

**PORT OF ORCAS
REGULAR MEETING MINUTES
JUNE 27, 2022**

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Commissioners Present: Robert Hamilton, Michael Triplett, Jason Laursen, Mia Kartiganer, Bea vonTobel

Staff Present: Jeannie Sharpe, Kimberly Kimple

Members of the Public Present: Yuri and David (Orcas Car Rentals), Sadie Bailey, Beverly, Rick Fant, Doug Uken

CALL TO ORDER/CONFIRMATION OF QUORUM

Chair Hamilton called the in-person and zoom meeting to order at 5:02 pm, noting presence of a quorum.

AGENDA AMENDMENTS

Amendment to strike new business item #1, Adjustment of Beginning Cash Balances.
Addition of Parking Issues.

PUBLIC ACCESS

Owners of auto rental business, Orcas Cars, spoke to their concern of the limited number of parking spaces at the airport, some which are being used for storage of vehicles not involved in use of the airport.

MONTHLY BUSINESS

1. Approval of Previous Minutes—Regular Meeting May 23

Mia moved, Michael seconded approval of draft minutes of May 23, 2022 as presented, and the motion passed.

2. Approval of Vouchers Paid by Auditing Officer

Bea moved, Mia seconded approval of vouchers a. through e. as approved by the auditing officer, and the motion passed.

- a. 05/24/22 Payroll \$13,814.11
- b. 05/31/22 Airport Operations \$3,178.77
- c. 05/31/22 Capital \$9,526.50
- d. 06/14/22 Airport Operations \$4,183.96
- e. 06/14/22 Capital \$9,543.15

MONTHLY REPORTS

1. Manager's and Facilities Report

These reports have been posted to the website. In addition, the district is working with the FAA to get a 5-year contract with an engineering consultant. Aeronautical reports their estimated departure date is the end of August.

2. Financial Report

This report has been posted to the website.

NEW BUSINESS

1. Day Use Park Request – Simon Thorn “Toyotathon”

Simon Thorn is requesting use of the Day Use Park area for a “Toyotathon”. This event will serve as a gathering for Toyota owners and no sales will be taking place. There was discussion of the event collecting donations. The Board discussed donation options. Michael moved, Jason seconded to approve the request, and if there is money involved it be offered to the Mercy Flight Program.

2. Procurement Purchase Limits

The Board discussed a purchase limit on product purchases for the Port Manager. Robert moved, Michael seconded, to authorize a product purchase limit of \$5,000 without prior approval from the Board of Commissioners, and the motion passed.

3. Port Tariff's

The Board began discussing increase to tariff's then tabled the discussion due to connectivity issues.

4. July Regular Meeting Chair

Chair Hamilton will only be available by phone for the July meeting. Commissioner vonTobel will act as Chair.

5. December Meeting Date Change Discussion

Motion by Bea, Jason seconded to move the December meeting to December 19th, and the motion passed.

6. Parking Issues

Discussion of parking issues included upcoming availability, pricing, limiting parking types and timeframes, and noticing vehicle owners who are not utilizing the car parking area for airport use.

PUBLIC ACCESS

Yuri and David of Orcas Cars and Shuttles spoke further about concerns of parking availability at the airport, including the potential of increased deplanements with added allocation of parking space for rental cars.

Sadie Bailey spoke to concerns of connectivity issues and difficulty understanding participants.

Rick Fant spoke to the importance of allowing long-term parking, and shared information on the strict parking guidelines of other airports.

Doug Uken of Orcas Island Rental Cars spoke about the importance of annual parking for rental car businesses.

Mia Kartiganer shared interest in the idea of utilizing the current Aeronautical parking lot for commercial long-term parking, as well as allowing car rental companies annual parking.

Discussion included the pros and cons of numbering parking stalls.

NEXT MEETING/ADJOURNMENT

The next regular meeting is planned for July 25, 2022, at 5:00pm.

The meeting was adjourned at 6:05pm.

Respectfully submitted,

Kimberley M. Kimple, Port Clerk