

PORT OF ORCAS
Minutes of the Regular Meeting
January 12th, 2016

Call to order and confirmation of a quorum

The meeting was called to order at 5:30 P.M. in the Port conference room by Acting Chair Dwight Guss. A quorum was present. Attending were: Commissioners Audrey Wells, Greg Sawyer and Steve Hopkins, as well as Airport Manager Tony Simpson.

Approval of Minutes

Sawyer moved, Guss seconded approval of the *Minutes of the Regular Meeting December 8th, 2016*, and the motion was carried unanimously.

Public Access Time

There was no public present.

Approval of Vouchers

Hopkins moved, Sawyer seconded, approval of the December 2016 "B" General Fund Voucher in the amount of \$2,428.37, the January 2017 "A" General Fund Voucher in the amount of \$2,875.32, the January 2017 "A" Capital Fund Voucher in the amount of \$61,521.52 and December 2016 Payroll in the amount of \$8,912.45 for a total of \$75,737.66. The question was called and the motion was carried unanimously.

Treasurer's Report

The Treasurer's Report was not available for the meeting pending data receipt from San Juan County.

Unfinished Business

1. The airport manager led a discussion regarding the process to select a consultant for development of a new Master Plan and ALP. The commissioners deferred selection until a later meeting to allow time for each commissioner to score the seven applicants and provide the scores to the airport manager for consolidation.

New Business

1. The Airport Manager collected data for the County Auditor for election records of the commissioners and notified the commissioners whose terms are expiring at the end of 2017 that they will need to file their declaration of candidacy during the week of May 15-19.

2. The Airport Manager read a letter from OPAL concerning the proposed tree removal and OPAL's desire to replace screening vegetation of the saw shop. The Airport Manager will draft a letter in response for the commissioners to consider.

3. Hopkins moved, Wells seconded approval of Lease Extension of Kenmore Air LLC as presented. The question was called and passed unanimously.

4. Guss moved, Wells seconded approval of the Lease Extension of Aeronautical Services as presented. The question was called and passed unanimously.

Next Meeting and Adjournment

Acting Chair Guss set the next regular meeting date for January 26th, 2017 at 4:30 P.M. He then adjourned the meeting at 6:45 P.M.



Steve Hopkins, Commissioner and Secretary

Prepared by



Anthony G. Simpson, Airport Manager