

PORT OF ORCAS
Minutes of the Special Meeting
June 18th, 2019

Call to order and confirmation of a quorum

The meeting was called to order by Commission Chair Sawyer at 4:34pm in the Airport Conference Room. A quorum was present with commissioners Duke, Hopkins, vonTobel and Haffner present. Members of the public were present.

Approval of Minutes

Hopkins moved, vonTobel seconded approval of the *Minutes of the Regular Meeting of May 23rd, 2019*, and the motion was carried unanimously. Duke moved, haffner seconded approval of the *Minutes of the Regular Meeting of June 4th, 2019*, and the motion was carried unanimously.

Approval of Vouchers

vonTobel moved, Duke seconded approval of the May 2019 B Capital Fund Voucher in the amount of \$32,391.00, the May 2019 B General Fund Voucher in the amount of \$6,017.40, the June 2019 A General Fund Voucher in the amount of \$3,438.24, the May 2019 Payroll in the amount of \$11,330.47 for a total of \$53,177.11. The question was called and was carried unanimously

Public Access Time

The Chair opened public access time at 4:46 P.M. Members of the public addressed the commission and public access was closed at 4:56 P.M.

EXECUTIVE SESSION

The chair convened the commission in executive session at 5:10 P.M. to evaluate the qualifications of an applicant for public employment AND to review the performance of a public employee for a time not to exceed 60 minutes and reconvene in public session no later than 6:10 P.M. The chair reconvened in public session at 6:10 P.M.

Old Business

1. vonTobel moved, Duke seconded approval of *Resolution 06-18-2019, Resolution Establishing Salary Rate and Policy for Dwight L. Guss, Interim Airport Manager*, as amended. The question was called and carried unanimously.

Staff Report

The Airport Manager presented the Staff Report. The staff and commission discussed options to upgrade office software. The Chair will discuss with the County IT director for options to use an interlocal agreement with San Juan County. The Airport Manager also presented a letter to the FAA to award the contract for Wetland Mitigation. vonTobel moved, Haffner seconded approval of the letter to the FAA (Subject: Request for Concurrence in Contract Award, dated June 17, 2019) as presented. The question was called and carried unanimously.

Old Business

2. The commissioners discussed the joint meeting with San Juan County Council on June 4, 2019. No action was taken.

New Business

1. The commissioners discussed the Port Bylaws, copies of which were provided by the Interim Airport Manager. Commissioner Haffner asked the Interim Airport Manager to post copies to the Port website.


2. The Airport Manager and Commissioners discussed updating the Port website to include posting copies of the Bylaws, Rules, Resolutions pertaining thereto and RCWs related to Ports.

Public Access Time

The Chair re-opened public access time at 6:43 P.M. Members of the public addressed the commission and public access was closed at 6:45 P.M.

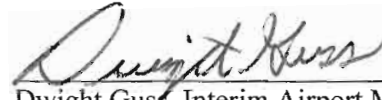
Next Meeting and Adjournment

The Chair set the next Regular Meeting for July 11th, 2019 at 4:30pm. The meeting was adjourned at 6:46 pm.



Steve Hopkins, Commissioner and Secretary

Prepared by



Dwight Guss, Interim Airport Manager