

PORT OF ORCAS
Minutes of the Regular Meeting
June 9th, 2016

Call to order and confirmation of a quorum

The meeting was called to order at 4:55 P.M. in the Port conference room by Commissioner Dwight Guss. A quorum was present. Attending were: Commissioners Audrey Wells, Steve Hopkins and Greg Sawyer, as well as Airport Manager Tony Simpson.

Approval of Minutes

Hopkins moved, Wells seconded approval of the *Minutes of the Regular Meeting May 5th, 2016*, and the motion was carried unanimously.

Public Access Time

There was no public present to address the Commission.

Approval of Vouchers

Wells moved, Hopkins seconded, approval of the May 2016 "B" General Fund Voucher in the amount of \$3,311.29, the June 2016 "A" General Fund Voucher in the amount of \$2,571.34, the June 2016 "A" Capital Fund Voucher in the amount of \$695.00, and May 2016 Payroll in the amount of \$8,071.60 for a total of \$14,649.23. The question was called and the motion was carried unanimously.

Unfinished Business

1. Hopkins moved, Wells seconded to approve the *Interlocal Agreement for Loan of Funds Between the Port of Orcas and Orcas Island Park and Recreation District* and label as Port of Orcas Resolution 2016 06 06A. The question was called and carried unanimously. The commissioners presented the signed original to Bob Egan from OIPRD. The agreement was countersigned and returned later in the meeting by Justin Paulson from OIPRD.

Treasurer's Report

The Airport Manager presented the report and discussed cash position and future cash flows.

Airport Managers Report

The Airport Manager reported on various topics detailed in his written report.

New Business


1. Hopkins moved, Wells seconded to waive the right _____ g _____ g _____ pp the lease assignment. The question was called and passed unanimously. Secretary Hopkins signed for the Port and the Airport Manager Notarized his signature to present the documents to the buyer.

2. The Airport Manager and Commissioners discussed a potential project to seek Public Facilities Financial Assistance Program funding to build a parking lot on Port Property near the Saw Shop on Lovers Lane. The parking would be free but limited to 24 hours to provide parking for town. The preliminary design accommodates 58 cars and 2 buses and connects to the "Trail to Town" on the East side of the Eastsound Swale. There was no opposition to applying for the grant. Several commissioners expressed concern for ensuring public involvement, aesthetics and that improving parking might only exacerbate congestion by encouraging tourists to drive here.

3. The Airport Manager discussed the need to grant an easement to OPALCO to move forward on the FAAs replacement of the VASI with a PAPI. The current legal description for the Port's to parcel consolidation and BLAs. WHPacific may be able to write the new legal description, but the Port may need to hire an surveyor to complete the work.

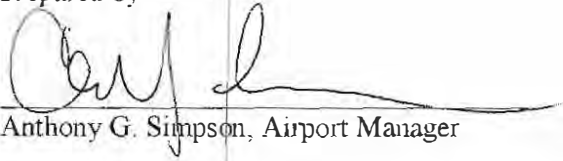
Next Meeting and Adjournment

Commissioner Guss set the next meeting for July 7th, 2016 at 4:30 P.M. It was noted that the Sounder has not been accurately publishing commission meeting times due to fluctuations in scheduling, in spite of notification by the Airport Manager. Commissioner Guss directed the Airport Manager to contact the Sounder to improve accuracy in publication of meetings. He then adjourned the meeting at 6:38 P.M.



Steve Hopkins, Commissioner and Secretary

Prepared by



Anthony G. Simpson, Airport Manager