

**PORT OF ORCAS
Minutes of the Regular Meeting
August 21st, 2017**

Call to order and confirmation of a quorum

The meeting was called to order at 4:39 P.M. in the Port conference room by Chair Brian Ehrmantraut. A quorum was present. Attending were: Commissioners Steve Hopkins and, by telephone, Greg Sawyer. The Airport Manager Tony Simpson was present as well.

Approval of Minutes

Hopkins moved, Ehrmantraut seconded approval of the *Minutes of the Regular Meeting August 10th, 2017*, and the motion was carried unanimously.

Public Access Time

The Chair opened Public Access Time at 4:40 P.M. There was no public present and the Chair closed Public Access Time at 4:41 P.M.

New Business

1. The Airport Manager provided copies and discussed a letter regarding Security from the Orcas Hangar Association. The Chair deferred additional discussion until the next regular meeting.

2. Hopkins moved, Ehrmantraut seconded approval of *Resolution #08-21-2017A, Matching Funds Resolution* regarding the Obstruction Removal Project. The question was called and carried unanimously.

3. Hopkins moved, Ehrmantraut seconded approval of *Resolution #08-21-2017B, Matching Funds Resolution* regarding the Master Plan Update. The question was called and carried unanimously.

4. Hopkins moved, Ehrmantraut seconded as follows:

Based on the outcome of the bids, and the recommendation of WHPacific, I move that the Port of Orcas award a construction contract to Oceanside Construction, Inc. for the Base Bid only in the amount of \$254,121.48, pending receipt of the FAA Grant Offer and Acceptance by the Port as well as the matching Washington State Department of Transportation Grant Offer and Acceptance by the Port. As noted in the recommendation from WHPacific, the bid proposal specified that, "The Contract basis of award will be to the lowest responsive bidder for the Base Bid Schedule, or the Base Bid Schedule plus the Additive Bid Schedule, depending upon available funding." Based on the total for the base bid, Oceanside Construction, Inc. is the low bidder for the project. In making this motion, I note that on August 15th, 2017, sealed bids were received and opened for the 2017 Obstruction Removal Project. Two bids were submitted, with the results of the bids and the Engineer's Estimate as follows:

<u>Company</u>	<u>Total Base Bid</u>	<u>Additive Alternate Bid Amount</u>
Oceanside Construction, Inc.	\$254,121.48	\$811,939.10
Razz Construction, Inc.	\$317,057.30	\$413,374.40
Engineer's Estimate	\$106,478.50	\$372,512.60

The bid amounts include 8.1 percent sales tax.

I further note that our consultant, WHPacific has verified the qualifications of the low bidder, the current status of the contractor's license from the Department of Labor and Industries, that Oceanside Construction, Inc., is not listed on the List of Parties Excluded from Federal Procurement or Non-Procurement Programs and finally that there is no DBE requirement for this project.

The question was called and carried unanimously.

5. Hopkins moved, Ehrmantraut seconded to accept the *Standard Agreement for Professional Services for AIRPORT MASTER PLANNING SERVICES, ORCAS ISLAND AIRPORT* effective July 14, 2017 and authorize the Airport Manager to sign on behalf of the Port. The question was called and carried unanimously.

Next Meeting and Adjournment

Chair Ehrmantraut set the next regular meeting date for September 14th, 2017 at 4:30 P.M. He then adjourned the meeting at 4:49 P.M.



Steve Hopkins, Commissioner and Secretary

Prepared by



Anthony G. Simpson, Airport Manager