



MANAGER & FACILITY REPORT 2022 OCTOBER

1. MTM Services, Greg Port (1-509-322-4525) with MTM Services who installed the fuel tank monitor, came to do our annual testing required, but the overflow alarm is not working. He also told me the fuel pump is very old and should be replaced as part are obsolete or overhauled only. I asked him to quote the Port for a new pump but have not received one yet. I recommend the Port to pay for a new system. The pump does not show the correct ten of a gallon sometimes. It was tested to show that it is pumping correctly but the small gears that change the dial on the apron side of the pump is slipping. You can see the correct ten of a gallon displayed on the fuel shack side of the pump, however. The new manager will need to hound Greg to come to the island to do this work.
2. Currently working with Precision Approach and legal to approve the contract for 5-year Professional Services that they were awarded. No big deal just a little legal going back and forth.
3. The new roof and painting on the terminal building started 10-10-22 with Timberline Construction.
4. Just a reminder that this Winter coming up, I was going to try out Timberline Construction for snow removal on the runway and around the airport. Norm has two 9' wide plows and trucks to make the job go by quicker and protect the runway asphalt as well. Earthworks has done the job for two years, but their equipment take many hours to clear the runway. They use bucket trucks to do the job and not a plow. They do have a street sweeper that was helpful for light snow though.
5. My last day in the office is 10-13-22 (however I am meeting Mason Parks with T-0 engineering to go over the PAPI project which they have been hired to help when I

am gone to get through these projects. Their contract is listed in Drobox under “5-Year Consultant” file.

6. I finished the Q3 Excise Taxes and Leasehold Tax reports today 10-11-22 they will need to be done again in January after dec 31st 2022.
7. I’m in the process of ordering new signs have been ordered for the airport with new tariff prices. I am not sure I will get to finish before I leave. I use Signs.com and I email a picture of what I am looking for to Kamisha King kking@signs.com she is awesome to work with and design the signs I am looking for.
8. New tariff prices go up 1-1-23. Our Commercial airliners have been notified via email and a certified letter. They will need to start paying.54c per 1000 Lb for landing fees in January.
9. Marc with Aeronautical has been told that they have to be out by November 1st 2022 because Stu MacPherson is coming to move all his stuff out of the bi-plane hangar into aeronautical building. Marc told me he has told his contractor that they have an eviction date, and they need to hurry up.
10. Wetland Mitigation-Please read email and instructions from Meryl to see what maintenance she is asking for. James has been told to read the email as well. He needs to work on that. If we can’t keep up with maintence we need to hire back Squalicum Mt. call Brad 360-961-2512
11. Kim will be doing daily fuel transmittals to the county and preparing all meeting agendas, board packets etc going forward.
12. I finished the 2023 budget and as long as nothing else is changed, we are ready to send it to the county after it gets approved at the Oct 24th meeting after any discussions. The Commissioners have reviewed it for the first time and made one change during the Sept meeting but our public notice is for the October meeting. The Budget has been posted to the Port website for review.
13. I have spent all the CARES, ARPA, CRRSAA grants and have been working on the “Closeout report” in Delphi. I am waiting for them to reject them so I can send over another form but I can’t do it until it gets rejected in Delphi. I was told they will not be back working on the system to reject until 10-11-22 so this is cutting it close.
14. Mia has been given a phone number to call to set herself up with Delphi access again. She had access before me but will need help resetting passwords. Delphi is the website we get reimbursements from for spending on grants.

15. The Pilot Volunteer program is starting off well with a few local pilots coming in for training on how to help visiting pilots with local info and other random info to give out. They will be in the office for a few hours on Monday and Tuesdays until the new Airport Manager is picked. James will be in the office and around the airport Wednesday-Sunday.

On Going Projects

1. **MOS (Modification of Standards Requests)** FAA stated they have not turned in the MOS to home office until some things were sorted out. Karen Miles will be the contact on this.
2. **PAPI Project** Colvico was the only bidder. John Shute with WHPacific/NV5 is our engineering firm for this project, but Mason Parks with T-O Engineering will be acting as our airport manager in the office during this project. Mason lives on Orcas.
3. **Drainage Analysis** Geotech, WHP and drillers are coming for visit to see the project. All site visits are complete. I believe we are just waiting for final reports.
4. **Biplane Hangar Removal** will be advertising for bids in September for removal around mid-November or December. John Shute with WHPacific/NV5 is our Engineering firm on this project, but Mason Parks with T-O Engineering will be acting as airport manager during the project.
5. **Gravel and curtain drainage for EV (electric vehicle) charging station area-** Completed by Earthworks. If flooding continues in the Winter call Bill at Earthworks to make some corrections needed.
6. **Wetland Mitigation Continued Reporting Required** Wetland Resources Inc. has been hired for 7 more years of monitoring and reporting. If we cant keep up with maintenance in these areas the Port needs to hire back Squaticum Mt to do plant maintenance.

FACILITY REPORT

COVID RELATED GRANTS

1. CARES REIMBURSEMENTS TO DATE (Expires 6-19-2024)

GRANT AMOUNT AWARDED \$1,041,561.00

\$206,038.56 2020 YEAR-Completed

\$52,722.10 Q1 2021 -Completed

\$175,245.60 Q2 2021 Completed (INCLUDED 3 ORDERS OF FUEL)

\$146,999.15 Q3 2021

\$94,442.76 Q4 2021

\$113,064.39 Q1 2022

\$75,369.33 Q2 2022

\$177,679.11 PENDING APPROVAL as of 10-11-22

Remaining balance \$0.00 9-26-22

2. ACRGP-CRRAA REIMBURSEMENT (Expires 4-27-2025)

GRANT AMOUNT AWARDED FOR \$13,000

\$4240.76 Completed

\$8759.24 PENDING APPROVAL as of 10-11-22

Remaining Balance \$ 0.00 9-26-22

3. ARPA REIMBURSEMENT (Expires 6-29-2025)

GRANT AMOUNT AWARDED FOR \$32,000

\$32,000 PENDING APPROVAL as of 10-11-22

Remaining Balance \$0.00 as of 09-26-22

Visiting Pilot Economic Impact Survey

	A	B	C	D	E	F	G	H	I	J	Q	R	S	T	U	V
	Car- Donations		EV Charger		Crew Car Survey		Exit Gate Survey		Bike Room Survey		Shower		Random			
1	1/28/22	\$20	4/14/22	\$20	5/23/22	\$1,199	5/23/22	\$799	5/23/22	\$185	6/30/22	\$70	3/11/22	\$5		
2	1/31/22	\$10	4/22/22	\$10	6/17/22	\$534	6/21/22	\$502	7/6/22	\$1,504	7/8/22	\$8	4/29/22	\$10		
3	3/18/22	\$13	5/13/22	\$5	6/27/22	\$543	7/6/22	\$3,037	8/8/22	\$595	7/22/22	\$12	5/13/22	\$5		
4	4/14/22	\$20	7/14/22	\$11	7/6/22	\$4,364	8/8/22	\$445			7/29/22	\$10	5/26/22	\$5		
5	4/29/22	\$20			7/19/22	\$2,000					8/11/22	\$35	6/30/22	\$10		
6	5/20/22	\$15			8/8/22	\$2,620							7/22/22	\$5		
7	5/26/22	\$20											8/5/22	\$10		
8	6/17/22	\$20											8/11/22	\$50		
9	6/24/22	\$40														
10	6/30/22	\$80														
11	7/8/22	\$10														
12	7/14/22	\$60														
13	7/22/22	\$90														
14	7/29/22	\$75														
15	8/5/22	\$10														
16	8/11/22	\$70														
17	8/18/22	\$10														
18	8/25/22	\$105														
19	9/1/22	\$10														
20	9/9/22	\$125														
21	9/23/22	\$53														
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40	TOTALS	\$876		\$46		\$11,260		\$4,783		\$2,284		\$135		\$100		
41	Community Funds	\$16,089			Money spent at Orcas buisness'											
42	Airport Funds	\$1,157			Car Donation, Bike Donation, Random Donation											
43	Grand total	\$19,484														
	2021	2022														