

**PORT OF ORCAS  
REGULAR MEETING MINUTES  
MAY 23, 2022**

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**Commissioners Present:** Robert Hamilton, Michael Triplett, Jason Laursen, Mia Kartiganer, Bea vonTobel

**Staff Present:** Jeannie Sharpe, Kimberly Kimple

**Members of the Present:** Sadie Bailey, Leith Templin

**CALL TO ORDER/CONFIRMATION OF QUORUM**

Chair Hamilton called the in-person and zoom meeting to order at 5:01 pm, noting presence of a quorum.

**AGENDA AMENDMENTS**

None.

**PUBLIC ACCESS**

None at this time.

**MONTHLY BUSINESS**

**1. Approval of Previous Minutes—Regular Meeting April 25; Special Meeting May 5, 2022**

Mia moved, Michael seconded approval of draft minutes of April 25, 2022 as presented, and the motion passed.

Bea moved, Michael seconded approval of draft minutes of May 5, 2022 as presented, and the motion passed with an abstention from Mia.

**2. Approval of Vouchers Paid by Auditing Officer**

Michael moved, Jason seconded approval of vouchers a. through g. as approved by the auditing officer, and the motion passed.

- a. 04/25/22 Payroll \$13,360.26
- b. 04/25/22 Airport Operations \$936.58
- c. 04/25/22 Capital \$2,895.36
- d. 05/03/22 Airport Operations \$2,532.28
- e. 05/03/22 Capital \$13,074.95
- f. 05/17/22 Airport Operations \$4,505.24
- g. 05/17/22 Capital \$14,160.75

**MONTHLY REPORTS**

**1. Manager's and Facilities Report**

These reports, previously posted online, were expanded upon, including the need for a procurement policy procedure, problems with geese on port property, status of the Modification of Standards Request, PAPI project, Wetland Mitigation, Drainage Analysis, biplane hangar removal, Griot gate, terminal exterior painting, EV charging station dirt work. Jeannie also added that the annual financial report had been completed, with entry errors corrected, and summarized the ongoing visiting pilot economic impact study. Avgas is on order, and the price will be higher.

**2. Financial Report**

This report has been posted to the website.

**OLD BUSINESS**

**1. Land Acquisition---Vierthaler Property**

Bea moved that the commissioners approval the purchase of the Cathy and Paul Vierthaler property, and authorize the port's airport manager to execute the 'Real Property Purchase

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and Sale Agreement' between the port and the Vierthalers. This authorization includes Appendix B of the document, which is a 'Residential and Hangar Lease Agreement' which establishes a two-year residential lease back to the Vierthalers, with a maximum one-year extension on a month-to-month basis. The motion was seconded by Jason. Under discussion, Michael moved to amend the monthly lease rate to \$2,000/month, which was lost for want of a second, and the motion was called. The vote was 3-2 in favor of passage, with nays from Michael and Mia, so the motion passed.

## **NEW BUSINESS**

### **1. Parking**

Although not discussed in detail, it was noted that a lack of parking spaces needs further discussion and development of pricing and policy needs further discussion.

## **PUBLIC ACCESS**

Sadie Bailey commented on the diligence the commissioners have shown with their eyes-on approach to port business. She inquired about any possible land usurpation in the south clear zone, and was assured that it was not happening. And, she seconded the green corridor concept as voiced by Kim Secunda.

## **NEXT MEETING/ADJOURNMENT**

The next regular meeting is planned for June 27, 2022 at 5:00pm.  
The meeting was adjourned at 5:47pm.

Respectfully submitted,

Bea vonTobel, Secretary