

**PORT OF ORCAS
REGULAR MEETING MINUTES
SEPTEMBER 27, 2021**

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Commissioners Present: Mia Kartiganer, Pierrette Guimond, Michael Triplett, Robert Hamilton, Bea vonTobel

Staff Present: Jeannie Sharpe, Kimberly Kimple

Members of the Public Present: Jason Laursen, Gil Blinn, Rick Christmas, Tuck Wilson, Janet Schaeffer, Steve Davis, et al not verified

CALL TO ORDER/CONFIRMATION OF QUORUM

Chair Kartiganer called the Zoom meeting to order at 5:00pm noting presence of a quorum.

AGENDA AMENDMENTS

The chair entertained adjustments/amendments to the agenda, which included a reversal of the order of consideration of Old Business and New Business items.

PUBLIC ACCESS

Gil Blinn, president of the Orcas Hangar Association, asked that his letter to the commissioners, e-mailed earlier, be accepted, along with comments about liking the current airport 'flavor', and asked for clarification about a rumor about camping under the wings for visiting pilots.

MONTHLY BUSINESS

1. Approval of Previous Minutes

After corrections were made to the August 23, 2021 draft minutes and accepted by consensus, Pierrette moved, Robert seconded approval of the corrected minutes of August 23, 2021, and draft minutes of September 13, 2021 and the motion passed.

2. Approval of Vouchers Paid by Auditing Officer

Pierrette moved, Robert seconded approval of vouchers a.-f. as presented, and the motion passed.

- a. 08/25/21 Payroll \$11,842.56
- b. 08/17/21 Airport Operations \$70,355.89
- c. 08/17/21 Capital \$1,135.34
- d. 08/31/21 Airport Operations \$6,312.63
- e. 08/31/21 Capital \$6,214.00

MONTHLY REPORTS

1. Manager's Report

The manager's report, posted earlier on the website, noted that the Aviation Planning Group had been chosen for land acquisition, that certain dates need to be met for FAA reimbursement in a timely manner, and that bond counsel had been sought.

WHPacific had been chosen for westside development planning, which does not include environmental work on the SE port parcel.

Letters to hangar owners re Resolution 2021-07-26A, adopted earlier, have been mailed to hangar owners, along with the continuation of hangar inspections.

The airport manager noted that she will be out of the office October 1-6, and asked that the December regular meeting be scheduled for 12/20/21 at 2:00pm to avoid the holidays.

A request to seek 'fuel at cost' request from the Mercy Pilots will be referred to port counsel.

2. Facility Report

WHPacific will join the regular meeting on 10/25/21 to speak about proposed PAPI solutions for RW34. It was noted that the FAA will not extend the wetland mitigation grant, and

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Squalicum has completed its grant, so the port may have to underwrite any extension costs.

OLD BUSINESS---undertaken in reverse order to the agenda by consensus

1. Hangars

This item was covered during the manager's report

2. Second Monthly Meeting

This item was added to the agenda by consensus. A clarification is needed via bylaw interpretation/possible revision about holding a second meeting, either by design or designation as a special meeting. This item was taken under advisement, and action postponed to a later meeting.

3. Resolution Hangar Use—Update

Kudos were offered to Pierrette for her diligent review of financial operations during her tenure as commissioner.

After discussion, Michael moved, Mia seconded authorizing Jeannie to explore with consultants and the FAA hangar siting on the port's western parcel, and the motion passed. It was noted that WHPacific will be invited to participate along with the FAA.

4. PAPI Project

This item was reported on earlier.

NEW BUSINESS---undertaken in reverse order to the agenda by consensus

1. Resolution 2021 09 27 Surplus of Property and Disposal—Lawn Mower

After introduction of the resolution, Robert moved, Pierrette seconded adoption of Resolution 2021 09 07, declaring surplus property and disposal of 2001 John Deere Riding Lawn Mower #T235, and the motion passed unanimously.

2. Discussion for Commissioner Compensation Issue

As a result of WA legislative action in determining commissioner compensation, port counsel submitted a memorandum on 9/20/21, outlining legislative actions and actions the port can take to adjust past, current and moving forward compensation rates.

Counsel Stafford presented four solutions, each of which were discussed at length. Pierrette noted that the port had not asked for this research, citing costs that will be incurred.

After further discussion, Robert moved, Mia seconded accepting counsel recommendation #3 (which includes a \$14 per diem difference, retroactive two years), and the entitled salary if it appears the port's gross operating revenue in 2021 will exceed \$1M. The motion passed 4-1, with an abstention by Guimond.

The airport manager was tasked with writing both actions into one resolution and having it ready for action at the next regular meeting.

3. 2022 Budget Discussion

The airport manager had earlier distributed copies of expenditures and revenues to date for each of the port's budget categories, and anticipated changes for 2022 based on current trends. Questions were asked and answered for each budget area (6721, 6723, 6727) as discussion moved forward. Final figures for each budget area should be available by the regular October meeting, by which time the annual public budget hearing could be scheduled for adoption. Some unanswered questions were forwarded to the airport manager for clarification prior to the next meeting.

PUBLIC ACCESS TIME

Hangar owner Tuck Wilson was present to read a letter he had forwarded previously to the commissioners, noting his feeling that the airport was welcoming, vibrant and accessible, and hoped that the master plan threats on development would not transform the airport into a sterile

and lifeless copy of other airports. He wished to preserve the present feeling.

He added that the resolution adopted at the last regular meeting was done without debate with those affected, and asked to have a committee to help resolve the issue involved. He asked that his letter be appended to the minutes of the meeting. Mia noted that although FAA rules need to be followed for fear of less FAA funding. Robert stated that there is a fear of precedence, although others might feel the desire to take advantage of current situations.

NEXT MEETING/ADJOURNMENT

The next regular meeting will occur on October 25, 2021 at 5:00pm via Zoom unless otherwise announced.

The meeting was adjourned at 7:40pm.

Respectfully submitted,

Bea vonTobel, Secretary

Attachment: letter from Tuck Wilson, dated 9/27/21