

**PORT OF ORCAS**  
**Minutes of the Regular Meeting**  
**November 10<sup>th</sup>, 2016**

**Call to order and confirmation of a quorum**

The meeting was called to order at 4:30 P.M. in the Port conference room by Chair Brian Ehrmantraut. A quorum was present. Attending were: Commissioners Audrey Wells, Greg Sawyer, Dwight Guss and Steve Hopkins, as well as Airport Manager Tony Simpson.

**Approval of Minutes**

Wells moved, Hopkins seconded approval of the *Minutes of the Regular Meeting October 13<sup>th</sup>, 2016*, and the motion was carried unanimously.

**Public Access Time**

Chair Ehrmantraut opened public access time at 4:32 PM. Three representatives of the Port's consulting firm, WHPacific discussed aspects of upcoming projects and Master Plan Update with the commissioners. Public access time was closed at 4:47 PM.

**Approval of Vouchers**

Hopkins moved, Guss seconded, approval of the October 2016 "B" General Fund Voucher in the amount of \$4,758.56, the November 2016 "A" General Fund Voucher in the amount of \$1,980.33, the November 2016 "A" Capital Fund Voucher in the amount of \$205,363.81, and October 2016 Payroll in the amount of \$8,351.20 for a total of \$220,453.90. The question was called and the motion was carried unanimously.

**Airport Manager's Report**

The Airport Manager reported on various topics from his written report.

**Treasurer's Report**

The Airport Manager presented and discussed the October Treasurer's report.

**Unfinished Business**

1. Aspects of the advertisement of the Port's Request for Qualifications for consultants seeking to work on the Port's Master Plan Update. Commissioner Sawyer noted that advertisement on MSRC should be included with our membership.

**New Business**

1. Wells moved, Hopkins seconded adoption of **Resolution 11-10-2016A, Resolution Adopting the 2017 Budget**, as presented. Following an opportunity for Public Comment, the question was called and passed unanimously.
2. Guss moved, Sawyer seconded adoption of **Resolution 11-10-2016B, RCW 84.55.120 (Levy)**, as presented. Following an opportunity for Public Comment, the question was called and passed unanimously.

**Next Meeting and Adjournment**

Chair Ehrmantraut set the next regular meeting date for December 8<sup>th</sup>, 2016 at 4:30 P.M. He then adjourned the meeting at 5:28 P.M.



Steve Hopkins, Commissioner and Secretary

Prepared by



Anthony G. Simpson, Airport Manager