



Meeting to be held online via Zoom

147 Schoen Lane POB 53
Eastsound, WA 98245-0053
360.376.5285 360.376.6062(F)
orcasairport@rockisland.com
www.portoforcas.com

MEETING AGENDA

Jan 16th, 2023, 5:00 P.M.

This Meeting will be on Zoom and in-person at the airport terminal conference room

Online link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89889713329?pwd=NS9tcE1JZEhLQ2o4KzlwSWVUSHd3dz09>

Meeting ID: 898 8971 3329

Passcode: 594636

One tap mobile

+12532158782,,89889713329#,,,,*594636# US (Tacoma)

+12532050468,,89889713329#,,,,*594636# US

Dial by your location

+1 253 215 8782 US (Tacoma)

CALL TO ORDER

PUBLIC ACCESS

AIRPORTS 101 – Facilitated by Precision Approach Engineering

1. See attached agenda.

PUBLIC ACCESS

ADJOURNMENT. NEXT MEETING: Regular Meeting, Monday Jan. 23rd, 2023, at 5:00 p.m.

THE PORT OF ORCAS - ORCAS ISLAND AIRPORT

Airports 101 Meeting

Preferably a Special Called Meeting (90 minutes) on January 16, 2023

I. FAA (55 minutes)

Status of Existing Grants

a. Existing Grant Completion and Closeout

- 1) 017 - \$1,041,561 CARES (COVID – O&M, “Rolling Stock”)
- 2) 018 - \$362,490 (MOS and PAPI)
- 3) 019 - \$13,000 ACGRP (COVID – O&M)
- 4) 020 - \$32,000 ARPA (COVID – Terminal building rehabilitation)
- 5) 021 - \$1,485,000 (land acquisition, bi-plane hangar demolition, and drainage study)

b. FAA Annual reporting due at end of CY 2022

- c. DBE program, goals, reporting – Including completion of any remaining FY 22 DBE reporting; PAE access desired
- d. Airport Financial Reports (CATS)
- e. Single Audit
- f. CIP/JPC

Upcoming Work

g. Oct. – Dec. 2022 Quarterly Progress Reports for existing grants

h. AIP – West Side Development Study

- 1) Discuss overall study approach and goals
- 2) Statement of Services review and comments – need from Commission NLT regular January meeting
- 3) If Fee reasonableness evaluation performed in-house – Needs to be performed following FAA approval or draft statement of services

4) If Fee reasonableness evaluation via Independent Fee Estimate (IFE) desired – need Commission to reach out to IFE consultant mid-January

- 5) Contract (with Statement of Services, Fee and Fee Evaluation), as well as grant application, to FAA NLT end of March
- 6) Items needed from others: drainage study, wetland limits, topographic survey, and geotechnical investigations
- i. BIL – Similar to AIP funding except able to use for revenue-producing projects without all safety needs being met; approximately \$1M in funds each year 22-26; funds must be obligated within 4 years of allocation, or funds are lost (\$1M FY22 funds must be used NLT FY25)
 - 1) Aboveground fuel system to replace underground system
 - 2) Solar energy power (requires an energy efficiency assessment) and/or gated vehicular entry/exit
 - 3) West Side hangar design and construction (limited in advance of west side taxiway construction)
 - 4) East Side hangar design/construction

II. WSDOT (5 minutes)

- a. If available, WSDOT funding covers half of local required match for AIP projects (i.e. 90% Federal/5% State/5% Port)
- b. SCIP – Status; PAE access desired

c. Airport Information Systems updates required before end of CY 2022, or unable to apply for 2023 grant; PAE can complete if given access

III. Open discussion (30 minutes)