

**PORT OF ORCAS  
SPECIAL MEETING MINUTES  
NOVEMBER 7, 2022**

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**Commissioners Present:** Robert Hamilton, Michael Triplett, Mia Kartiganer (via zoom), Jason Laursen, Bea vonTobel

**Staff Present:** Kimberly Kimple

**Guests Present:** Shawn Sullivan, Jeff Koffel

**Public Present:** Robert Waunch, Pierrette Guimond, Jan Schaefer, Tuck Wilson, Ranna McNeil, Bob Phalan, Bob Gamble, Robin Watson, Eric Gourley, Robin Watson, Sadie Bailey, et al not confirmed

**CALL TO ORDER/ESTABLISHMENT OF QUORUM**

Chair Hamilton called the zoom and in-person meeting to order at 5:02pm, noting a quorum.

**PUBLIC ACCESS**

No comments were made at this time.

**AIRPORT MANAGER CANDIDATE INTERVIEWS**

Chair Hamilton noted the agenda item, stating that the commissioners had selected two applicants had been selected for the interview process, with one in attendance and one via zoom due to weather complications.

The chair handed out blank papers for commissioners and those in attendance to submit questions to be submitted during the interview process and answered by the applicants; public attending via zoom were instructed to submit questions via the chat function.

The chair then introduced Shawn Sullivan, present in person, to introduce herself and provide an opening statement. The commissioners then had their questions answered by the applicant, as well as those submitted from the public present and via zoom. A closing summary statement was also made by the applicant, all within the allotted 45-minute time span.

Shawn was thanked for her application and interest in the position, and excused from the meeting.

Chair Hamilton then introduced Jeff Koffel, whose interview followed the same procedure as that of the preceding applicant. He made an introductory statement, answered questions as presented by the commissioners and public present, and made a closing statement. The zoom interview was completed within the 45-minute time limit.

Jeff was thanked for his interest and application, and excused from the meeting.

**PUBLIC ACCESS**

Chair Hamilton asked for comments from the public, and Eric Gourley, Robert Waunch, Sadie Bailey and Pierrette Guimond shared their impressions of the candidates.

**EXECUTIVE SESSION**

Chair Hamilton asked to convene for an executive session per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment . . . at 6:45pm, for a time not to exceed 15 minutes. Members of the public in attendance and offline were excluded from the executive session.

The executive session was extended at 7:00pm for an additional 10 minutes, and further extended at 7:10pm for an additional 10 minutes.

The executive session was concluded at 7:20pm, and the public meeting was reconvened.

**NEXT MEETING AND ADJOURNMENT**

The next regular meeting was scheduled for 5:00pm on November 28, 2022.  
The meeting was adjourned at 7:22pm.

Respectfully submitted,

Bea vonTobel, Secretary