PORT OF ORCAS
Minutes of the Regular Meeting
December 12th, 2019

Call to order and confirmation of a quorum
The meeting was called to order by Commission Chair Sawyer at 4:30pm in the Airport Conference Room. A quorum was present with Commissioners Haffner, Duke, Hopkins and vonTobel present. Members of the public were present.

Approval of Minutes
Hopkins moved, vonTobel seconded approval of the *Minutes of the Regular Meeting of November 14th, 2019*, and the motion was carried unanimously.

Approval of Vouchers
Hopkins moved, Duke seconded approval of the December 2019-A General Fund Voucher in the amount of $7,703.92, the November 2019-B Capital fund Voucher in the amount of $67,470.59, the November 2019 Payroll in the amount of $8,349.20 for a total of $83,523.71. The question was called and was carried unanimously.

Public Access Time
The Chair opened public access time at 4:39 P.M. Members of the public addressed the commission and public access was closed at 4:45 P.M.

Staff Report
The Airport Manager verbally discussed various issues with the commissioners.

Treasurer's Report
No Treasurer's Report was given.

Old Business
1. The commissioners discussed moving the meeting start time to 5:00 P.M. For the January 9th, 2020 meeting.

New Business
1. Haffner moved vonTobel seconded to retain Dwight Guss as interim Airport Manager as a 1099 contractor at $40.00/hour for up to 25 hours per week. The question was called and carried unanimously.

2. The commissioners directed the Airport Manager to setup Port email accounts for the new incoming commissioners and to post Chapter 6 of the Master Plan to their accounts.

Public Access Time
The Chair re-opened public access time at 5:09 P.M. Members of the public addressed the commission and public access was closed at 5:27 P.M.

Next Meeting and Adjournment
The Chair set the next Regular Meeting for January 9th, 2020 at 5:00 PM. The meeting was adjourned at 5:29 pm.

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Steve Hopkins, Commissioner and Secretary

Prepared by
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Dwight Guss, Interim Airport Manager