

**PORT OF ORCAS  
REGULAR MEETING MINUTES  
APRIL 24, 2023**

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**Commissioners Present:** Robert Hamilton (via zoom), Michael Triplett, Jason Laursen (via zoom), Mia Kartiganer, Bea vonTobel

**Staff Present:** Kim Kimple

**Public Present:** Bruce Benton, Ed Addicks, Claire and Thomas Palmer, James Richards, Bob Phalan, Sadie Bailey, et al not verified

**CALL TO ORDER**

Chair pro tem Kartiganer called the zoom and in-person meeting to order at 5:00pm and noted a quorum present.

**AGENDA AMENDMENTS**

The only item of old business has been tabled for future consideration.

**PUBLIC ACCESS**

Bruce Benton noted that the receipt of the port's Draft Phase 1 application noted the visionary inclusion of a high-speed charging station for electric aircraft. A more detailed phase 2 application will be completed for submission by May 29, 2023, with 2 fast-charging stations available at the airport. He added that a new transformer will be needed to provide for the fast-charging spots, with a cost of \$287K in the grant request. A 10% match is needed for the level 3 chargers.

**MONTHLY BUSINESS**

**1. Approval of Previous Minutes, Regular Meeting March 27, 2023**

Michael moved, Mia seconded approval of the draft minutes of March 27, 2023 as presented, and the motion passed.

**2. Approval of Vouchers**

After discussion, in which two items were removed awaiting further information, Michael moved, Jason moved seconded approval of vouchers a. and d. as presented, and the motion passed.

- a. 03/29/2023 Port Operations \$1,888.11
- b. 04/24/2023 Port Operations
- c. 04/24/2023 Port Capital
- d. 04/24/2023 Payroll \$15,198.12

**MONTHLY REPORTS**

**1. Manager's Report**

Expanding on the website report, the airport manager noted that publicity for the wetland maintenance public call for help will be published online and in print for the dates of May 13 and Jun3 11, 2023.

Public notice regarding airport closures on May 9, 10 and 11, 2023 for PAPI installation between the hours of 8am and 4pm on those days has been posted, with commercial users notified directly. NOTAMs will also be published.

Changes in dates for bidding/removal/clarification of the biplane hangar will open on May 3, 2023, with reminders to all relevant parties. No bids had been received by the notification date.

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**04/24/23**

A roundabout legal opinion affirmed that the port may charge for use of the public/private funding of chargers so long as they remain accessible to the public.  
The remaining hangar is still month-to-month.

**2. Financial Reports**

These have been posted online.

**NEW BUSINESS**

**1. Janitorial/Landscaping Contract**

Jason moved, Michael seconded renewing the janitorial/landscaping contract with Midnight Ventures for a second year, and the motion passed.

**PUBLIC ACCESS**

Sadie encouraged competent citizens need to register and run for the open post commission seats which will be on the ballot this fall.

Jason Laursen inquired about the corrugated roofing panels on the biplane hanger, as they might have some historical significance and should be salvaged somehow.

Bea offered that the 99s (international women pilots association) paints airport names and compass roses at no cost to airports. Donations of paint are accepted.

**NEXT MEETING/ADJOURNMENT**

The next regular meeting is scheduled for Monday, May 22, 2023 at 5:00pm in the port conference room, available both in-person and via zoom.

The meeting was adjourned at 5:27pm.

Respectfully submitted,

Bea vonTobel, Secretary