

**PORT OF ORCAS
Minutes of the Special Meeting
May 23th, 2019**

Call to order and confirmation of a quorum

The meeting was called to order by Commission Chair Sawyer at 4:31pm in the Airport Conference Room. A quorum was present with commissioners Duke, Hopkins, vonTobel and Haffner present. Members of the public were present.

Approval of Minutes

Hopkins moved, Duke seconded approval of the *Minutes of the Regular Meeting of May 9th, 2019*, and the motion was carried unanimously.

EXECUTIVE SESSION

The chair convened the commission in executive session to evaluate the qualifications of an applicant for public employment AND to review the performance of a public employee for a time not to exceed 1 hour and reconvene in public session no later than 5:32 P.M.

New Business'

1. Haffner moved, von Tobel seconded to revise the Port organizational chart to three employees. A friendly amendment was offered by von Tobel, seconded by Duke and accepted by Haffner to specify positions in the new structure as (1) a facilities manager at .7 Full Time Equivalent (FTE), (2) an Airport Manager at .8 FTE and (3) a Regulatory Support Person at .15 FTE for a total of 1.65 FTE, an increase of .1 FTE from the existing 2-employee structure. The question was called and carried unanimously.

2. Duke moved, Hopkins seconded to appoint Dwight Guss as the Interim Airport Manager in the new structure for 32 hours a week at a salary equivalent to \$40/hour. The question was called and carried unanimously.

3. Hopkins moved, Haffner seconded to appoint Anthony Simpson as interim Regulatory Support Person at 6 hours per week at a wage rate of \$60/hour. The question was called and passed 3 to 0 with von Tobel and Haffner abstained.

Next Meeting and Adjournment

The Chair set the next Regular Meeting for June 13th, 2019 at 4:30pm. The meeting was adjourned at 5:57 pm.



Steve Hopkins, Commissioner and Secretary

Prepared by



Dwight Guss, Interim Airport Manager