

**PORT OF ORCAS**  
**Minutes of the Regular Meeting**  
**April 11, 2019**

**Call to order and confirmation of a quorum**

The meeting was called to order by Commission Chair Sawyer at 4:32pm in the Airport Conference Room. A quorum was present with commissioners Duke, Hopkins, and vonTobel present. Members of the public were present.

**Approval of Minutes**

Duke moved, Hopkins seconded approval of the *Minutes of the Regular Meeting of March 14, 2019*, and the motion was carried unanimously.

**Approval of Vouchers**

Hopkins moved, Duke seconded approval of the March 2019 B General Fund Voucher in the amount of \$1,863.61, the March 2019 B Capital Fund Voucher in the amount of \$48,798.09, the April 2019 A General Fund Voucher in the amount of \$2,558.71, the April 2019 B General Fund Voucher Excise Tax in the amount of \$1,151.23, the April 2019 C General Fund Voucher LHT in the amount of \$1,258.77, the March 2019 Payroll in the amount of \$11,230.72 for a total of \$66,861.13. The question was called and was carried unanimously

**Public Access Time**

The Chair opened public access time at 4:36 P.M. Members of the public addressed the commission and public access was closed at 4:40 P.M.

**Staff Report**

The Interim Airport Manager presented the Staff Report.

**Treasurers Report**

The commission reviewed the March Treasurer's Report.

**Unfinished Business**

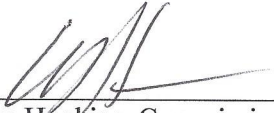
1. After discussion, Commissioner vonTobel nominated Poke Haffner to fill the vacancy in Commissioner Position 2. The chair called for a vote and Ms. Haffner was appointed by a vote of 4-0. The Airport Manager swore in commissioner Haffner who assumed her duties immediately.
2. The commissioners deferred discussion regarding staffing and structure to the next meeting.
3. The commissioners discussed hangar land lease compliance and took no action.
4. The commissioners received DOWL consultant Leah Henderson's Master Plan status update via telephone.

**New Business'**

1. The commissioners discussed a draft letter as requested by Paul Vierthaler regarding Port interest in purchasing his parcels in Aeroview. Action was deferred pending review by the Port's legal counsel.
2. Commissioner Duke moved, Hopkins seconded approval of the lease extension for San Juan Airlines as written. The question was called and carried unanimously.
3. Chair Sawyer informed the commission that the County would like to hold a Port working session with all of the County's Ports at some time in May, TBD.

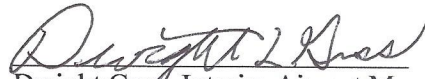
**Next Meeting and Adjournment**

The Chair set the next Regular Meeting for May 9<sup>th</sup>, 2019 at 4:30pm. The meeting was adjourned at 6:23pm.



Steve Hopkins, Commissioner and Secretary

Prepared by



Dwight Guss, Interim Airport Manager