

**PORT OF ORCAS**  
**Minutes of the Regular Meeting**  
**August 10<sup>th</sup>, 2017**

**Call to order and confirmation of a quorum**

The meeting was called to order at 4:30 P.M. in the Port conference room by Chair Brian Ehrmantraut. A quorum was present. Attending were: Commissioners Dwight Guss, Audrey Wells, Steve Hopkins and Greg Sawyer, as well as Airport Manager Tony Simpson.

**Approval of Minutes**

Hopkins moved, Wells seconded approval of the Minutes of the Regular Meeting July 13th, 2017, and the Minutes of the Regular Meeting July 20th, 2017 and the motion was carried unanimously.

**Public Access Time**

The Chair opened Public Access Time at 4:32 P.M. Martha Farish from the Orcas Island Parks and Recreation Department addressed the commission regarding a possible inter-agency loan. Following discussion, Sawyer moved, Guss seconded that the Port memorialize the commission's willingness and intent to lend up to \$25,000 to the Orcas Island Parks & Recreation Department prior to January 1st, 2018. Any such loan would be repayable with interest by the end of 2022 under terms and conditions similar to the current loan and subject to the agreement of both parties. Nothing in this motion is intended to limit the discretion of future commissions. There was no further discussion. The questions was called and passed unanimously.

Dr. Michael Triplett addressed the commission to request reimbursement of hangar rental fees that he incurred as a result of the recent construction project. The commissioners discussed at length and noted that absent a contractual or tort liability, the granting of such request would constitute an impermissible gift of public funds. However, the commissioners discussion expressed a willingness to have the Airport Manager contact the contractor and request reimbursement based on the delays in finishing the gate beyond the specified timeline.

**Approval of Vouchers**

Sawyer moved, Wells seconded, approval of the July 2017 "B" General Fund Voucher in the amount of \$2,166.63, the July 2017 "B" Capital Fund Voucher in the amount of \$785.08, the August 2017 "A" General Fund Voucher in the amount of \$3,377.55, the August 2017 "A" Capital Fund Voucher in the amount of \$179,194.93 and July 2017 Payroll in the amount of \$9,773.69 for a total of \$95,297.88. The question was called and the motion was carried unanimously.

**Airport Manager's Report**

1. The Airport Manager reported on various items from his written report.

**Treasurer's Report**

The Airport Manager presented the July Treasurer's Report.

**Unfinished Business**

1. Sawyer moved, Hopkins seconded adoption of Resolutions #08-10-2017A, Amendment of Tariffs #1, #2 and #3 Scheduled and Non Scheduled Passenger or Freight Carriers, and Aircraft Rental Operators Landing Fees, Resolution #08-10-2017B, Resolution Adopting Revised Tariff #5, Aircraft Tiedown Fees, Resolution 08-10-2017C, Resolution Adopting Revised Tariff #6, Ground Vehicle Parking Fees and Resolution 08-10-2017D, Resolution Adopting Revised Tariff #9, Transit of Airport Through the Fence as written., Following discussion, the question was called and the motion carried unanimously.

**New Business**

1. Wells moved, Guss seconded to accept FAA Grant Offer 3-53-0023-014-2017 for the Airport Master Plan Update and authorize the Airport Manager to sign on behalf of the Port. The question was called and carried unanimously.

**Next Meeting and Adjournment**

Chair Ehrmantraut directed the next special meeting be announced and advertised for August 21st, 2017 at 4:30 P.M. The intent is to select a contractor for obstruction removal from bids due August 15<sup>th</sup>, 2017. He then adjourned the meeting at 5:50 P.M.



Steve Hopkins, Commissioner and Secretary

Prepared by



Anthony G. Simpson, Airport Manager