

PORT OF ORCAS
Minutes of the Special Meeting
July 11th, 2019

Call to order and confirmation of a quorum

The meeting was called to order by Commission Chair Sawyer at 4:31pm in the Airport Conference Room. A quorum was present with commissioners Duke, Hopkins, vonTobel and Haffner present. Members of the public were present.

Approval of Minutes

Haffner moved, Hopkins seconded approval of the Minutes of the Regular Meeting of June 18th, 2019, and the motion was carried unanimously.

Approval of Vouchers

Duke moved, Hopkins seconded approval of the July 2019 A EFT Leasehold Tax Voucher in the amount of \$4,781.31, the July 2019 B EFT Combined Excise Tax Voucher in the amount of \$436.86, the July 2019 C General Fund Voucher in the amount of \$2,874.74, the June 2019 Payroll in the amount of \$3,594.56 for a total of \$11,687.47. The question was called and was carried unanimously.

Public Access Time

The Chair opened public access time at 4:42 P.M. Members of the public addressed the commission and public access was closed at 4:48 P.M.

EXECUTIVE SESSION

The chair convened the commission in executive session at 5:35 P.M. to evaluate the qualifications of an applicant for public employment AND to review the performance of a public employee for a time not to exceed 60 minutes and reconvene in public session no later than 6:35 P.M. The chair reconvened in public session at 6:16 P.M.

Staff Report

The Airport Manager presented the Staff Report. The staff and commission discussed new options to upgrade office software.

Old Business

1. The commissioners discussed the proposed expansion by Aeronautical Services presented by Bob Jarman. Duke moved, Haffner seconded to direct the Airport Manager to draft a letter for ASI authorizing them to proceed with obtain permits for the project as presented with two amendments; first, there is express understanding that after construction, the lease clause prohibiting vehicles on the Tarmac / Airside will be strictly enforced, and second, ASI will develop and fund parking for their customers in the area East of the site currently outside the fence, to include relocating the fence around the parking area. The question was called and carried unanimously.

New Business

1. The commissioners discussed forming a Sub-Committee to study and update the Port Bylaws. Haffner and Duke volunteered

2. Hopkins moved, vonTobel seconded approval of Resolution 2019-07-11B, Resolution to Appoint Dwight L. Guss as Financial and Auditing Officer. The question was called and carried unanimously.

3. vonTobel moved, Duke seconded approval of Resolution 2019-07-11C, Personal Services Contract for Anthony G. Simpson, Transition Trainer. The question was called and carried unanimously.

Public Access Time

The Chair re-opened public access time at 6:43 P.M. Members of the public addressed the commission and public access was closed at 6:45 P.M.

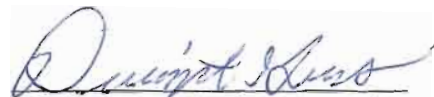
Next Meeting and Adjournment

The Chair set the next Regular Meeting for August 15th, 2019 at 4:30pm. The meeting was adjourned at 6:46 pm.



Steve Hopkins, Commissioner and Secretary

Prepared by



Dwight Guss, Interim Airport Manager