

PORT OF ORCAS
Minutes of the Regular Meeting
January 9, 2020

Call to order and confirmation of a quorum

The meeting was called to order by Commission Secretary Hopkins at 5:00pm in the Airport Conference Room. A quorum was present with Commissioners Kartiganer, Triplett, vonTobel and Guimond present. Members of the public were present.

Selection of Officers

Commissioner Triplett nominated Kartiganer for Chair. Commissioners Hopkins nominated vonTobel for Chair but vonTobel declined the nomination. There were no additional nominations. *A vote was called and Kartiganer was elected Chair with Five votes for.* Commissioner Triplett nominated Steve for Secretary. There were no additional nominations. *A vote was called and Hopkins was elected with Five votes for.*

Approval of Minutes

Hopkins moved, Triplett seconded approval of the *Minutes of the Regular Meeting of December 12th, 2019*, and the motion was carried unanimously.

Approval of Vouchers

Hopkins moved, Triplett seconded approval of the *January 2020-A General Fund Voucher in the amount of \$3,453.41 and the December 2019 Payroll in the amount of \$8,116.14 for a total of \$11,569.55.* The question was called and was carried unanimously.

Public Access Time

The Chair opened public access time at 5:25 P.M. Members of the public addressed the commission and public access was closed at 5:30 P.M.

Treasurer's Report

The commissioners reviewed the November 2019 Treasurer's Report.

Old Business

1. The commissioners discussed moving the meeting start time to 5:00 P.M. *Triplett moved, Kartiganer seconded to move the meeting to 5:00 P.M. The question was called and carried unanimously.*
2. The commissioners discussed additional changes to the bylaws. Triplett moved require co-signing of all checks. Kartiganer seconded. The motion was withdrawn. The chair asked Guimond to review the bylaws and recommend additional changes at a later date.
3. *Hopkins moved, Guimond seconded to renew the contracts of Dwight Guss and Anthony Simpson. The question was called and carried with 4 Ayes and 1 Nay.*

New Business

1. The commissioners discussed the governance structure of the commission. No action was taken.
2. The commissioners discussed the way ahead on the search for an Airport Manager. No action was taken and further discussion was reserved for a future special meeting.
3. *Hopkins moved, Kartiganer seconded approval of the Purchase and Sales Agreement from Aeronautical Services for the Underground Storage Tank and directing the Airport Manager, Dwight Guss, to sign on behalf of the Port. The motion was called and carried with 4 Ayes and 1 Nay.*
4. *Triplett moved, Hopkins seconded to approve Resolution 01-09-2020A, Wage Adjustment for James P. Reid, Facilities Manager, as presented. The question was called and carried unanimously.*
5. Triplett moved to increase parking and tiedown fees. There was no second. The motion was tabled.

Public Access Time

The Chair re-opened public access time at 6:30 P.M. Members of the public addressed the commission and public access was closed at 6:36 P.M.

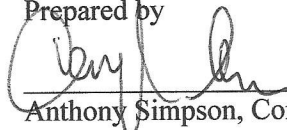
Next Meeting and Adjournment

The Chair called a Special Meeting for January 23rd at 5:00 PM and set the next Regular Meeting for February 13th, 2020 at 5:00 PM. The meeting was adjourned at 6:37 pm.



Steve Hopkins, Commissioner and Secretary

Prepared by



Anthony Simpson, Consultant