

**PORT OF ORCAS**  
**Minutes of the Regular Meeting**  
**October 12<sup>th</sup>, 2017**

**Call to order and confirmation of a quorum**

The meeting was called to order at 4:35 P.M. in the Port conference room by Chair Brian Ehrmantraut. A quorum was present. Attending were: Commissioners Dwight Guss, Audrey Wells, Steve Hopkins and Greg Sawyer. Steve Pearson, adjacent landowner and Shawn Simpson, candidate for the commission were present in the audience as well as Airport Manager Tony Simpson.

**Approval of Minutes**

Hopkins moved, Guss seconded approval of the *Minutes of the Regular Meeting September 14th, 2017*, and the motion was carried unanimously.

**Public Access Time**

The Chair opened Public Access Time at 4:35 P.M. Nobody at this time arose to address the commission. The Chair closed Public Access Time at 4:36 P.M. and reserved the right to reopen.

**Approval of Vouchers**

Sawyer moved, Wells seconded, approval of the October 2017 "A" General Fund Voucher in the amount of \$2,992.72, the October 2017 "A" Capital Fund Voucher in the amount of \$3,500.00 and September 2017 Payroll in the amount of \$8,931.08 for a total of \$15,423.80. The question was called and the motion was carried unanimously.

**Airport Manager's Report**

1. The Airport Manager reported on various items regarding the current tree removal project, the State Department of Revenue demand for Use tax for the last five years and the Port effort to build a visiting pilot hygiene facility.

**Treasurer's Report**

The Airport Manager presented the September Treasurer's Report.

**Unfinished Business**

1. The airport manager discussed changes to draft budget for 2018 and will present a budget for approval at the next meeting.
2. Chair Ehrmantraut asked if any members of the commission wanted to make a motion regarding a request made in writing by a tenant at the last meeting. No motion was made.

**New Business**

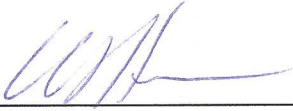
Commissioner Sawyer discusses that Mark Tompkins from the County Health Department had discussed in a county meeting that the University of Washington was seeking FAA approval to deliver laboratory samples by drone over routes that would traverse the Orcas clinic, the Lopez clinic and the University of Washington in Seattle. The Airport Manager will investigate and report back to the commission.

**Public Access Time**

The Chair reopened Public Access Time at 5:33 P.M. Steve Pearson addressed the commission regarding the planned construction of an 8' screening fence as part of the ongoing tree removal project. After discussion with the commissioners, Commissioner Sawyer moved for the commission to instruct the Airport Manager to delete the fence from the project and work a renegotiation of the existing lease with Steve Pearson. The question was called and passed with 4 Ayes and 1 Opposed.

**Next Meeting and Adjournment**

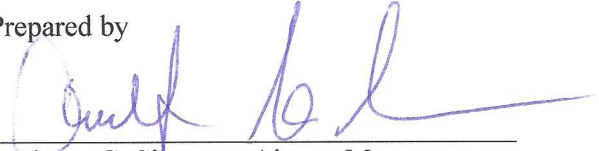
Chair Ehrmantraut set the next regular meeting for November 9, 2017 at 4:30 P.M. and adjourned the meeting at 6:00 P.M.



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Steve Hopkins, Commissioner and Secretary

Prepared by



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Anthony G. Simpson, Airport Manager