

**PORT OF ORCAS**  
**Minutes of the Regular Meeting**  
**February 14<sup>th</sup>, 2019**

**Call to order and confirmation of a quorum**

The meeting was called to order by Commission Chair Sawyer at 4:32 P.M. in the Airport Conference Room. A quorum was present with commissioners Hopkins, Guss and Duke present. Commissioner Von Tobel, appointed in the previous meeting was present and assumed commissioner responsibilities following her swearing in. Members of the public were present.

**Approval of Minutes**

Hopkins moved, Guss seconded approval of the *Minutes of the Special Meeting of February 7, 2019*, and the motion was carried unanimously.

**Approval of Vouchers**

Guss moved, Duke seconded, approval of the January 2018-B General Fund Voucher in the amount of \$3,902.20, the January 2018-B Capital Fund Voucher in the amount of \$12,538.52, the January 2018-C General Fund Voucher in the amount of \$2,798.72 and the January 2018 Payroll in the amount of \$11,021.62 for a total of \$30,261.06. The question was called and the motion was carried unanimously 4-0.

**Public Access Time**

The Chair opened Public access time at 4:41 P.M. Several members of the public addressed the commission and the Chair closed public access at 4:51 P.M. and reserved the right to reopen.

**New Business**

1. The Airport Manager obtained signatures from the four commissioners appointing Bea Von Tobel as commissioner (Position 5) and then administered the oath of office to Commissioner Von Tobel and completed signatures to document the oath.
2. Chair Sawyer introduced and provided copies of a proposal by Aeronautical Services to expand their present footprint in the vicinity of the cargo hangar and asked permission to move forward with the FAA. Duke moved, Guss seconded, "Be it moved, the Port of Orcas grants permission to Aeronautical Services to communicate with the FAA and to seek FAA approval of this project as state above and to move forward with the planning and implementation of said project." The question was called and carried unanimously.
3. Chair Sawyer presented copies of letter from Paul Vierthaler discussing his willingness to negotiate the sale of his airport-adjoining properties as the pending Master Plan will show them as desired acquisitions for the airport.

**Unfinished Business**

1. In the previous meeting, Commissioner Duke had moved to appoint Dwight Guss as interim manager. The motion had died on the table for lack of a second. Commissioner Duke amended his previous motion to appoint Dwight Guss as interim manager for 6 months pending an executive session to discuss employment terms and pending Dwight Guss's acceptance of the terms and resignation as a commissioner. The motion was seconded by Hopkins. The question was called and passed 3-0 with Guss and Von Tobel abstained.

**Next Meeting and Adjournment**

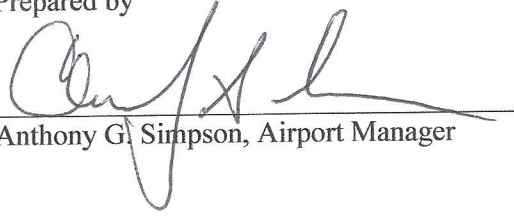
The Chair set a Special Meeting for February 21<sup>st</sup>, 2019 at 4:30 PM. The meeting was adjourned at 5:30 PM.



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Steve Hopkins, Commissioner and Secretary

Prepared by



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Anthony G. Simpson, Airport Manager