

**PORT OF ORCAS  
REGULAR MEETING MINUTES  
DECEMBER 19, 2022**

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**Commissioners Present:** Robert Hamilton, Michael Triplett, Jason Laursen, Mia Kartiganer, Bea vonTobel

**Staff Present:** Kimberly Kimple

**Public Present:** Bruce Benton, Jan Schaeffer, Eric Gourley, Robert Waunch, Pierrette Guimond, David Williams, Buck (et al not verified)

**CALL TO ORDER**

Chair Hamilton called the zoom and in-person meeting to order at 5:02pm, noting a quorum.

**AGENDA AMENDMENTS**

Michael asked to include an item about the allegedly vacant ASI hangar under New Business.

**PUBLIC ACCESS**

None at this time.

**MONTHLY BUSINESS**

**1. Approval of Previous Minutes—Regular Meeting of November 28, 2022**

Michael moved, Jason seconded approval of the draft minutes of November 28, 2022 as submitted, and the motion passed.

**2. Approval of Vouchers Paid by Auditing Officer**

Michael moved, Bea seconded approval of Airport Operations voucher of 12/13/2022 in the amount of \$10,181.83, and the motion passed.

**MONTHLY REPORTS**

Because the airport manager position is not effective until 1/1/2023, Kimberly reported that the facilities manager had shoveled the helipad in response to the snowfall; that the helicopter has been present daily; the new roof on the terminal does not leak. She also noted that financial reports will be posted to the website.

**OLD BUSINESS**

**1. Resolution (2022-11-28A) Tariff: Aircraft Tiedown**

Bea moved, Jason seconded the newly-renamed Resolution #2022-12-19 adopting revised Tariff Schedule-GO-ATD No.5 Aircraft Tiedown Fees as corrected, and the motion passed.

**2. Eastsound Sewer and Water Use of Port Property for Passage**

Bea moved eliminating Tariff Schedule -AO-AAPP No. 10, which was lost for want of a second.

Discussion involving how to proceed noted that two commissioners have been invited to attend an Eastsound Sewer and Water board meeting to hear input from the district regarding this resolution; concern about the easement and effects of same on proposed new treatment cell; enforcement of this or any resolution; history of Schoen Lane ROW.

It was decided that Jason, Robert and Kimberly will attend the January 10, 2023 ESW board meeting.

**3. Property Issues: County Airport Overlay, San Juan County Code Revisions**

Bea reported in Mia's absence that she had recovered a letter from Don Gerard from the 6/16/2009 Islands' Sounder, regarding property purchase and the airport overlay. In conversations with SJC Planning officials, it was learned that the new Comp Plan has been

adopted and forwarded to Code Publishing for printing, but official maps with any changes made during the process have not been published. Because the maps are integral to the update, FAA consultation cannot occur without maps. The port's current master plan notes properties advised to purchase aviation easements from. This will also be an item of discussion with the FAA when it occurs. A title search for a first refusal on a northshore property is ongoing.

## **NEW BUSINESS**

### **1. Website Update**

Michael voiced concern over the antiquated look of the port website and its need of update and greater ease of public access, as well as a need for content revision. Kimberly will undertake this as time permits.

### **2. EV Charging Stations**

Bruce Benton was public to share information about time-sensitive competitive Department of Commerce grants for level 3 charging stations (able to charge both aircraft and vehicles) available for local government entities. As the initial application is noncommittal, Bea moved, Michael seconded having the airport manager complete and send off the initial application, and the motion passed.

### **3. WPPA Executive Director Meeting January 6, 2023**

This public meeting, scheduled for the above date in Anacortes from 12N-2pm, and Jason, Kimberly and Robert are planning to attend.

### **4. Special Meeting January 16, 2023 proposal**

Ed Addicks, Precision Approach Engineering, has asked for a special meeting on 1/16/2023 to address FAA and WSDOT topics and dates which need port attention. It was agreed to schedule this special meeting.

### **5. ASI Hangar Disposition**

Michael asked, now that the ASI hangar is ostensibly empty, the port could recover some cost by advertising its on short-term basis. Heat is being supplied currently to keep pipes from freezing.

Robert moved, Michael seconded asking Kimberly to advertise the hangar availability to rent on a month-to-month basis at a reasonable rate, and the motion passed.

## **PUBLIC ACCESS**

None at this time.

## **NEXT MEETING AND ADJOURNMENT**

A special meeting has been scheduled for January 16, 2023; the next regular meeting will be held January 23, 2023. Both are at 5:00pm.

The meeting was adjourned at 6:21pm.

Respectfully submitted,

Bea vonTobel, Secretary