

**PORT OF ORCAS
REGULAR MEETING MINUTES
FEBRUARY 22, 2021**

Page 1 of 2

Commissioners Present: Mia Kartiganer, Pierrette Guimond, Robert Hamilton, Bea vonTobel

Commissioners Absent: Michael Triplett

Staff Present: Jeannie Sharpe, Kimberly Kimple

Guests Present: Holly Stafford, Dave Douglas, Blythe Simpson, Leith Templin, Cathy Vierthaler, Rachel Berkowitz, Jeff W., Sadie Bailey, Rick Hoffman, Claire Palmer, Dwight Guss, Hayden Simpson, et al not verified.

CALL TO ORDER/VERIFICATION OF QUORUM

Chair Kartiganer called the zoom meeting to order at 5:00pm and verified presence of a quorum.

AGENDA AMENDMENTS

The second item under executive session was agreed to be moved to a position after completion of new business.

PUBLIC ACCESS

None at this time.

Executive Session

It was agreed to move to executive session at 5:06pm for 15 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. RCW 42.30.110 (1)(i).

Members of the public who were present via zoom were excluded by the moderator from this portion.

The executive session was extended at 5:21pm for an additional 15 minutes at the request of the chair. The executive session was concluded at 5:36pm and the regular meeting resumed, and members of the public were again included.

Open Meeting

Robert moved, Bea seconded a motion in which an unresolved claim against Steve Pearson for his unleased use of unleased property be resolved, as the Port of Orcas has accepted his payment of \$1,020.00, and the motion passed.

MONTHLY BUSINESS

1. Approval of Previous Minutes of January 25, 2021.

Pierrette moved, Mia seconded approval of the draft minutes of January 25, 2021 as presented, and the motion passed 3-1, with a nay vote cast by Bea.

2. Approval of Vouchers Paid by Auditing Officer

- a. 01/25/21 Payroll \$11,228.57
- b. 02/01/21 General \$1,857.38
- c. 02/11/21 General \$5,159.34

Bea moved, Pierrette seconded payment of the aforementioned invoices, and the motion passed unanimously.

**2/22/21
Page 2 of 2**

MONTHLY REPORTS

1. Manager's Report
2. Facilities Report
3. Financial Report

These reports are appended to the minutes as attachments. These reports will also be posted on the port website for general public consumption.

OLD BUSINESS

1. ESWD Appraisal and Sale Agreement
2. ESWU land swap update

Information on these items are appended to the minutes as part of the manager's report.

NEW BUSINESS

1. Letter from airport abutter Paul Vierthaler

This letter had been sent to commissioners prior to the meeting, and the airport manager added that the FAA had been contacted for input.

2. Orcas Resiliency Program

Chair Kartiganer looked to form a committee and members of the public to further investigate how FAA-awarded CARES dollars might be used within the community during this crisis/covid time. Robert volunteered to be the 2nd commissioner.

PUBLIC ACCESS TIME

Sadie Bailey approved the port's looking into ways the port might use CARES funding for public use. Rick Hoffman (Lopez airport manager) had also looked for ways to do this.

Executive Session

Chair Kartiganer convened executive session at 6:2pm for 15 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. RCW 42.30.110(1)(g).

Members of the public were excluded from this portion of the meeting.

Executive session ended at 6:36pm.

PUBLIC ACCESS TIME

The chair replied to a comment from former airport manager Tony Simpson.

NEXT REGULAR MEETING/ADJOURNMENT

The next regular meeting is scheduled for 5:00pm on March 22, 2021.

The meeting was adjourned at 6:38pm

Respectfully submitted,

Bea vonTobel, Secretary

Attachments:

Manager's Report 2/21

Facility Report 2/21

Revenue Status Report 1/31/21

Expenditure Status Report 1/31/21

Monthly Financial Statement 1/31/21