

**PORT OF ORCAS  
REGULAR MEETING MINUTES  
JUNE 28, 2021**

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**Commissioners Present:** Mia Kartiganer, Robert Hamilton, Michael Triplett, Pierrette Guimond, Bea vonTobel

**Staff Present:** Jeannie Sharpe, Kimberly Kimple

**Guests Present:** Holly Stafford, Jim (Sharpe?), Gregory Hancock, Jim Hamilton, Tuck Wilson, Rachel Berkowitz, et al not verified

**CALL TO ORDER/VERIFICATION OF QUORUM**

Chair Kartiganer called the zoom meeting to order at 5:00pm and verified presence of a quorum.

**AGENDA AMENDMENTS**

The airport manager asked to postpone the one Old Business item until the July meeting, and to cancel item 2 under New Business, as it had been handled during regular business hours.

**PUBLIC ACCESS**

None at this time.

**EXECUTIVE SESSION**

Chair Kartiganer asked to move to executive session at 5:03pm for a time not to exceed 15 minutes under RCW42.30.110 to consider litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity. Port attorney Holly Stafford was included in the executive session.

The chair asked for an additional 5 minutes at 5:18pm. The public meeting was reconvened at 5:23pm.

**MONTHLY BUSINESS**

**1. Approval of Previous Minutes – May 24, 2021**

Pierrette moved, Robert seconded approval of the minutes of May 24, 2021 as presented, and the motion passed.

**2. Approval of Vouchers Paid by Auditing Officer**

Pierrette moved, Robert seconded approval of vouchers a-e as noted in the agenda, and the motion passed.

- a. 05/24/21 Payroll \$10,149.80
- b. 05/19/21 General \$44,387.73
- c. 06/15/21 General \$120.96
- d. 06/15/21 Airport Operation \$5,586.89
- e. 06/15/21 Capital \$940.00

**MONTHLY REPORTS**

**1. Manager's Report**

Illuminating the report which was earlier posted to the website, the airport manager spoke about the uptick in both air traffic and the accompanying noise complaints, explaining actions taken, responses to resident phone calls and emails, posting of signs on airport surfaces, and webpage notifications to pilots who might frequent the airport.

**2. Facilities Report**

Reporting on the website-posted report, Jeannie elaborated on the upcoming camera system replacement, the need for a new mower, and possible realignment of fencing across a now-drying pond on port/Vierthaler property.

**3. Financial Report**

This item has been posted to the website.

**6/28/21**

**NEW BUSINESS**

**1. Noise Complaints**

Jeannie had spoken earlier in the meeting on this topic, and it was included in her submitted report. The additional comments included a review of actions taken and hopes that pilots would adhere to both ADSB engagement, and the suggestion that residents sign on with Flight Radar 24 to identify aircraft for reporting to both the port and other agencies.

**2. Employee Retroactive Pay and Commissioner Pay Increase**

This item was eliminated from the agenda.

**3. Resolution #2021 065 28A Resolution Amending 2021 Budget**

Having met all requirements for posting and public hearing of this resolution, Pierrette moved, Robert seconded adoption of Resolution #2021 06 28A as presented, and the motion passed.

**4. San Juan Airlines to Offer Email thread/discussion re Aircraft Noise**

The owner of SJA has offered to correspond with residents concerned with aircraft noise if those members of the public would send their email addresses to the port for inclusion in the discussion.

**5. Other Noise Complaints**

The airport manager reported on additional noise complaints concerning the biplane tour operator. The airport manager had initiated conversation with the owner/pilot, and asked members of the public to report additional information as received.

**PUBLIC ACCESS**

None at this time.

**ADJOURNMENT/NEXT SESSION**

The next regular meeting is scheduled for 5:00pm, July 26, 2021.

The meeting adjourned at 5:48pm.

Respectfully submitted,

Bea vonTobel  
Secretary