to complete the project, with a \$125K match from the port requested. After a discussion concerning use, access, in-kind matching, Port vision of the future, it was concluded that, at the moment, an approach to SJCPW might provide a better avenue. The DHYC representatives were complimented on the great amount of research and work done to date to bring this project to the port and perhaps other entities.

**2. Eastsound Sewer and Water Use of Port Property for Tank Storage Update**

The airport manager reported that ESW had found an alternative storage solution.

**3. Authorization to Sign Bi-Plane Hangar Removal Contract**

Michael moved, Jason seconded the airport manager be granted authorization to sign a contract with Boss Construction to cover 90% of a \$75K contract containing final legal language to proceed with the demolition of the biplane hangar, to be completed by November 30, 2023, and the motion was passed unanimously.

**4. Candidate Forum**

It was agreed by consensus that the candidate forum would be announced as a public meeting, which would allow all commissioners to attend, with the caveats that no business would be undertaken and that commissioners not sit together, with any further clarifications to be passed by WPPA before publishing.

**NEW BUSINESS****1. Fuel Issue Discussion**

After a reiteration of the problem, possible solutions, port liabilities and costs involved, Robert moved that Kim be authorized to spend up to \$17K to get rid of fuel remaining in the tank and the motion passed 4-1, with a negative vote from Bea.

Robert then moved that Kim be authorized to sell any fuel legally if possible, and the motion passed unanimously.

Kim asked that any other creative and legally-accomplishable ideas be forwarded to her.

**2. Resolution 2023 06 26 to Accept Grant Offer 3-53-0023-2023a**

This resolution, dealing with the Westside Development Study, Airport Layout Plan Update and Floodplain Analysis, was unanimously adopted.

**3. Greenhouse Gas Policy and Adoption of Resolution 2023 06 26b Greenhouse Gas Reduction Policy for the Port of Orcas**

The Port of Orcas Greenhouse Gas Reduction Policy, Exhibit A, and the Resolution which contains the Policy, were unanimously adopted.

**4. Priority Planning Meeting**

Robert suggested that two planning meeting be scheduled so that commissioners could discuss both individual priorities for the port and begin the process of forward motion of the port as an entity. The public will not be solicited for comment during this planning session, and any action(s) would be formalized at succeeding meetings. The community was invited to contact individual commissioners to voice opinions for future port endeavors/directions. A planning meeting was scheduled for July 17, 4:30-7:30pm, and an announcement will follow.

**PUBLIC ACCESS**

Rick Fant complimented the port on seeking a water access; seconding the idea of disposing of current petrol in the tank; developing an in-house 5-year plan outside the current master plan. Bob Waunch commented on the sound quality of the 'owl' during zoom meetings, seconded Rick's idea of fuel solutions; asked whether westside prep was prior to constructing hangars. Bob Phalan apologized for not being zoom-present at the last meeting.

**NEXT MEETING/ADJOURNMENT**

The next regular meeting was scheduled for 5:00pm July 24, 2023, in-person and zoom in the port conference room. A planning meeting is scheduled for 4:30-7:30pm July 17, 2023 in the port conference room.

The meeting was adjourned at 7:07pm.

Respectfully submitted,

Bea vonTobel, Secretary