

**PORT OF ORCAS
REGULAR MEETING MINUTES
JULY 25, 2022**

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Commissioners Present: Robert Hamilton, Jason Laursen, Mia Kartiganer, Bea vonTobel (arrived 5:10 via zoom)

Staff Present: Jeannie Sharpe, Kimberly Kimple

Guests Present: Mason Parks (T-O Engineers), Ed Addicks (Precision Approach Engineering, Renee Dowlin (APG), et al not verified

CALL TO ORDER/CONFIRMATION OF QUORUM

Chair Hamilton called the in-person and zoom meeting to order at 7:07pm, noting presence of a quorum.

AGENDA AMENDMENTS

Scheduled Old Business item on port tariffs was tabled pending a special meeting to be scheduled on this topic.

Resolution E added to New Business: Authorization for Robert Hamilton to sign for Land Purchase

PUBLIC ACCESS

Commissioner Kartiganer shared a complaint about a low-flying aircraft around Waldron.

MONTHLY BUSINESS

1. Approval of Previous Minutes

Mia moved, Jason seconded approval of the draft minutes of June 27, 2022 as presented and the motion passed 4-0.

2. Approval of Vouchers Paid by Auditing Officer

Robert moved, Bea seconded approval of vouchers a. through d., as approved by the auditing officer, and the motion passed 4-0.

- a. 06/24/22 Payroll \$12,355.94
- b. 06/28/22 Airport Operations \$5,221.27
- c. 06/28/22 Capital \$8,868.70
- d. 07/12/22 Airport Operations \$68,136.73

MONTHLY REPORTS

1. Manager and Facilities Report

Reports were earlier posted to the website, but updates on the Griot gate repair, low fuel until 7/2 delivery, reinstatement of fly-in 8/5-7 were elaborated on.

2. Financial Report

The financial report has been posted to the website, with no comments made during the meeting.

OLD BUSINESS

Tabled to special meeting to be scheduled.

NEW BUSINESS

1. Resolution 2022 07 25A Adjustment Beginning Cash Balances

Robert moved, Mia seconded adoption of Resolution 2022 07 25A, and the motion passed 4-0.

2. Resolution 2022 07 25B Annual Pay Increase for Airport Manager

After discussion concerning the size of the airport, work ethic, consideration of fiscal awareness in the future and cost of living inflation reflected in island living, Robert moved,

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07/25/22**

Mia seconded setting annual pay for the airport manager at \$80,000 through July of 2023, and the motion passed 4-0.

3. Resolution 2022 07 25C Authorization for Robert Hamilton to Sign for Land Purchase

Mia moved, Bea seconded approval of this resolution, and the motion passed 4-0.

PUBLIC ACCESS

None at this time.

NEXT MEETING AND ADJOURNMENT

The next regular meeting was scheduled for 5:00pm on August 22, 2022, in person and available via zoom.

The meeting was adjourned at 5:35pm.

Respectfully submitted,

Bea vonTobel, Secretary