

**PORT OF ORCAS  
REGULAR MEETING MINUTES  
APRIL 26, 2021**

Page 1 of 1

**Commissioners Present:** Mia Kartiganer, Robert Hamilton, Michael Triplett, Bea vonTobel

**Commissioners Absent:** Pierrette Guimond

**Staff Present:** Kimberly Kimple

**Staff Absent:** Jeannie Sharpe

**Guests Present:** Sadie Bailey, Poke Haffner

**CALL TO ORDER/VERIFICATION OF QUORUM**

Chair Kartiganer called the zoom meeting to order at 5:00pm and verified presence of a quorum.

**AGENDA AMENDMENTS**

Upon achieving consensus, all items of old business were postponed until the next meeting.

**PUBLIC ACCESS**

No comments or questions.

**MONTHLY BUSINESS**

**1. Approval of Previous Minutes – March 22.2021**

Robert moved, Michael seconded approval of the corrected draft minutes as noted, and the motion passed unanimously.

**2. Approval of Vouchers Paid by Auditing Officer**

Robert moved, Michael seconded approval of vouchers a-f as noted in the agenda, and the motion was passed unanimously.

- a. 3/24/21 Payroll \$10,646.97
- b. 3/29/21 General \$3,303.66
- c. 04/02/21 Excise Tax \$159.30
- d. 04/02/21 Leasehold Tax \$2,193.15
- e. 04/12/21 General \$1,625.00
- f. 04/12/21 Capital \$12,765.23

**MONTHLY REPORTS**

- 1. Manager's Report**
- 2. Facilities Report**
- 3. Financial Report**

All these reports had been previously posted to the port website, and were accepted as presented.

**NEW BUSINESS**

- 1. Proposed CIP Project: RW lighting to LED upgrade & windsock RW34 and midfield.**
- 2. Proposed CIP Project: Asphalt sealing and crack repair.**
- 3. Hangar appraisals: not discussed as not due until 2022.**

The airport manager will move forward/continue with the projects as schedules allow.

**PUBLIC ACCESS**

Sadie asked a question about LED lighting and dark sky procedures, which was answered.

**NEXT REGULAR MEETING AND ADJOURNMENT**

The next regular meeting is scheduled for Monday, May 24<sup>th</sup> at 5:00pm, via zoom unless announced otherwise. The meeting adjourned at 5:25pm.

Respectfully submitted,

Bea vonTobel, Secretary