

**PORT OF ORCAS**  
**Minutes of the Regular Meeting**  
**December 8<sup>th</sup>, 2016**

**Call to order and confirmation of a quorum**

The meeting was called to order at 4:30 P.M. in the Port conference room by Chair Brian Ehrmantraut. A quorum was present. Attending were: Commissioners Audrey Wells, Greg Sawyer, Dwight Guss and Steve Hopkins, as well as Airport Manager Tony Simpson.

**Approval of Minutes**

Wells moved, Guss seconded approval of the *Minutes of the Regular Meeting November 10<sup>th</sup>, 2016*, and the motion was carried unanimously.

**Public Access Time**

Chair Ehrmantraut opened public access time at 4:30 PM. There was no public present and Public Access Time was closed at 4:31 PM.

**Approval of Vouchers**

Wells moved, Guss seconded, approval of the November 2016 "B" General Fund Voucher in the amount of \$1,930.99, the December 2016 "A" General Fund Voucher in the amount of \$2,220.65, and November 2016 Payroll in the amount of \$8,818.50 for a total of \$12,970.14. The question was called and the motion was carried unanimously.

**Airport Manager's Report**

The Airport Manager reported on various topics from his written report.

**Treasurer's Report**

The Treasurer's Report was not available for the meeting pending data receipt from San Juan County.

**Executive Session**

The chair called the commission into executive session to review the performance of a public employee at 5:01 PM for a time not to exceed 30 minutes and reconvene in public session no later than 5:29 PM. The meeting was re-opened to the public at 5:13 PM.

**New Business**

1. Hopkins moved, Wells seconded approval of **Resolution 12-08-2016A, Wage Adjustment for James Reid, Facilities Manager** and **Resolution 12-08-2016B, Sick Leave Accrual and Carryover for Part-time Employees**. The question was called and passed unanimously.

**Executive Session**

The chair called the commission into executive session to review the performance of a public employee at 5:14 PM for a time not to exceed 30 minutes and reconvene in public session no later than 5:45 PM. The meeting was re-opened to the public at 5:28 PM.

**New Business**

2. Guss moved, Wells seconded approval of **Resolution 12-08-2016C, Salary Change for Anthony G. Simpson, Airport Manager**. The question was called and passed unanimously.

**Next Meeting and Adjournment**

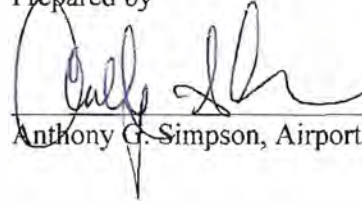
Chair Ehrmantraut set the next regular meeting date for January 12<sup>th</sup>, 2016 at 4:30 P.M. He then adjourned the meeting at 5:30 P.M.



---

Steve Hopkins, Commissioner and Secretary

Prepared by



---

Anthony G. Simpson, Airport Manager