

PORT OF ORCAS
Minutes of the Regular Meeting
October 10th, 2019

Call to order and confirmation of a quorum

The meeting was called to order by Commission Chair Sawyer at 4:31pm in the Airport Conference Room. A quorum was present with Commissioners Hopkins and vonTobel present. Members of the public were present.

Approval of Minutes

von Tobel moved, Hopkins seconded approval of the *Minutes of the Regular Meeting of September 12th, 2019*, and the motion was carried unanimously.

Approval of Vouchers

Hopkins moved, vonTobel seconded approval of the September 2019-A General Fund Voucher in the amount of \$61,004.14, the October 2019-A General EFT Fund Voucher in the amount of \$238.98, the October 2019-B General Fund Voucher in the amount of \$4,813.20, the October-C General EFT Fund Voucher in the amount of \$4,006.20, the October-D General EFT Fund Voucher in the amount of \$547.20 and the September 2019 Payroll in the amount of \$8,224.67 for a total of \$78,834.39. The question was called and was carried unanimously.

Public Access Time

The Chair opened public access time at 4:32 P.M. Members of the public addressed the commission and public access was closed at 4:36 P.M.

Staff Report

The Airport Manager verbally discussed various issues with the commissioners.

Treasurer's Report


The Airport Manager presented and discussed the October Treasurer's Report.

Old Business

1. The commissioners discussed the 2020 Budget. No action was taken.
2. Hopkins moved, Sawyer seconded to direct the Airport Manager to draft a Request for Qualifications from interested parties to accomplish The Environmental Assessment for elements of the Master Plan Update and submit to the FAA for comments.

Next Meeting and Adjournment

The Chair set the next Regular Meeting for November 14th, 2019 at 4:30pm. The meeting was adjourned at 5:12 pm.



Steve Hopkins, Commissioner and Secretary

Prepared by



Dwight Guss, Interim Airport Manager

CLAIMS PAYMENT REQUEST

FROM: Port of Orcas Fund# 6721.00

November 12, 2019 November 2019 - A

Inv#/Acct#/ID	Description	Inv. Date	Vendor #	Vendor Name	Amount	Grant/Level	Bars #	1099
30313676 Chk 128	Ofc Supp Paper twl	10/16	pet513	Petty Cash - WS OMWBE	100.00		546.30.49.0090	
4679009	office supply	10/10	pet513	Petty Cash - Best Buys Digital Recorder	36.95		546.10.31.0005	
31225	wind socks	10/15	pet513	Petty Cash - Airside solutions- wind socks	161.65		546.20.31.0007	
302428	Travel Reimb	10/25	pet513	Petty Cash - conference Hotel	331.98		546.30.49.0030	
Inv-000181765	Internet	10/25	roc200	Rock Island Internet	124.95		546.10.42.0030	
4753	AWOS Monitoring	10/31	rsi144	RSINet-	180.00		546.20.41.0002	
PRIM019-1	SJC Auditor Electior	11/13	san125	San Juan County Treasurer C/O Elections Offi	17,745.77		546.30.51.0000	
03291	SJC Auditor	11/1	san180	San Juan County Treasurer C/O Auditor	531.09		546.10.41.0001	
2905665-SJ	Refuse	10/31	san275	San Juan Sanitation	235.46		546.10.47.0004	
1016	Training Mentor	10/31	shu155	Shuksan Air Service (Anthony Simpson)	530.25		546.10.41.0006	
22085	Septic	11/5	sta065	Starr Excavation and Orcas	180.00		546.10.47.0005	
TOTAL THIS PAGE					20,158.10			
TOTAL BOTH PAGES					28,342.14			

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the (city/county/district), and that I am authorized to authenticate and certify to said claim.

[Signature]
Signed

Airport Manager
Title

[Signature]
Signed

Airport Manager
Title

I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligation against the Port of Orcas, and that I am authorized to certify to said claim.

Board Authorization

As the duly elected board for this district we have reviewed the claims listed above (including original backup materials) totalling \$28342.14 for the period ending November 12, 2019. We approve payment with our signatures below.

Commissioner *[Signature]* Date 11/14/19

Commissioner *[Signature]* Date 11.14.19

Commissioner *[Signature]* Date 11/14/19

Commissioner *[Signature]* Date 14 Nov 2019

Commissioner *[Signature]* Date 11/14/19

Note: It is the DISTRICTS' responsibility to maintain adequate, original, records to substantiate these claims.

CLAIMS PAYMENT REQUEST

Batch#

FROM: Port of Orcas

Fund# 6721.00

November 12, 2019

November 2019 - A

Page 1 of 2

Inv#/Acct#/ID	Description	Inv. Date	Vendor #	Vendor Name	Amount	Grant/Level	Bars #	1099
30282D	Field Elect	10/22	air143	Airside Solutions-REIL LED Element	3,811.50		546.20.31.0006	
300515092	Telephone	10/6	cen657	Century Link 5285;6062;6064;6045	474.71		546.10.42.0020	
25064	Vehicle maintenance	10/11	cre840	Crescent Beach Service	458.91		546.20.31.0007	
229	Sewer	10/31	eas310	Eastsound Sewer	84.40		546.10.47.0003	
707	Sewer	10/31	eas310	Eastsound Sewer	48.00		546.10.47.0003	
02-0600	Water-hangars	10/31	eas350	EWUA (hangars) 02-0600	82.07		546.10.47.0001	
01-0650	Water-terminal	10/31	eas350	EWUA (terminal) 01-0650	80.63		546.10.47.0001	
1424	Petroleum Products	11/1	isl144	Island Petroleum Services	41.12		546.10.32.0001	
1605-19	Vehicle Maint	10/31	isl590	Island Automotive	61.12		546.20.31.0007	
k46042	Fence Maint	9/29	isl730	Island Hardware	7.13		546.20.31.0009	
k49860	Conduit Clamp	10/15	isl730	Island Hardware	17.92		546.20.31.0009	
ISJ877336	Legal Announce	10/30	nei100	Sound Publishing	41.46		546.10.41.0005	
7192	Orcas Chamber Mm	10/5	orc121	Orcas Island Chamber of Commerce	105.00		546.30.49.0010	
2493001	Electricity	10/15	orc830	Terminal	782.90		546.10.47.0002	
2493003	Electricity	10/15	orc830	PAPI	199.37		546.10.47.0002	
2493007	Electricity	10/15	orc830	Larson Gate	99.28		546.10.47.0002	
2493008	Electricity	10/15	orc830	Grasylvania Gate	102.05		546.10.47.0002	
2493009	Electricity	10/15	orc830	Griot Gate	103.77		546.10.47.0002	
2493010	Electricity	10/15	orc830	Aeroview Gate	99.62		546.10.47.0002	
2493011	Electricity	10/15	orc830	Airfield Lights	439.45		546.10.47.0002	
10012019	Janitor	10/31	pay144	Margaret Payne	487.14		546.20.41.0001	Y
10012019	Janitor	10/31	pay144	Margeret Payne (tax)	39.46		546.20.41.0001	
10012019	Janitor	10/31	pay144	Margaret Payne	221.42		546.20.41.0001	Y
10012019	Janitor	10/31	pay144	Margeret Payne (tax)	17.94		546.20.41.0001	
10012019	Landscaping	10/31	pay144	Margaret Payne	256.86		546.20.48.0006	Y
10012019	Landscaping	10/31	pay144	Margeret Payne (tax)	20.81		546.20.48.0006	
TOTAL THIS PAGE					8,184.04			

DATE: 10/24/19

PAYROLL WORKSHEET

October 2019

Port of Orcas

RATE	EMPLOYEE NAME	EMPLOYEE NUMBER	FUND #	BARS	L&I	REG HRS	AMOUNT		multiple line total per employee	
							DUE			
114.00	Clyde Duke	DUK100	6721.00	546.10.10.2001	5306-07		\$0.00			
114.00	Poke Haffner	HAF100	6721.00	546.10.10.2001	5306-07		\$0.00			
114.00	Steve Hopkins	HOP400	6721.00	546.10.10.2001	5306-07	1	\$114.00			
20.23	James Reid	REI200	6721.00	546.10.10.2003	4201-02	113.5	\$2,296.11			
20.23	James Reid	REI200	6721.00	546.10.10.2003	N/A	5.6	\$113.29		PTO-Holiday	
20.23	James Reid	REI200	6721.00	546.10.10.2003	N/A	8	\$161.84		PTO-Sick	
311.71	James Reid	REI200	6721.00	546.10.20.0005	N/A	x	\$311.71	\$2,882.95	Medical	
114.00	Greg Sawyer	SAW200	6721.00	546.10.10.2001	5306-07	1	\$114.00			
26.50	Dwight Guss	GUS200	6721.00	546.10.10.2002	4201-02	168	\$4,452.00			
231.84	Dwight Guss	GUS200	6721.00	546.10.20.0005	N/A		\$231.84		Medical	
26.50	Dwight Guss	GUS200	6721.00	546.10.10.2002	N/A	8	\$212.00		PTO-Holiday	
26.50	Dwight Guss	GUS200	6721.00	546.10.10.2002	N/A		\$0.00		PTO-Sick	
26.50	Dwight Guss	GUS200	6721.00	546.10.10.2002	N/A		\$0.00		PTO-Jury Duty	
26.50	Dwight Guss	GUS200	6721.00	546.10.10.2002	N/A		\$0.00	\$4,895.84	PTO-Vacation	
114.00	Bea vonTobel	VON100	6721.00	546.10.10.2001	5306-07	1	\$114.00			
TOTALS							306.10	\$8,120.79		

I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligation against the Port of Orcas, and that I am authorized to certify to said claim.

Kevin Guss
Signed _____
Airport Manager
Title

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against San Juan County, and that I am authorized to authenticate and certify to said claim.

Steve Hopkins
Signed _____
Chairman

14 Nov 2019
Date



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 orcasairport@rockisland.com
 www.portoforcas.com

PORT OF ORCAS
RESOLUTION #11-14-2019A

Resolution Adopting the 2020 Budget

WHEREAS, the Port of Orcas held a public hearing on November 14, 2019 to discuss the adoption of its 2020 budget, and

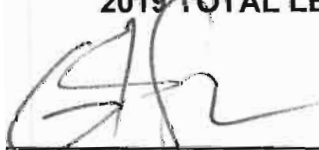
WHEREAS, the Port of Orcas has determined the cash on hand plus all anticipated revenues and did fix the appropriate amount for each expenditure line item,

NOW THEREFORE BE IT RESOLVED, that the Port of Orcas set the final budget for the year 2020 as attached hereto and incorporated as if fully set forth.


DATED THIS 14TH DAY OF NOVEMBER 2019.

2019 General Fund Budget	\$553,130.00
2019 Capital Fund Budget	\$520,310.00
2019 TOTAL BUDGET	\$1,073,440.00

2019 General Fund Levy Appropriation	\$250,910.00
2019 Capital Fund Levy Appropriation	\$610.00
2019 TOTAL LEVY APPROPRIATION	\$251,520.00



 Greg Sawyer, Chairman



 Steve Hopkins, Commissioner & Secretary



 Bea vonTobel, Commissioner



 Clyde Duke, Commissioner



 Poke Haffner, Commissioner

Attest: 

 Dwight L. Guss, Airport Manager

Port of Orcas 2020 Budget

OPERATING REVENUE		2020 Budget	
BARS Code 6721.00	DESCRIPTION	-6721-	-6727-
321.80.00.0000	Vending Machine #	1,000	
343.40.00.0000	Utility Reimbursement (Water)	2,000	
344.50.00.0000	Aviation Fuel Sales	90,000	
344.51.00.0000	Sale of Airplane Oil	500	
344.61.00.0001	Landing Fee #	11,000	
344.61.00.0002	Tiedown Fee Transient #	8,000	
344.61.00.0003	Tiedown Fee Annual	1,200	
344.61.00.0004	Fence Access Fee #	900	
344.61.00.0005	TTF User Fees #	3,120	
344.61.00.0006	Fuel Flowage #	0	
361.40.00.0002	Finance Charges #	200	
362.30.00.0000	Auto Parking Transient #	7,500	
362.50.00.0001	Auto Parking Annual #	14,000	
362.50.00.0002	Hangar Lease	24,000	
362.50.01.0003	Land Lease	59,000	
362.50.01.0004	Rentals	10,500	
369.90.00.0000	NSF Check Fee	20	
369.91.00.0000	Miscellaneous	0	
	SubTotal Operating Revenue	232,940	0
	Total Operating Revenue	\$232,940.00	

OTHER REVENUE		2020 Budget	
BARS Code 6721.00 / 6727.00	DESCRIPTION	-6721-	-6727-
308.80.00.0000	Beginning Cash & Investments	0	0
311.10.00.0000	Property Tax*	250,910	610
331.20.10.0000	FAA Grant-AIP		405,900
334.03.60.0000	State A.I.P. Grant		23,000
336.02.31.0000	DNR PILT*	300	
337.20.00.0000	State Leasehold Tax Distribution	300	
337.40.00.0000	Timber Harvest Tax*	100	
337.46.00.0000	County Grants		0
361.11.00.0000	Interest (LGIP)*		800
361.11.00.0001	Interest (LGIP)*	10,000	
361.40.00.0001	Interest (Interfund Loan)*	1,350	
367.11.00.0000	Donations	2,000	
369.95.00.0000	Vendor Refund	30	
381.20.00.0000	Principal (Interfund Loan)	44,000	
388.10.00.0000	Prior Year Adjustments	100	
389.30.00.0000	Leasehold Tax*	10,700	
389.30.00.0001	Sales Tax Collected	300	
395.10.00.0000	Disposition of Assets #	100	
397.46.00.6721	Transfers In from General Fund		90,000
397.46.00.6727	Transfers In from Capital Fund		
	SubTotal Other Revenue	320,190	520,310
	Total Other Revenue	\$840,500.00	
	Total Revenue	553,130	520,310
		1,073,440	

827000

GROSS RECEIPTS (Excl Tax and Beginning)	553,130	520,310
	1,073,440	
GROSS DISBURSEMENTS (Excl Ending)	(553,130)	(520,310)
	(1,073,440)	

Net Increase(Decrease) in Cash and Investments	0
Est. Beginning Balance of Cash and Investments	0
Est Ending Balance of Cash and Investments	0
Ending Cash w/o Execution of Contingency Reserves or WX Equip.	95,840
Operating Income (Loss)	(183,210) (451,000)
Total Operating Income (Loss)	(524,210.00)

OPERATING EXPENSES		2020 Budget	
State BARS Code 6721.00/6727.00	DESCRIPTION	-6721-	-6727-
546.10.10.2001	Commissioners	(8,800)	
546.10.10.2002	Airport Manager	(59,000)	
546.10.10.2003	Operations Assistant	(37,200)	
546.10.10.2004	Third Employee Pay	(22,500)	
546.10.20.0001	FICA (7.65%)	(9,120)	
546.10.20.0002	L&I (hours x rate [1.58 per hour])	(8,600)	
546.10.20.0003	Retirement (9.21%)	(8,910)	
546.10.20.0005	Medical Stipend	(7,800)	
546.10.20.0009	EmplSecur (taxable x 0.17%)	(210)	
546.10.20.0012	FMLA Premium Assessment	(840)	
546.10.31.0000	Indoor/Outdoor Furniture	(1,500)	
546.10.31.0001	Signs/Fee Boxes Supplies	(900)	
546.10.31.0002	Office Supplies	(2,000)	
546.10.31.0003	Printing & Copying Supplies	(500)	
546.10.31.0004	Janitorial Supplies	(800)	
546.10.31.0005	Meeting Supplies	(240)	
546.10.32.0001	Fuel/Petrol Prod	(1,500)	
546.10.32.0002	Aviation Fuel	(75,000)	
546.10.41.0000	Staff Recruiting/Advertising	(40,000)	
546.10.41.0001	SJC Auditor	(2,200)	
546.10.41.0002	State Audit	0	
546.10.41.0003	Security	(750)	
546.10.41.0004	Website Development/Maint	0	
546.10.41.0005	Legal	(6,000)	
546.10.41.0006	Consultant	(3,000)	
546.10.41.0007	Wildlife Control	(1,000)	
546.10.41.0008	Promotional Hosting	(100)	
546.10.41.0009	Economic Development Programs	(2,500)	
546.10.41.0044	Advertising	(3,000)	
546.10.42.0010	Postage	(640)	
546.10.42.0020	Phone	(4,000)	
546.10.42.0030	Internet	(1,440)	
546.10.44.0001	StormWater Utility Tax	(800)	
546.10.45.0001	Vending Machine Rental	(280)	
546.10.46.0003	Bonding/Fire/Liability Insuran	(13,500)	
546.10.47.0001	Water	(2,600)	
546.10.47.0002	Electricity	(13,500)	
546.10.47.0003	Sewer	(900)	
546.10.47.0004	Refuse	(2,100)	
546.10.47.0005	Sani Cans	(3,000)	
546.10.49.0000	Misc		
546.20.31.0006	Field Electrical	(3,000)	
546.20.31.0007	Vehicle Maint	(2,000)	
546.20.31.0008	Runway/TW/Ramp Maint supp	(500)	
546.20.31.0009	Building Maint supplies	(20,000)	
546.20.31.0010	Road Maint supplies	(1,000)	
546.20.31.0011	Fence Maint	(12,000)	
546.20.35.0001	Small Tools & Equip	(2,700)	
546.20.41.0001	Janitor	(8,000)	
546.20.41.0002	AWOS M&O	(1,300)	
546.20.48.0006	Landscaping	(2,500)	
546.20.48.0007	Mowing & Snow	(4,000)	
546.20.48.0008	Ditch/Tree Clearing	(5,000)	
546.30.34.0001	Pop for Resale	(600)	
546.30.34.0001	Airplane Oil for Resale	(240)	
546.30.43.0001	Travel	(4,500)	
546.30.49.0010	Memberships	(1,700)	
546.30.49.0030	ContEd/Workshops	(2,000)	
546.30.49.0090	Svc Fees, Fin Chg, Lic, Permits	(200)	
594.46.61.0001	AIP RV/Apron Improvements		(451,000)
594.46.62.0003	Tractor/shed (PFFAP)		0
594.46.63.0001	Auto Parking Area Reconstr/PFFAP		0
594.46.64.0002	GPS Approach		0
	SubTotal Operating Expenses	(418,150)	(451,000)
	Total Operating Expenses	(553,130.00)	(520,310.00)

OTHER EXPENSES			
508.80.00.0000	Ending Cash & Investments	0	0
546.30.44.0002	Business & Occupation Taxes	(8,250)	
546.30.49.0001	Contingency Reserve	(28,530)	
546.30.51.0000	Prof Svcs (Election)	0	
589.30.00.0000	Land Leasehold Tax	(10,200)	
594.46.60.0001	Capital Contingency Reserve		(42,000)
594.46.61.0050	Land Purchase		
594.46.62.0060	Fed Ex Buildings		
594.46.64.0001	Wx/Navigation Aids		(25,310)
594.46.64.0003	Vehicle Purchase		
594.46.64.0004	Machinery & Equipment		(2,000)
597.46.00.6727	Transfers Out to capital	(90,000)	
	SubTotal Other Expenses	(136,980)	(69,310)
	Total Other Expenses	(3208,290.00)	
	Total Expenses	(553,130)	(520,310)
		(1,073,440)	

6721 Port of Orcas

Account Number	2018 Actuals	2019 Budget	2019 Actuals	2020 JRD Budget
308.80.00.0000	Beginning Net Cash and Investments	0.00		0.00
311.10.00.0000	Property Tax Revenue	243,164.00	248,420.00	250,910.00
321.80.00.0000	Vending Machine	1,019.00	900.00	1,000.00
336.02.31.0000	DNR PILT NAP/NRCA	330.00	300.00	300.00
337.20.00.0000	Leasehold Tax - Port of Orcas	373.00	300.00	300.00
337.40.00.0000	Timber Harvest Tax - Private Land	83.00	100.00	100.00
343.40.00.0000	Utility Reimbursement (Water)	2,372.00	2,000.00	2,000.00
344.50.00.0000	Aviation Fuel Sales	67,506.00	73,700.00	66,696.00
344.51.00.0000	Sale of Airplane Oil	636.00	500.00	386.00
344.61.00.0001	Landing Fees	11,395.00	11,000.00	5,431.00
344.61.00.0002	Tiedown Fees - Transient	8,145.00	7,500.00	4,776.00
344.61.00.0003	Tiedown Fees - Annual	900.00	900.00	900.00
344.61.00.0004	Fence Access Fee	400.00	900.00	432.00
344.61.00.0005	TTF User Fees	3,120.00	3,120.00	2,880.00
344.61.00.0006	Fuel Flowage	512.00	0.00	498.00
361.11.00.0001	Investment Interest - LGIP	10,845.00	8,000.00	9,085.00
361.40.00.0001	Interfund Loan Interest Income	4,094.00	2,900.00	1,882.00
361.40.00.0002	Finance Charges	71.00	200.00	196.00
362.30.00.0000	Auto Parking Transient	8,254.00	6,500.00	4,531.00
362.50.00.0001	Auto Parking Annual	15,738.00	12,000.00	10,320.00
362.50.00.0002	Hangar Lease	22,120.00	24,000.00	14,324.00
362.50.01.0003	Land Lease	59,127.00	59,000.00	32,321.00
362.50.01.0004	Terminal Rentals	10,560.00	10,500.00	8,952.00
367.11.00.0000	Donations	1,601.00	2,000.00	475.00
369.90.00.0000	Recovery of NSF Check Fees	0.00	20.00	0.00
369.95.00.0000	Small Refund From Vendor	1,752.00	30.00	50.00
381.20.00.0000	Interfund Loan Principal Received	36,000.00	54,000.00	27,000.00
388.10.00.0000	Prior Year Adjustments	0.00	100.00	0.00
389.30.00.0000	Leasehold Tax Collected	10,548.00	10,700.00	6,350.00
389.30.00.0001	Sales Tax Collected	0.00	300.00	0.00
395.10.00.0000	Disposition of Capital Assets	0.00	100.00	0.00
397.46.00.6727	Transfers-in from Capital Fund	0.00	0.00	0.00
Total		520,665.00	539,990.00	352,256.00
				553,130.00

6721 Port of Orcas

Account Number	2018 Actuals	2019 Budget	2019 Actuals	2020 JRD Budget
508.80.00.0000	Ending Net Cash and Investments	0.00	0.00	0.00
546.10.10.2001	Commissioners	14,487.00	9,918.00	9,600.00
546.10.10.2002	Airport Manager	77,260.00	44,643.00	59,000.00
546.10.10.2003	Operations Assistant	22,649.00	16,150.00	37,700.00
546.10.10.2004	Third Employee Pay	0.00	0.00	22,500.00
546.10.20.0001	FICA & Medicare	9,028.00	5,612.00	9,120.00
546.10.20.0002	Dept of Labor & Industries	4,731.00	2,722.00	6,600.00
546.10.20.0003	Retirement/PERS	12,729.00	7,829.00	8,910.00
546.10.20.0004	PERS Adjust	0.00	0.00	0.00
546.10.20.0005	Medical Stipend	3,741.00	2,646.00	7,600.00
546.10.20.0009	Unemployment	96.00	80.00	210.00
546.10.20.0010	Deferred Compensation	0.00	0.00	0.00
546.10.20.0012	PFML Premium Assessments	0.00	185.00	640.00
546.10.31.0000	Indoor/Outdoor Furniture	0.00	606.00	1,500.00
546.10.31.0001	Signs/Fee Boxes Supplies	105.00	0.00	300.00
546.10.31.0002	Office Supplies	1,572.00	467.00	2,000.00
546.10.31.0003	Printing and Copying Supplies	0.00	0.00	500.00
546.10.31.0004	Janitorial Supplies	824.00	0.00	800.00
546.10.31.0005	Meeting Supplies	0.00	0.00	240.00
546.10.32.0001	Fuel/Petrol Products	693.00	0.00	1,500.00
546.10.32.0002	Aviation Fuel	85,614.00	39,864.00	75,000.00
546.10.41.0000	Staff Recruiting/Advertising	0.00	0.00	40,000.00
546.10.41.0001	SJC Auditor	2,015.00	1,660.00	2,200.00
546.10.41.0002	State Auditor	14,455.00	0.00	0.00
546.10.41.0003	Security	312.00	162.00	750.00
546.10.41.0004	Website Development & Maintenance	0.00	0.00	0.00
546.10.41.0005	Legal Services	731.00	275.00	6,000.00
546.10.41.0006	Consultant	0.00	11,034.00	3,000.00
546.10.41.0007	Wildlife Control	0.00	0.00	1,000.00
546.10.41.0008	Promotional Hosting	0.00	0.00	100.00
546.10.41.0009	Economic Development Programs	0.00	0.00	2,500.00
546.10.41.0044	Advertising	235.00	0.00	3,000.00
546.10.42.0010	Postage	100.00	450.00	540.00
546.10.42.0020	Telephone	2,417.00	2,410.00	4,000.00
546.10.42.0030	Internet	1,418.00	875.00	1,440.00
546.10.44.0001	Storm Water Utility Tax	377.00	767.00	800.00
546.10.45.0001	Vending Machine Rental	0.00	0.00	260.00

546.10.46.0003	Bonding/Fire/Liability Insurance	13,259.00	13,000.00	1,064.00	13,500.00
546.10.47.0001	Water	2,054.00	2,600.00	1,074.00	2,600.00
546.10.47.0002	Electricity	11,793.00	12,500.00	7,668.00	13,500.00
546.10.47.0003	Sewer	1,013.00	900.00	506.00	900.00
546.10.47.0004	Refuse	2,484.00	2,100.00	1,418.00	2,100.00
546.10.47.0005	Sani-Cans	2,895.00	2,500.00	900.00	3,000.00
546.10.49.0000	Miscellaneous	0.00	0.00	0.00	0.00
546.10.49.0085	NSF Check Fees	0.00	0.00	0.00	0.00
546.20.31.0006	Field Electrical Supplies	2,523.00	2,500.00	1,862.00	3,000.00
546.20.31.0007	Vehicle Maintenance Supplies	221.00	1,200.00	1,317.00	2,000.00
546.20.31.0008	Runway/TW/Ramp Maintenance Supplies	172.00	500.00	35.00	500.00
546.20.31.0009	Building Maintenance Supplies	1,248.00	3,500.00	1,693.00	20,000.00
546.20.31.0010	Road Maintenance Supplies	194.00	1,000.00	76.00	1,000.00
546.20.31.0011	Fence Maintenance Supplies	262.00	12,000.00	0.00	12,000.00
546.20.35.0001	Small Tools & Equipment	915.00	2,700.00	311.00	2,700.00
546.20.41.0001	Janitor	6,351.00	6,000.00	3,681.00	8,000.00
546.20.41.0002	AWOS M & O Service	720.00	1,300.00	540.00	1,300.00
546.20.48.0006	Landscaping	3,269.00	2,500.00	1,706.00	2,500.00
546.20.48.0007	Mowing & Snow	0.00	2,000.00	1,915.00	4,000.00
546.20.48.0008	Ditch/Tree Clearing	14,623.00	9,000.00	0.00	5,000.00
546.30.34.0001	Pop for Resale	479.00	450.00	251.00	600.00
546.30.34.0002	Airplane Oil for Resale	395.00	240.00	0.00	240.00
546.30.41.0149	Election Services	6,175.00	5,000.00	0.00	0.00
546.30.43.0001	Travel	4,013.00	4,500.00	136.00	4,500.00
546.30.44.0002	Business & Occupation Taxes	10,219.00	8,250.00	3,471.00	8,250.00
546.30.49.0001	Contingency Reserve	0.00	8,970.00	0.00	28,530.00
546.30.49.0010	Memberships	2,000.00	1,700.00	250.00	1,700.00
546.30.49.0030	Continued Education Workshops	300.00	800.00	0.00	2,000.00
546.30.49.0090	Svc Fees, Finance Chgs, Lics, Permits	257.00	200.00	80.00	200.00
581.10.79.6501	Interfund Loan to OIRP	0.00	0.00	0.00	0.00
589.30.00.0000	Leasehold Tax Remitted to State	6,665.00	10,200.00	6,930.00	10,200.00
597.46.00.0001	Transfers-out - DO NOT USE	0.00	0.00	0.00	0.00
597.46.00.6727	Transfers-out to Capital Fund	100,000.00	118,000.00	0.00	90,000.00
Total		450,088.00	539,990.00	185,940.00	553,130.00

6727 Port of Orcas Capital Projects

Account Number	2018 Actuals	2019 Budget	2019 Actuals	2020 JRD Budget
308.80.00.0000	0.00	0.00	0.00	0.00
311.10.00.0000	1.00	600.00	18.00	610.00
331.00.00.0000	0.00	0.00	0.00	0.00
331.20.10.0000	440,244.00	432,000.00	137,478.00	405,900.00
334.03.60.0000	21,350.00	24,000.00	4,649.00	23,000.00
337.40.00.0000	0.00	0.00	0.00	0.00
337.46.00.1951	27,042.00	0.00	38,065.00	0.00
361.11.00.0000	842.00	800.00	553.00	800.00
397.46.00.0001	0.00	0.00	0.00	0.00
397.46.00.6721	100,000.00	118,000.00	0.00	90,000.00
Total	589,479.00	575,400.00	180,763.00	520,310.00

6727 Port of Orcas Capital Projects

<u>Account Number</u>	<u>2018 Actuals</u>	<u>2019 Budget</u>	<u>2019 Actuals</u>	<u>2020 JRD Budget</u>
508.80.00.0000	0.00	0.00	0.00	0.00
592.14.89.0000	0.00	0.00	0.00	0.00
594.46.60.0001	0.00	68,010.00	0.00	42,000.00
594.46.61.0001	558,864.00	480,000.00	190,329.00	451,000.00
594.46.61.0002	0.00	0.00	0.00	0.00
594.46.61.0050	0.00	0.00	0.00	0.00
594.46.62.0001	0.00	0.00	0.00	0.00
594.46.62.0003	24,856.00	0.00	49,305.00	0.00
594.46.62.0060	0.00	0.00	0.00	0.00
594.46.63.0001	70,868.00	0.00	0.00	0.00
594.46.64.0001	0.00	25,390.00	0.00	25,310.00
594.46.64.0002	0.00	0.00	0.00	0.00
594.46.64.0003	0.00	0.00	0.00	0.00
594.46.64.0004	0.00	2,000.00	0.00	2,000.00
597.46.00.6721	0.00	0.00	0.00	0.00

Total **654,588.00** **575,400.00** **239,634.00** **520,310.00**



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**PORT OF ORCAS
RESOLUTION #11-14-2019B
RCW 84.55.120**

WHEREAS, the Commissioners of the Port of Orcas have met and considered its budget for the calendar year 2020; and

WHEREAS, the district's actual levy amount from the previous year was \$249,020.00; and

WHEREAS, the population of this district is less than 10,000; and now, therefore

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2020 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$2,500.00, which is a percentage increase of 1.00% from the previous year.

This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 14th day of November, 2019.

Greg Sawyer, Chairman

Steve Hopkins, Commissioner & Secretary

Bea vonTobel, Commissioner

Clyde Duke, Commissioner

Poke Haffner, Commissioner

Attest:

Dwight L. Guss, Airport Manager